

SACRAMENTO  
 COUNTY  
**SUPT Trainings**  
**2023 Calendar**

<u>MONTH</u>	<u>DATE</u>	<u>CODE</u>	<u>TRAINING</u>	<u>TIME</u>	<u>LOCATION</u>
<b><u>January</u></b>	Jan. 04, 2023	J1	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	Jan. 12, 2023	G1	Site Certification	1:30 pm - 3:30 pm	Virtually
	Jan. 17, 2023	K1	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Jan. 26, 2023	E1	Problem Resolution/Advance Medical Directives	9:00 am - 12:00 pm	Virtually
<b><u>February</u></b>	Feb. 01, 2023	J2	Compliance Training-Clinical / Mgmt.	1:30 pm - 3:30 pm	Virtually
	Feb. 10, 2023	M1	Universal Trauma-Informed Care: A Practical Guide for Helpers Training	9:00 am - 12:30 pm	Virtually
	Feb. 16, 2023	B1	Medi-Cal Eligibility Training	1:30 pm - 2:30 pm	Virtually
	Feb. 16, 2023	H1	Staff Registration/Credentialing	9:00 am - 12:00 pm	Virtually
	Feb. 21, 2023	K2	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
<b><u>March</u></b>	Mar. 01, 2023	J3	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	Mar. 10, 2023	L1	Compassion Fatigue Training	9:00 am - 3:30 pm	Virtually
	Mar. 21, 2023	K3	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
<b><u>April</u></b>	Apr. 05, 2023	J4	Compliance Training-Clinical / Mgmt.	1:30 pm - 3:30 pm	Virtually
	Apr. 18, 2023	K4	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Apr. 20, 2023	G2	Site Certification	1:30 pm - 3:30 pm	Virtually
	Apr. 27, 2023	E2	Problem Resolution/Advance Medical Directives	9:00 am - 12:00 pm	Virtually

  
**SUPT Trainings**  
**2023 Calendar**

<u>MONTH</u>	<u>DATE</u>	<u>CODE</u>	<u>TRAINING</u>	<u>TIME</u>	<u>LOCATION</u>
<b><u>May</u></b>	May 03, 2023	J5	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	May 12, 2023	M2	Universal Trauma-Informed Care: A Practical Guide for Helpers Training	9:00 am - 12:30 pm	Virtually
	May 16, 2023	K5	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	May 18, 2023	H2	Staff Registration/Credentialing	9:00 am - 12:00 pm	Virtually
<b><u>June</u></b>	Jun. 07, 2023	J6	Compliance Training – Clinical/Mgmt.	1:30 pm - 3:30 pm	Virtually
	Jun. 09, 2023	L2	Compassion Fatigue Training	9:00 am - 3:30 pm	Virtually
	Jun. 12, 2023	N1	Collaborative Documentation Training	9:00 am - 12:00 pm	Virtually
	Jun. 20, 2023	K6	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Jun. 21, 2023	N2	Collaborative Documentation Training	9:00 am - 12:00 pm	Virtually
<b><u>July</u></b>	Jul. 05, 2023	J7	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	Jul. 18, 2023	K7	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Jul. 27, 2023	E3	Problem Resolution/Advance Medical Directives	9:00 am - 12:00 pm	Virtually
	Jul. 19, 2023	N3	Collaborative Documentation Training	9:00 am -12:00 pm	Virtually
<b><u>August</u></b>	Aug. 02, 2023	J8	Compliance Training – Clinical/Mgmt.	1:30 pm - 3:30 pm	Virtually
	Aug. 11, 2023	M3	Universal Trauma-Informed Care: A Practical Guide for Helpers Training	9:00 am - 12:30 pm	Virtually
	Aug. 15, 2023	K8	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Aug. 17, 2023	H3	Staff Registration/Credentialing	9:00 am - 12:00 pm	Virtually
<b><u>September</u></b>	Sept. 06, 2023	J9	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	Sept. 19, 2023	K9	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Sept. 08, 2023	L3	Compassion Fatigue Training	9:00 am - 3:30 pm	Virtually

SACRAMENTO  
COUNTY  
**SUPT Trainings**  
**2023 Calendar**

<u>MONTH</u>	<u>DATE</u>	<u>CODE</u>	<u>TRAINING</u>	<u>TIME</u>	<u>LOCATION</u>
<b><u>October</u></b>	Oct. 04, 2022	J10	Compliance Training – Clinical/Mgmt.	1:30 pm - 3:30 pm	Virtually
	Oct. 17, 2023	K10	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
	Oct. 26, 2023	E4	Problem Resolution/Advance Medical Directives	9:00 am - 12:00 pm	Virtually
<b><u>November</u></b>	Nov. 01, 2023	J11	Compliance Training- Support Staff	1:30 pm - 3:30 pm	Virtually
	Nov. 01, 2023	N4	Collaborative Documentation Training	9:00 am - 12:00 pm	Virtually
	Nov. 03, 2023	M11	Universal Trauma-Informed Care: A Practical Guide for Helpers Training	9:00 am - 12:30 pm	Virtually
	Nov. 16, 2023	H4	Staff Registration/Credentialing	9:00 am - 12:00 pm	Virtually
	Nov. 21, 2023	K11	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually
<b><u>December</u></b>	Dec. 01, 2023	L4	Compassion Fatigue Training	9:00 am - 3:30 pm	Virtually
	Dec. 06, 2023	J12	Compliance Training- Clinical / Mgmt.	1:30 pm - 3:30 pm	Virtually
	Dec. 19, 2023	K12	SUPT Documentation Training	8:30 am - 5:00 pm	Virtually

SACRAMENTO COUNTY  
**SUPT Trainings**  
**2023 Calendar**

<i>Date</i>	<i>Code</i>	<i>Training Name</i>	<i>Time</i>	<i>Date</i>	<i>Code</i>	<i>Training Name</i>	<i>Time</i>
<b>02/16/2022</b>	<b>B1</b>	<b>Medi-Cal Eligibility is no longer offered</b> <i>For resources please contact:</i> <a href="mailto:QMtraining@sacounty.gov"><u>QMtraining@sacounty.gov</u></a>	<b>1:30p - 2:30p</b>	<b>01/17/2022</b>	<b>K1</b>	SUPT Documentation Training	<b>8:30a – 5:00p</b>
				<b>02/21/2022</b>	<b>K2</b>	SUPT Documentation Training	
				<b>03/21/2022</b>	<b>K3</b>	SUPT Documentation Training	
				<b>04/18/2022</b>	<b>K4</b>	SUPT Documentation Training	
				<b>05/16/2022</b>	<b>K5</b>	SUPT Documentation Training	
<b>01/26/2022</b>	<b>E1</b>	Problem Resolution/Advance Medical Directives	<b>9:00a - 12:00p</b>	<b>06/20/2022</b>	<b>K6</b>	SUPT Documentation Training	
<b>04/27/2022</b>	<b>E2</b>	Problem Resolution/Advance Medical Directives		<b>07/18/2022</b>	<b>K7</b>	SUPT Documentation Training	
<b>07/27/2022</b>	<b>E3</b>	Problem Resolution/Advance Medical Directives		<b>08/15/2022</b>	<b>K8</b>	SUPT Documentation Training	
<b>10/26/2022</b>	<b>E4</b>	Problem Resolution/Advance Medical Directives		<b>09/19/2022</b>	<b>K9</b>	SUPT Documentation Training	
				<b>10/17/2022</b>	<b>K10</b>	SUPT Documentation Training	
<b>02/16/2022</b>	<b>H1</b>	Staff Registration/Credentialing	<b>9:00 a –12:00p</b>	<b>11/21/2022</b>	<b>K11</b>	SUPT Documentation Training	
<b>05/18/2022</b>	<b>H2</b>	Staff Registration/Credentialing		<b>12/19/2022</b>	<b>K12</b>	SUPT Documentation Training	
<b>08/17/2022</b>	<b>H3</b>	Staff Registration/Credentialing					
<b>11/16/2022</b>	<b>H4</b>	Staff Registration/Credentialing					
<b>01/04/2023</b>	<b>J1</b>	Compliance Training-Support Staff	<b>1:30p - 3:30p</b>	<b>03/10/2023</b>	<b>L1</b>	Compassion Fatigue Training	<b>9:00a - 3:30p</b>
<b>02/01/2023</b>	<b>J2</b>	Compliance Training-Clinical/Mgmt.		<b>06/09/2023</b>	<b>L2</b>	Compassion Fatigue Training	
<b>03/01/2023</b>	<b>J3</b>	Compliance Training Support Staff		<b>09/08/2023</b>	<b>L3</b>	Compassion Fatigue Training	
<b>04/05/2023</b>	<b>J4</b>	Compliance Training-Clinical/Mgmt.		<b>12/01/2023</b>	<b>L4</b>	Compassion Fatigue Training	
<b>05/03/2023</b>	<b>J5</b>	Compliance Training Support Staff					
<b>06/07/2023</b>	<b>J6</b>	Compliance Training-Clinical/Mgmt.					
<b>07/05/2023</b>	<b>J7</b>	Compliance Training Support Staff					
<b>08/02/2023</b>	<b>J8</b>	Compliance Training-Clinical/Mgmt.					
<b>09/06/2023</b>	<b>J9</b>	Compliance Training Support Staff					
<b>10/04/2023</b>	<b>J10</b>	Compliance Training-Clinical/Mgmt.					
<b>11/01/2023</b>	<b>J11</b>	Compliance Training Support Staff					
<b>12/06/2023</b>	<b>J12</b>	Compliance Training-Clinical/Mgmt.					

SACRAMENTO  
COUNTY  
**SUPT Trainings**  
**2023 Calendar**

**01/14/2022 M1** Universal Trauma-Informed Care  
**02/11/2022 M2** Universal Trauma-Informed Care  
**03/11/2022 M3** Universal Trauma-Informed Care  
**04/08/2022 M4** Universal Trauma-Informed Care  
**05/13/2022 M5** Universal Trauma-Informed Care  
**06/10/2022 M6** Universal Trauma-Informed Care  
**07/08/2022 M7** Universal Trauma-Informed Care  
**08/12/2022 M8** Universal Trauma-Informed Care  
**09/09/2022 M9** Universal Trauma-Informed Care  
**10/14/2022 M10** Universal Trauma-Informed Care  
**11/11/2022 M11** Universal Trauma-Informed Care  
**12/09/2022 M12** Universal Trauma-Informed Care

**9:00a – 12:30p**

**06/12/2023 N1** Collaborative Documentation Training  
**06/21/2023 N2** Collaborative Documentation Training  
**07/19/2023 N3** Collaborative Documentation Training  
**11/01/2023 N4** Collaborative Documentation Training

**9:00a – 12:00p**

To view the flyers for the **Compassion Fatigue Training** and **Universal Trauma-Informed Care Training** please click on the links below:

[2023 Compassion Fatigue Training](#)

[2023 Universal Trauma-Informed Care Training](#)

SACRAMENTO  
COUNTY  
**SUPT Trainings**  
**2023 Calendar**

Trainings will be held **virtually** until further notice

## Course Descriptions and Targeted Audience:

### **MEDI-CAL ELIGIBILITY**

**Target Audience:** *No longer offered through the County of Sacramento*

- For resources please contact: [QMTraining@sacounty.gov](mailto:QMTraining@sacounty.gov)

### **PROBLEM RESOLUTION & ADVANCE MEDICAL DIRECTIVES**

**Target Audience:** *New County and Provider Staff*

- Informing materials required for Mental Health Plan agencies
- Rights of Members of the Mental Health Plan
- Process and timelines for Grievances, Appeals, State Fair Hearings, and change of providers
- Comprehensive review of Advance Medical Directives

### **STAFF REGISTRATION & CREDENTIALING**

**Target Audience:** Agency staff assigned to maintaining credentialing files and requesting staff AVATAR ID numbers for licensed or non- licensed staff

- Staff registration forms for staff ID numbers
- Staff classification definitions and privileges
- National Provider Identifier (NPI) requirements and process
- Academic and work experience requirements for non- licensed staff
- Verifying licenses on the internet
- Setting up credentialing files
- Staff Roster format and Signature Card

### **COMPLIANCE TRAINING-**

**Target Audience:**

- Definition of Fraud and Abuse
- Code of Conduct
- Examples and interactive scenarios
- HIPAA components
- Office of Inspector General
- Reporting avenues and options

### **COMPASSION FATIGUE TRAINING**

**Target Audience:** Behavioral Health Professionals: Staff providing direct services, Clinical Staff, and Supervisors

- Engage in self-care by taking this course!
- Identify risk factors for Compassion Fatigue
- Learn to identify signs of Compassion Fatigue
- Learn tips for managing Compassion Fatigue
- Create a Self-Care Plan

### **SUPT DOCUMENTATION TRAINING:**

**Target Audience:** *Direct service staff and clinical supervisors*

- SUPT Classifications
- Intake / SUD Assessments (ASAM)
- Progress Notes
- Medical Necessity
- Discharge
- Treatment Planning
- Physical Examination
- Diagnosis

### **UNIVERSAL TRAUMA-INFORMED CARE: A PRACTICAL GUIDE FOR HELPERS TRAINING**

**Target Audience:** Sacramento County Behavioral Health staff & contracted providers (Mental Health and Substance Use Prevention Treatment): frontline staff (admin & clinical), clinical supervisors, program managers.

- Learn the common Trauma definition
- Identify how the stress process works.
- Learn about the ACES study and its impact on understanding the correlation between trauma and overall health.
- Identify characteristics of Trauma Informed Care (TIC) and how to apply those in the workplace.
- Explain how helpers are vulnerable to burnout and secondary traumatic stress aka “compassion fatigue.”
- Understand the definition of resilience and how helpers can use practical exercises to build personal resilience.

SACRAMENTO  
COUNTY  
**SUPT Trainings**  
**2023 Calendar**

**INTRODUCTION TO COLLABORATIVE DOCUMENTATION TRAINING**

**Target Audience:** Behavioral Health Professionals: Staff providing direct services, Clinical Staff, and Supervisors

- Introduction to Collaborative Documentation and its benefits in treatment
- Integrate Collaborative Documentation as part of the clinical work
- Set up for Collaborative Documentation (e.g., Technology, HIPAA, Scripts and Time Flow/Options for Use)
- Implement Collaborative Documentation as part of the golden thread (e.g., Assessment, Care Plan/Problem List and Progress Notes)
- Use Collaborative Documentation with specific populations and settings

SACRAMENTO  
COUNTY  
**SUPT Trainings**  
**2023 Calendar**

**TO REGISTER:** Please email completed Registration Form to [QMTraining@saccounty.gov](mailto:QMTraining@saccounty.gov) or fax to 916-875-0877

*You will receive a confirmation notice once you have been registered.  
If we are unable to accommodate your request, you will be notified if an email address is provided.  
All trainings will be held **VIRTUALLY** until further notice.  
Log in information will be provided upon enrollment.*

*Print Name:	_____	*Agency Type:	_____
*Agency & Program	_____	*Classification	_____
*Phone Number	_____	*Email	_____

**Please enroll me in the following trainings:  
Write the corresponding Training codes along with the title of the training.**

*Training Code	_____	*Training Code	_____
*Training Code	_____	*Training Code	_____
*Training Code	_____	*Training Code	_____

**TO REGISTER:** Please send completed Registration Form by Email [QMTraining@SacCounty.gov](mailto:QMTraining@SacCounty.gov)