

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) AGENDA**

Thursday, May 2, 2024, 9:30 a.m.

SPECIAL SESSION

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB meeting will be held in person at 4600 Broadway, Room 2020. Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 9:00 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

PUBLIC COMMENT (9:35 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. Comments are limited to a maximum of two (2) minutes per speaker per agenda item, and individuals are limited to a single comment per agenda item. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

INFORMATION/DISCUSSION ITEMS (9:40 AM)

1. CAB Committee Updates
 - a. Clinical Operations Committee – *Vince Gallo*
 - b. Finance Committee – *Laurine Bohamera*

Grant Applications/Reports Update

- c. Governance Committee – *Jan Winbigler*
 - Preparation for HRSA Operational Site Visit
 - Recruitment and Training Updates
 - Candidate Recruitment and Recommendations

INFORMATION/ACTION ITEMS¹ (10:10 AM)

BUSINESS ITEM I. April 19, 2024, CAB Meeting Minutes

- a.) Recommended Action: Motion to Approve the draft April 19, 2024, Meeting Minutes

BUSINESS ITEM II. Vote to Approve CAB candidate applications – Dedra Russell and Ricki Townsend

- a.) Recommended Action: Motion to Approve application of consumer member Dedra Russell for CAB membership and send to the Board of Supervisors for ratification.
b.) Recommended Action: Motion to Approve application of community member Ricki Townsend for CAB membership and send to the Board of Supervisors for ratification.

BUSINESS ITEM III. Vote to Re-Appoint and Request Board of Supervisors Ratify CAB members Elise Blumel and Vince Gallo.

- a.) Recommended Action: Motion to Re-Appoint Elise Blumel to CAB Board. Motion to Request and Approve staff requesting Board of Supervisors to ratify Elise Blumel as a CAB Board member.
b.) Recommended Action: Motion to Re-Appoint Vince Gallo to CAB Board. Motion to Request and Approve staff requesting Board of Supervisors to ratify Vince Gallo as a CAB Board member.

BUSINESS ITEM IV. Vote on Removal of CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani due to excessive unexcused absences. [*Note: Gov. Code § 1770(g) already confirms vacancies. This is a formality to ensure clear recordkeeping.*]

- a.) Recommended Action: Motion to Approve removal of CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani for non-attendance for submission to the Board of Supervisors.
b.) Recommended Action: Motion to Direct the County to create a new membership roster and upload it to the CAB website, in line with today's votes

BUSINESS ITEM V. Vote to change length of monthly CAB meetings

- a.) Recommended Action: Motion to extend the length of CAB meetings by 30 minutes to last from 9:30-11:30 on the third Friday of the month.
b.) Recommended Action: Vote to amend all times for the remainder of this year:
 - Original: <https://dhs.saccounty.gov/PRI/Documents/Neilu/12-15-2023/Handout%20%20CAB%2012-15-23.pdf>
 - Amended:

BUSINESS ITEM VI. Vote to Eliminate Standing Committees Not Listed in the Bylaws

- a.) Recommended Action: Motion to disband any prior establishment of Governance and Clinical Operations Committees. Any necessary discussion or duties will occur at future elongated CAB meetings.
b.) Recommended Action: If necessary and identified, motion(s) to create and appoint ad hoc committees as needed.

BUSINESS ITEM VII. Vote to Set a Special Meeting on/about June 2, 2024

- a.) Recommended Action: Motion to set a special meeting on June 7, 2024 from 9:30 AM-11:30 AM.

BUSINESS ITEM VIII. Vote to approve submission SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals QIF-TJI²

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

² Time estimate: 15 minutes

a.) Recommended Action: Motion to approve submission SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals QIF-TJI

BUSINESS ITEM IX. Vote to approve SCHC Policies and Procedures: 02-05 Variance Reporting

a.) Recommended Action: Motion to approve 02-05 as written.

CLOSED SESSION

None

MEETING ADJOURNED