## Agenda

## **Avatar DBHS Clinical Forum**

**Date:** April 28,2016 **Time:** 3:00-4:00

Location: 7001 A East Parkway,

Sacramento, CA 95823 Conference room 1

Facilitator: Kacey Vencill

Scribe: Justin Miller

Attendees: (See sign in sheet)

Topic	Presenter	Start Time	Length
Welcome/Introductions	Ann	3:00 PM	5 min
Training Update - Review Training Registration Process	Justin	3:05 PM	5 min
<ul> <li>New Procedure for Password Resets</li> <li>Verification Required – 3 pieces of information</li> <li>Email, System Code, Agency Authorized Approver- Please make sure that all of your staff are aware of who the authorized approver is. That and their email, system code and Agency authorized approver are required for any password resets.</li> </ul>			
Review Release Items-See Release documentation	John	3:10 PM	15 min
Project Updates  - Service Request – High Priority Issue-We have reached a limitation on one of the rows in one of the Service Request forms. In the meantime we have to put something in place to remedy this issue. We will be sending out a communication before May 23 <sup>rd</sup> , that will outline that what the new Service Request client ID will be to be used. The communication will also detail how to use it to submit service requests. This new client ID will have to be used when submitting new requests.  - Scheduler PIP-This is a project to see if we can decrease the amount of time it takes client to be seen for their first appointment. There are 4 providers that	Kacey	3:30 PM	10 min

<ul> <li>are participating and training will be held in June. That is why there is a reduced training schedule in June</li> <li>UMDAP/Share of Cost/ Medicare- Wanted to make sure that this is on everyone's radar that we are still working on these items. We are asking that everyone make sure that all of your clients Financial Eligibility are up to date. You should be using Guarantor 123 for UMDAP and Guarantor 50 for share of cost.</li> </ul>			
<ul> <li>Providers with their own systems-We have working with those provider that are using their own EHR and meeting monthly to make sure they are able to meet the documentation requirements.</li> </ul>			
<ul> <li>Order Connect-We have received reports that prescribers have been sending scripts that haven't been received by the pharmacies. In all of these cases we have seen that no output option has been selected and therefore was never sent to the pharmacy. If you come across this issue check the output option.</li> </ul>			
Open Forum Progress Notes tables have been running slow which affects the reports. We have opened a ticket to look into this.	All	3:55 PM	5 min