

**ADULT CORRECTIONAL HEALTH
MAN-DOWN ACTION LOG**

EMPLOYEE NAME/TITLE					DATE	
LOCATION					TIME	
ROLE AND RESPONSIBILITIES						
INCIDENT DESCRIPTION						
	ACTION	YES	NO	N/A	COMMENTS	
1	Received accurate information regarding patient injury or illness					
2	Responds to notification of "code alarm" with appropriate equipment					
3	Enters the scene only when cleared safe by custody staff					
4	Dons appropriate Personal Protective Equipment (PPE)					
5	Assesses unresponsiveness					
6	Determines the need to call for help					
7	Lead responder begins direction of available personnel					
8	Responding staff knows the location and operation of emergency response equipment					
9	Opens airway while protecting cervical spine					
10	Demonstrate the serial assessments for CABs					
11	Assesses pulse					
12	If pulseless, begins CPR or directs other available qualified staff to begin CPR					
13	Attaches AED or monitor/defibrillator					
14	Is able to run rhythm strip from monitor					
15	Assesses breathing					
16	If apneic, begin ventilation with appropriate device					
17	Demonstrate proper technique in administering ventilations or supplemental O2 via tank device					
18	Demonstrates proper techniques to control bleeding					
19	Demonstrates proper techniques for initiating IV fluids					
20	Performs a thorough head-to-toe assessment including vital signs					
21	Provide concise report to physician and/or EMS personnel					
22	If transport not indicated, continues on-site treatment and stabilization					
23	Notifies the onsite/on-call providers with adequate medical and psychiatric history details including chronic conditions, current problems and summary of assessment findings and for any additional orders					
24	Completes documentation and restocks all equipment					
25	Participates in Critical Incident Debriefing with all staff					