

ADULT CORRECTIONAL HEALTH

Safety Inspection Form – Employee Training, Information & Procedures

Inspector Name: _____ Date: _____
 Area Inspected: Employee training, information and procedures Facility: _____

Inspection Item(s)	Pass	Fail	If fail, corrective action(s)
Evacuation procedures and routes been developed and communicated to all employees.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees have been informed of their responsibilities for reporting emergencies, during emergencies, and for conducting rescue and medical duties.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are instructed in proper first aid and other emergency procedures.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are periodically instructed in the use of fire extinguishers and fire protection procedures.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are instructed in the proper manner of lifting heavy objects.	<input type="checkbox"/>	<input type="checkbox"/>	
There is a current written exposure control plan for occupational exposure to bloodborne pathogens and OPIM.	<input type="checkbox"/>	<input type="checkbox"/>	
A training/information program is provided for employees exposed or potentially exposed to blood and/or body fluids.	<input type="checkbox"/>	<input type="checkbox"/>	
There are procedures for working directly with individuals who may have serious communicable diseases/infections.	<input type="checkbox"/>	<input type="checkbox"/>	
Infection control procedures have been instituted, such as universal precautions, workplace practices, and PPE.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are instructed on specific workplace practices to follow when appropriate (hand washing, handling sharp instruments, disposal of contaminated materials, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
There are written standard operating procedures for the selection and use of respirators where needed.	<input type="checkbox"/>	<input type="checkbox"/>	
There a respiratory protection program and employees are instructed on correct usage and limitations of respirators.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees are instructed on the hazards involved with the various chemicals they may be exposed to in their work environment, such as ammonia, chlorine, etc.	<input type="checkbox"/>	<input type="checkbox"/>	
Medical surveillance including HBV evaluation and antibody testing is made available to potentially exposed employees.	<input type="checkbox"/>	<input type="checkbox"/>	

Inspection Item(s)	Pass	Fail	If fail, corrective action(s)
Hepatitis B vaccinations are made available.	<input type="checkbox"/>	<input type="checkbox"/>	
Influenza vaccinations are made available.	<input type="checkbox"/>	<input type="checkbox"/>	
Training is provided on universal precautions.	<input type="checkbox"/>	<input type="checkbox"/>	
Training is provided on PPE.	<input type="checkbox"/>	<input type="checkbox"/>	
Training is provided on workplace practices such as blood drawing, room cleaning, laundry handling, and clean-up of blood spills.	<input type="checkbox"/>	<input type="checkbox"/>	
Training is provided on needlestick exposure/management.	<input type="checkbox"/>	<input type="checkbox"/>	
Employees have received training in the following: <ul style="list-style-type: none"> <li data-bbox="110 653 618 688">– Emergency plan and fire prevention <li data-bbox="110 695 846 730">– Prevention of work related musculoskeletal disorders <li data-bbox="110 737 805 772">– Proper housekeeping and proper material storage <li data-bbox="110 779 862 842">– IIPP, injury and hazard reporting requirements and job specific hazards 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Comments:
