

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

September 18, 2020 / 9:30 AM – 11:00 AM

Meeting Location

Due to Public Health Emergency Via Skype: To see/share documents on the screen, go to

[Join Skype Meeting](https://meet.saccounty.net/safim/WQBMTHJW) Go to: <https://meet.saccounty.net/safim/WQBMTHJW>

Join by phone [+1 \(916\) 875-8000](tel:+19168758000) OR [+1 \(916\) 874-8000](tel:+19168748000) OR [+1 \(916\) 876-4100](tel:+19168764100)

Conference ID: 5106366

Topic
<p>Opening Remarks – <i>Jan Winbigler, Chair – 10 minutes</i></p> <ul style="list-style-type: none"> • Welcome – members, staff, and CAB applicants • Introductions & roll call (no longer need location check) • CAB applicant introductions • Review and approval of minutes
<p>Brief Announcements – <i>All – 3-5 minutes</i></p> <ul style="list-style-type: none"> • Technology update • Staffing update – additional County CARES support
<p>Follow up Items – <i>Dr. Hutchins – 5 minutes</i></p> <ul style="list-style-type: none"> • Attendance review • Update on Operational Site Visit – dates & items needed from CAB
<p>CAB Governance – <i>Dr. Hutchins – 20-25 minutes</i></p> <ul style="list-style-type: none"> ○ Sub-Committee Updates to CAB <ul style="list-style-type: none"> ○ Clinical Operations – <i>Aaron Washington</i> <ul style="list-style-type: none"> ▪ Only had a brief meeting due to attendance ▪ Recommend approving <ul style="list-style-type: none"> • PP 03-04 Emergency Medical Response • PP 04-01 Urgent Services • PP 06-10 Emergency Training and Response ○ Finance – <i>Jan Winbigler (with John Dizon)</i> <ul style="list-style-type: none"> ▪ County use of CARES funds ▪ Update on County budget process ▪ Financial Status Reports ○ Governance – <i>Jan Winbigler</i> <ul style="list-style-type: none"> ▪ Recommendations for strategic goals and strategic planning for Health Center for 2021-2023
<p>Strategic Planning Recommendations – <i>Dr. Hutchins -20-25 minutes</i></p> <ul style="list-style-type: none"> • Review of self-assessments • Recommendation from Management and CAB Executive Committee for overall process and timing
<p>Medical Director Update – <i>5 minutes</i></p>
<p>Discussion on Membership – <i>5-7 minutes</i></p>
<p>Next Meeting Items – <i>All</i></p> <ul style="list-style-type: none"> • Coordination prior to OSV

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| <ul style="list-style-type: none">• HRSA Project Director Evaluation• November meeting - elections• Review of multiple policies• Quality improvement and performance reports• Patient grievance and safety reports |
| Public Comment – <i>Elise Bluemel, Co-Chair</i> |
| Closing Remarks and Adjourn – <i>Elise Bluemel, Co-Chair</i> |

Next Meeting: October 16, 2020 / 9:30 AM – 11:00 AM

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PR1/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Due to the public health emergency created by the COVID-19 pandemic, in person meetings are not permitted at this time. Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.