Avatar DBHS Clinical Forum

Date: August 22, 2013
Time: 3:00-4:30
Location: 7001 A East Parkway,
Sacramento, CA 95823
Conference room 1

Facilitator: Kacey Vencill

Scribe: Christine Giri

Attendees: (See sign in sheet)

Topic	Presenter	Start Time	Length
Welcome/Introductions	Kacey	3:00 PM	5 min
Training Update • Drop ins – 1st & 3rd Mondays • Webinars – recorded • Registration for classes – 48 hours notice • Sending people for training – look at aerial view	Christine	3:05 PM	10 min

Technical Update
 	
 • **Technical Documentation**
   o These will be updated on the website tomorrow
   o Support Tab – 64 bit and Windows 8 documentation. The county does not have any Windows 8 machines so we are using provider's machines to test. It is possible to get Avatar working on Windows 8.
 	
 • **Release Document Review**
   o Core Assessment – some cleanup on labeling, nothing functional
   o Client Diagnosis – adding cross tab at the bottom to count principal diagnosis for a clients
   o Client Prescription History – client based report for all prescriptions with start and end date.
   o Site Appointment Reminder List – new report list of clients with appointments within X number of days with contact their info. This is only for those using Scheduler. Can use this to call clients to remind of appointments.
   o YDF – MH Triage Note Report
   o Progress Note by Service List – PN by service date range, duration and service code. You can
	John	3:15 PM	15 min

drill down to see the whole note. ○ CANS report – was flipping the answers to fire setting and sexual aggression - this has been fixed. ○ Services without Progress Notes – was previously including services which have been deleted, these have now been excluded ○ MHTC Historical Census – added start date. ○ Practitioner Productivity by Program – added a separate count for billable services for each clinician. ○ Both the Technical Instructions and the Release List have both been published on the Avatar site, and all report changes are in the system			
Quality Management Updates **Reminder** – about ongoing trainings that Jesus and Matt are doing, 6-8 times a year. Monthly PN Service Codes also. Both are updated for CWS. QM calendar is on the website **Order Connect** – prescribing agents – new policy coming out. Also a process for error reports. **Electronic UR:** Targeting October to start but QM will provide updates. Meetings will probably be here at ASC with smaller review groups (10-12). Schedule is not yet set but we are hoping to keep to a similar Tuesday schedule. Q: For non billable – how many minutes are we to be putting in the progress note. We would like our staff to get credit for the actual minutes they are spending on them. Is it okay to put in the actual minutes instead of zero or 1. A: Matt, we need to talk more about that. In the meantime use the actual minutes. We will get it into the FAQ when a decision made. Q: Staff that do "no show" or cancellations notes for doctors. Whose name do they put theirs or the doctors? A: Kacey – put in the practitioner, but the system will record who entered it. Q: What to do if the person writing the note for the doctor requires a co signature? A: It will not require a co-signature for a practitioner.	QM	3:30 PM	10 min
What's Coming • **Access Go-Live/Service Requests** – still in planning stages. Some delays in scheduling. Should have an ETA by the next forum.	Kacey	3:40PM	10 min

• **Perceptive** – New Document Management Solution replacing POS Scan. Netsmart estimates 9/15 to us to test for two weeks. Approximately October for providers. • **Auto Save feature** – Netsmart has released the patch, but it requires RAD and CWS 2013 upgrading. Once we have that we will have an ETA. • **CPT codes** and **Add on** codes are coming up. • **DSM5** Matt -not coming for a while – state has to give us direction.			
Open Forum Q: Anyway to make the Number of Clients in Group a required field? A: John - We are asking for this to be done. Go to the Group Services without Clients Report to find out when clinicians are missing putting in the number. Q: Provider Last Service Report – some of the people have been seen before the number of days listed. What is it based off of? A: John – tells by the location of service so does not pick up as a face to face.	All	3:50 PM	20 min