

**Sacramento County Health Center
Co-Applicant Board (CAB) Meeting AGENDA**

Friday, January 16, 2026, 9:30 a.m. - 11:30 a.m.

Regular CAB Meeting

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB meeting will be held in person at 4600 Broadway, Room 2020. Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 8:30 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Chair*,

- a. Roll Call and Welcome
- b. Brief Announcements

INFORMATION ITEMS (9:35 AM)

1. Budget Updates
2. Project Director Report
3. Medical Director Report
4. 2026 Quality Improvement (QI) Plan Review & Discussion
5. CAB Goals
 - 2026 Required Activities Calendar Review

- UDS Report Requirement Update

INFORMATION/ACTION ITEMS¹

BUSINESS ITEM I.

- December 19, 2025, CAB Meeting Minutes
- ✓ Recommended Action: Motion to Approve the drafted December 19, 2025, CAB Meeting Minutes

BUSINESS ITEM II.

- February CAB Meeting Time Extension
- ✓ Recommended Action: Motion to Approve the Extension of the February CAB Meeting by 30 minutes

PUBLIC COMMENT

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB's subject matter jurisdiction. The Board may not act on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

CLOSED SESSION

None

MEETING ADJOURNED (11:30 AM)

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

Report Summary

The HRSA program budget is expected to be claimed in full with no major variances or concerns to report. Medi-Cal revenue has been strong in Fiscal Year 25/26. Sacramento County Health Center increased our interim rate back in July'25. As of 12/31/25, our interim rate is \$359.44, and our AIR rate is \$458.13.

HRSA Project Budget Summary

- As of 9/30/25 we have spent \$921,547.09 on the HRSA project. We have a remaining balance of \$790,054.91.
 - No change as of 9/30/25. Next claim will be in Jan'26 for Oct'25-Dec'25.
- Continuing HIV grant services through main grant. Claims will be completed separately.
- No major variances or concerns. Staff comprise the majority of the costs.

County Budget Summary and Significant Variances

- Our FY 25/26 budget has \$0 general fund draw.
- Object 10 Salaries/Benefits: Current projection shows we are \$1.2M under budget.
- Object 20 Services/Supplies: Current projection shows we are \$1.25M under budget.
 - Conservative numbers were used in this projection as it's still early, subject to change.
 - Leadership continues to analyze and reduce registry staff usage.
 - Due to Refugee slowing down, less registry employees are needed, therefore will have less expenses compared to FY 24/25.
- Object 30 Contracts: Current projection shows we are \$300K over budget.
 - Increased OCHIN costs are pushing us over budget. Will monitor throughout the Fiscal Year.
 - If actuals exceed budgeted amount, we will reduce a different object level to increase object 30 by the overages.
- Object 40 Fixed Assets: Currently not budgeted, but will be ~\$55,000.
 - New camera system at 4600 Broadway. PRI Clinics is splitting the cost with Public Health. Phase 1 has been completed, waiting on phase 2 to finish before adjusting budget. Will either take money from object 10 or 20, depending on budget at the time of revision.
- Object 60 Internal Charges/Allocated Costs: Projecting slightly above budgeted amount.
 - Will monitor closely.
- Object 59 and 69 Inter/Intrafund Reimbursements: Realignment funding and funding from other County departments paying for Clinics services.
- Object 95/96/97 Outside Revenue: Hard to project due to upcoming changes.
 - Medi-Cal revenue is currently \$11.9M.
 - At same time last FY (July'24-Dec'24) it was \$9M.
 - Interim rate is almost 20% higher than it was last FY. MEI (Medicare Economic Index) hit in October 2025, and our interim rate is now \$359.44.
 - Grants are on track.
 - Nothing out of the normal on grants. HRSA HIV grant is being rolled into our main HRSA Homeless grant. RHAP is continuing and we received the award letter from CDPH.

PRI Clinics 7201800 AP 06 Overview

Period	6							
Current Month	December							
Percentage of Year	50%							
Line Item	FY 25/26 Budget	Year to date	Encumbrance	Total (YTD+Encumbrance)	YTD Percentage (Total/Budget)	Year End Estimate	Notes	
Expenses								
Personnel								
* 10 - SALARIES AND EMPLOYEE BENEFITS	\$ 14,760,997	\$ 5,770,327	\$ -	\$ 5,770,327	39%	\$ 13,535,002	Holding positions vacant coupled with not utilizing overtime has benefited our 10 object. Year end projection showing to come in under budget.	
Services & Supplies	\$ 21,858,812	\$ 4,982,859	\$ 16,007,479	\$ 20,990,338	96%	\$ 20,616,354	Projected 90% of contracted services. Conservative projection. Some actuals in FY 25/26 have not posted.	
Other Charges	\$ 2,433,243	\$ 1,496,174	\$ 220,244	\$ 1,716,418	71%	\$ 2,727,318	Main driver of object 30 is our OCHIN contract. As our revenue goes up, so does our OCHIN contract costs.	
* 30 - OTHER CHARGES								
Equipment	\$ -	\$ -	\$ -	\$ -	N/A	\$ 55,000.00	New camera system at 4600 Broadway. PRI Clinics is splitting the cost with Public Health. Phase 1 has been completed, waiting on phase 2 to finish before adjusting budget. Will cover this ~\$55K through object 10 or 20 allocation surplus.	
Intrafund Charges (Allocation costs)	\$ 5,411,059	\$ 840,725	\$ -	\$ 840,725	16%	\$ 5,531,059	Allocated and intra-departmental expenses. Pharmaceutical expenses have the largest variance.	
* 60 - INTRAFUND CHARGES								
Total Expenses	\$ 44,464,111	\$ 13,090,085	\$ 16,227,723	\$ 29,317,808	66%	\$ 42,464,733		
Revenue								
Inter/Intrafund Reimbursements	\$ (13,882,995)	\$ (2,911,275)	\$ -	\$ (2,911,275)	21%	\$ (13,882,995)	Realignment and reimbursements for services to other DHS programs. Projections are at budgeted amounts.	
** REIMBURSEMENT ACCOUNTS								
Intergovernmental Revenue	\$ (30,574,116)	\$ (12,866,006)	\$ -	\$ (12,866,006)	42%	\$ (28,587,907)	Medi-Cal/Medicare revenue, HRSA & Refugee grants. In July'25 we increased our interim rate with DHCS, which will, and has, increased our short-run cash flow. Our PPS rate also had an MEI (Medicare Economic Index, e.g. COLA for Medicare) increase in Oct'25. New interim rate is \$359.44, AIR rate \$458.13.	
* 95 - INTERGOVERNMENTAL REVENUES								
Charges for Services	\$ (7,000)	\$ (1,150)	\$ 15	\$ (1,135)	16%	\$ (6,095)	CMISP old pre-2014 service charges and Medical Record Fees	
* 96 - CHARGES FOR SERVICES								
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	Prior Year Patient Revenue	
* 97 - MISCELLANEOUS REVENUE								
Total Revenue	\$ (44,464,111)	\$ (15,778,431)	\$ 15	\$ (15,778,416)	35%	\$ (42,476,997)		
GRAND TOTAL (Net County Cost)	\$ -	\$ (2,688,346)	\$ 16,227,738	\$ 13,539,392		\$ (12,264)		

COMPASS Actual Data through AP: Regular PPs							12.00	Ins PPs	11.00	
Straightline Ratio:							50%	>100% mark		
GL ACCT NAME	FY 2025-26 Approved Budget	Current COMPASS Actual	Encumbrance	Actuals + Encumbrance	% Consumed	Year-End Estimate	Variance, Estimate to Budget	COMMENT - Explain Variance		
10111000 REGULAR EMPLOYEES	9,251,251	3,322,835	0	3,322,835	36%	7,958,291	1,292,960	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10112100 EXTRA HELP	227,211	193,568	0	193,568	85%	387,136	-159,925			
10113100 STRAIGHT TIME OT	0	366	0	366	0%	366	-366			
10113200 TIME/ONE HALF OT	12,402	8,830	0	8,830	71%	19,132	-6,730	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10114100 PREMIUM PAY	198,698	87,692	0	87,692	44%	182,719	15,879	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10114200 STANDBY PAY	0	2,777	0	2,777	0%	2,777	-2,777			
10114300 ALLOWANCES	10,000	5,133	0	5,133	51%	5,133	4,867			
10115200 TERMINAL PAY	0	39,202	0	39,202	0%	78,405	-78,405			
10115300 LEAVE CASH OUT	0	0	0	0	0%	0	0	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10121000 RETIREMENT	1,912,012	709,392	0	709,392	37%	1,650,486	261,526	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10121100 1995 POB - ACP	0	0	0	0	0%	0	0			
10121200 2004 POB - ACP	800,839	346,471	0	346,471	43%	750,687	50,152	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10121300 HEALTH SVGS-ER COST	69,550	25,378	0	25,378	36%	59,127	10,423	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10121400 401A - PLAN	57,908	25,930	0	25,930	45%	49,707	8,201	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10122000 OASDHI	693,898	242,791	0	242,791	35%	594,605	99,793	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10123000 GROUP INS	1,774,537	590,897	0	590,897	33%	1,543,739	230,798	Calculated out YE projection based on actuals and vacancies. Added in potential CMISP HPM for 5 months		
10123001 CNTY EE PLAN SELECT	0	818	0	818	0%	0	0	0 Budgeted in 10123000		
10123002 DENTAL PLAN ER COST	0	56,382	0	56,382	0%	0	0	0 Budgeted in 10123000		
10123003 LIFE INS - ER COST	0	491	0	491	0%	0	0	0 Budgeted in 10123000		
10123004 VISION INS - ER COST	0	626	0	626	0%	0	0	0 Budgeted in 10123000		
10123005 EAP	0	1,423	0	1,423	0%	0	0	0 Budgeted in 10123000		
10124000 WORK COMP - ACP	252,691	109,323	0	109,323	43%	252,691	0	0 allocated cost		
10125000 SUI - ACP	0	0	0	0	0%	0	0	0 allocated cost		
10199900 Salary Savings Acct	-500,000	0	0	0	0%	0	-500,000	Salary savings shown above with YE projections		
Object 10 TOTAL - Salaries and Employees	14,760,997	5,770,327	0	5,770,327	39.09%	13,535,002	1,225,995			
20200500 ADVERTISING	1,500	30,038	0	30,038	2003%	32,000	-30,500	HIV Grant Advertising, NTI contract. Added a little extra due to Sac Bee LOI going to post here, and maybe 1-2 other charges later this FY.		
20202200 BOOKS/PER SUP	2,500	0	0	0	0%	2,500	0			
20202400 PERIODICAL/SUBSCRIPT	0	3,430	0	3,430	0%	3,430	-3,430	UpToDate annual Subscription, do not expect more		
20202900 BUS/CONFERENCE EXP	1,200	1,195	0	1,195	100%	2,500	-1,300	Actuals show \$1,195 for Nursing Leadership Summit happened in Oct'25. Projecting \$2,500 due to possibility of more conferences coming up.		
20203100 BUSINESS TRAVEL	3,000	1,364	0	1,364	45%	3,000	0			
20203500 ED/TRAINING SVC	5,000	2,525	0	2,525	51%	5,000	0			
20203600 ED/TRAINING SLIP	1,000	370	0	370	37%	1,000	0			
20203700 TUITION REIMBURSEMENT	3,000	2,702	0	2,702	90%	5,405	-2,405	Increased due to # of employees getting tuition reimbursement		
20203800 EMPLOYEE RECOGNITION	2,000	0	0	0	0%	0	2,000			
20203804 WORKPLACE AMENITIES	0	1,080	0	1,080	0%	1,080	-1,080	Budgeted in 20203800		
20203900 EMP TRANSPORTATION	2,500	851	0	851	34%	2,500	0			
20204500 FREIGHT/CARTAGE	20,000	7,507	0	7,507	38%	15,014	4,986			
20206100 MEMBERSHIP DUES	1,000	0	0	0	0%	1,000	0			
20207600 OFFICE SUPPLIES	28,000	20,087	21,658	41,754	149%	83,509	-55,509	Most of expenses are Grant reimbursement, via HIV and RHAP grants.		
20207602 SIGNS	0	2,324	0	2,324	0%	5,000	-5,000	Signs purchased on the HIV grant. Expecting a few more over the FY.		
20208100 POSTAL SVC	1,000	412	0	412	41%	1,000	0			
20208500 PRINTING SVC	1,000	0	0	0	0%	1,000	0			
20211100 BLDG MAINT SVC	0	0	0	0	0%	0	0			
20218500 PERMIT CHARGES	2,100	1,185	0	1,185	56%	2,100	0	0 Clinics Pharmacy Permit renewal. Expecting closer to Budget Amt		
20219300 REF COLL/DISP SVC	2,500	1,606	305	1,911	76%	3,822	-1,322			
20220500 AUTO MAINT SVC	0	300	0	300	0%	300	-300			
20221100 CONST EQ MAINT SVC	5,200	3,643	0	3,643	70%	7,286	-2,086			
20222700 CELLPHONE/PAGER	23,548	10,723	0	10,723	46%	23,548	0			
20223600 FUEL/LUBRICANTS	3,000	1,026	0	1,026	34%	3,000	0			
20225100 MED EQ MAINT SVC	10,000	9,969	6,245	16,214	162%	32,427	-22,427	Draeger docking station, autoclave service agreements, waste disposal etc.		
20225200 MED EQ. MAINT SUP	20,157	19,119	0	19,119	95%	38,238	-18,081			
20226100 OFFICE EQ. MAINT SVC	108	54	54	108	100%	216	-108	DTech Non-ACP		
20226200 ERGONOMIC FURNITURE	0	0	169	169	0%	169	-169			
20226400 MODULAR FURNITURE	0	0	0	0	0%	0	0			
20227500 RENT/LEASE EQ	30,000	18,385	511	18,897	63%	62,794	-32,794	Slightly increasing due to PRI Clinics move		
20231400 CLOTH/PERSONAL SUP	0	277	0	277	0%	277	-277	Clothes for homeless (hats and gloves).		
20232100 CUSTODIAL SVC	6,000	4,250	0	4,250	71%	8,500	-2,500			
20233200 FOOD/CATERING SUP	200	0	0	0	0%	200	0			
20235100 LAUN/DRY CLEAN SVC	3,000	2,114	0	2,114	70%	4,228	-1,228			
20241200 DENTAL SUP	0	0	0	0	0%	0	0	0 Not providing Dental Services		
20242000 DRUGS/PHARM SUP	0	0	0	0	0%	0	0			
20243700 LAB MED SVC	1,000	-47,869	2	-47,867	-4787%	50,000	-49,000	All accruals have hit yet. Assuming \$50K for lab expenses in FY 25/26		
20244300 MEDICAL MEDICAL	1,000	2,530	1,281	3,811	381%	7,622	-6,622			
20244400 MEDICAL SLIP	0	1,915	0	1,915	0%	3,830	-3,830			
20247100 RADIODIAGNOSIS SVC	28,262	0	0	0	0%	20,000	8,262	Remi invoice will be coming in soon		
20247200 RADIOLOGY SUP	5,000	0	0	0	0%	5,000	0			
20252100 TEMPORARY SVC	28,001	0	0	0	0%	0	28,001			
20254200 TREASURER SVC	0	78	-17	60	0%	121	-121	Bounced checks		
20257100 SECURITY SVC	212,975	44,379	0	44,379	21%	212,975	0			
20259100 OTHER PROF SVC	16,388,884	2,985,782	14,400,913	17,386,695	106%	14,749,996	1,638,888	Assuming 90% of budgeted amount for now. UCD and SCOE contracts are starting to be paid out.		
20271100 DTECH LABOR	428,493	128,136	35,148	163,284	38%	428,493	0			
20281100 DATA PROCESSING SVC	830,000	194,635	1	194,636	23%	830,000	0			
20281200 DATA PROCESSING SUP	82,780	0	0	0	0%	0	82,780	Subaccounts listed below		
20281201 HARDWARE	0	9,698	3,822	13,520	0%	263,520	-263,520	Budgeted in 20281200.		
20281202 SOFTWARE	108,874	40,934	0	40,934	38%	108,874	0	0 DTech Non-ACP.		
20281204 OTHER	0	682	728	1,410	0%	1,410	-1,410	Dell e-waste and 5 year support. Covered in 20281200.		
20281250 SERVER & NETWORK SW	0	0	0	0	0%	0	0			
20281265 APPLICATION SW MAINT	0	0	0	0	0%	0	0	0 Budgeted in 20281200. Overage covered by 20281200.		
20283200 INTERPRETER SVC	556,305	159,742	0	159,742	29%	319,483	236,822			
20287100 TRANSPORTATION	400	29,874	0	29,874	7468%	59,747	-59,447	RHAP Grant transportation for Refugees. Grant covers most of these expenses. Increased grant line item for GY 24/25 & 25/26 due to this.		
20288000 PY EXPEND	0	-96	0	-96	0%	-96	96			
20289900 OTHER OP EXP SVC	0	0	0	0	0%	0	0			
20291000 CW IT SVCS - ACP	109,149	47,494	0	47,494	44%	109,149				
20291200 DTECH FEE - ACP	59,628	26,788	14,760	41,548	70%	59,628	0	0 Allocated Cost		
20291600 WAN CHARGES - ACP	243,313	105,875	0	105,875	44%	243,313	0	0 Allocated Cost		
20291700 ALARM SERVICES - ACP	20,250	8,761	0	8,761	43%	20,250	0	0 Allocated Cost		
20292100 GS PRINTING SVC	5,000	390	0	390	8%	5,000	0			
20292200 GS MAIL/POSTAGE	7,000	5,704	0	5,704	81%	11,408	-4,408			
20292300 MESSENGER SVCS - ACP	14,376	7,164	0	7,164	50%	14,376	0	0 Allocated Cost		
20292500 PURCH SVCS - ACP	15,208	6,623	0	6,623	43%	15,208	0	0 Allocated Cost		
20292700 GS WAREHOUSE CHARGES	1,000	504	0	504	50%	1,008	-8			
20292800 GS EQUIP RENTAL LT	0	105	0	105	0%	210	-210			
20292900 GS FACILITY USE - ACP	1,689,613	897,848	1,516,691	2,414,539	143%	1,689,613	0	0 Allocated Cost		
20292920 REAL ESTATE SVCS	0	3,444	4,056	7,500	0%	7,500	-7,500			
20294200 FACILITY USE - ACP	1,689,613	897,848	1,516,691	2,414,539	143%	1,689,613	0	0 Allocated Cost		
20296200 GS PARKING CHGCS	-350	50	0	60	17%	-350	0			
20297100 LIABILITY INS - ACP	235,766	102,001	0	102,001	43%	235,766	0	0 Allocated Cost (PP)		
20298300 SURPLUS PROF - ACP	5,430	2,349	0	2,349	43%	5,430	0	0 Allocated Cost (PP)		
20298700 TELECOMM - ACP	126,430	0	0	0	0%	0	126,430	posts to 20298703		
20298702 CIRCUIT CHGCS - ACP	0	1,858	0	1,858	0%	3,717	-3,717	Allocated Cost - budgeted in 20298700		
20298703 LND CHARGES - ACP	0	65,656	0	65,656	0%	131,312	-131,312	Allocated Cost - budgeted in 20298700		
20298900 TELEPHONE INSTALL	0	0	0	0	0%	0	0			
Object 20 TOTAL - Services and Supplies	21,858,812	4,982,859	16,007,479	20,990,338	96%	20,616,354	1,242,458			

COMPASS Actual Data through AP: Regular PPs							12.00	Ins PPs	11.00	
							50%	>100% mark		
GL ACCT NAME	FY 2025-26 Approved Budget	Current COMPASS Actual	Encumbrance	Actuals + Encumbrance	% Consumed	Year-End Estimate	Variance, Estimate to Budget	COMMENT - Explain Variance		
30310300 ELIG EXAMS	1,500	196	0	196	13%	1,500	0	DOJ fingerprinting		
30310600 CONTRACT SVC P	0	0	0	0	0%	0	0	RT Passes		
30310700 TRANSPORTATION/WELF	10,000	238	0	238	2%	238	9,763	Volunteer DOJ Fingerprinting and pay claims		
30311400 VOLUNTEER EXPENSES	500	147	0	147	29%	147	353	At this rate might need to do an AAR		
30312100 PROVIDER PAYMENTS	1,715,000	846,796	162,799	1,009,595	59%	2,019,190	-304,190	OCH APRA pass through grant, will be reimbursed in 95959503		
30370000 CONTR OTHER AGENCIES	706,242	648,798	57,445	706,243	100%	706,242	0			
Object 30 TOTAL - Other Charges	2,423,242	1,496,174	220,244	1,716,418	71%	2,727,318	-294,075			
43430110 EQUIPMENT-PROP	0	0	0	0	0%	55,000	-55,000	Estimated cost for camera installation (will be fixed asset). AAR needs to be completed to move funds from 20 object to 30.		
43430300 EQUIP SD NON REC	0	0	0	0	0%	0	0			
Object 40 TOTAL - Fixed Assets	0	0	0	0	0%	55,000	-55,000			
60601100 DEPT OH ALLOC	1,189,048	350,417	0	350,417	29%	1,189,048	0	Allocated Cost, minus 60697909		
60601200 DIV OH ALLOC	296,044	83,339	0	83,339	28%	296,044	0	Allocated Cost		
60650400 COLLECTION SVC	1,400	55	0	55	4%	1,400	0	DRR Collection		
60691301 FIN GEN ALC - ACP	9,878	4,273	0	4,273	43%	9,878	0	Allocated Cost		
60691302 FIN PROLL SVC'S - ACP	7,900	3,154	0	3,154	43%	7,900	0	Allocated Cost		
60691303 FIN PMT SVC'S - ACP	14,199	6,143	0	6,143	43%	14,199	0	Allocated Cost		
60691305 FIN INT AUDITS - ACP	4,633	2,004	0	2,004	43%	4,633	0	Allocated Cost		
60691306 FIN SYS C & R - ACP	7,261	3,141	0	3,141	43%	7,261	0	Allocated Cost		
60695102 BEN ADMIN SVCS - ACP	0	0	0	0	0%	0	0	Allocated Cost		
60695103 EMPLOYM SVCS - ACP	0	0	0	0	0%	0	0	Allocated Cost		
60695104 PERSONNEL SVCS - ACP	143,908	62,260	0	62,260	43%	143,908	0			
60695500 TRAININGS SVCS - ACP	0	0	0	0	0%	0	0	Allocated Cost		
60695600 DEPT SVCS TRAN - ACP	125,192	54,162	0	54,162	43%	125,192	0	Allocated Cost		
60695700 401A ADMIN SVC - ACP	959	415	0	415	43%	959	0	Allocated Cost		
60695800 LABOR REL - ACP	0	0	0	0	0%	0	0	Allocated Cost		
60695900 SAFETY PGM - ACP	15,009	6,493	0	6,493	43%	15,009	0	Allocated Cost		
60697900 OTHER SVC	0	0	0	0	0%	0	0	Allocated Cost Budgeted in 60601100		
60697909 MIS SERVICES	0	31,886	0	31,886	0%	0	0	Includes Scarlett Ong Transfer, updated figure based on Q1 expense.		
60698018 INTRA PROGRAM CHARGE	3,595,238	134,968	0	134,968	4%	3,595,238	0	We had a credit with Pharmacy, expenses will catch up shortly.		
Object 60 TOTAL - Intrafund Charges	5,411,059	840,725	0	840,725	16%	5,531,059	-120,000			
TOTAL EXPENDITURE	44,464,111	13,090,085	16,227,723	29,317,808	66%	42,464,733	1,999,378			
59599125 R 1991 HEALTH	-11,740,052	-2,807,297	0	-2,807,297	0%	-11,740,052	0			
59599134 Restricted Funding	0	0	0	0	0%	0	0			
Object 50 TOTAL - Interfund Reimbursement	-11,740,052	-2,807,297	0	-2,807,297	0	-11,740,052	0			
69699000 INTRA COST RECOVERY	-328,104	-33,120	0	-33,120	0%	-328,104	0	Assuming will be reimbursed in full.		
69699018 INTRA DEPARTMENTAL R	-1,801,342	-65,028	0	-65,028	0%	-1,801,342	0	Assuming will be reimbursed in full. SCOE MHSSA is the largest portion of this.		
69699018 INTRA PROGRAM REIMBU	-13,497	-5,831	0	-5,831	0%	-13,497	0	Pharmacy reimb of AT		
Object 69 TOTAL - Intrafund Reimbursement	-2,142,943	-103,979	0	-103,979	5%	-2,142,943	0			
TOTAL REIMBURSEMENT:	-13,882,995	-2,911,275	0	-2,911,275	21%	-13,882,995	0			
NET Cost before Revenue	30,581,116	10,178,810	16,227,723	26,406,533	86%	28,581,738	1,999,378			
95953010 PY INTERGOV - STATE	-2,180,612	-33,402	0	-33,402	0%	-1,423,512	-757,100			
95953011 PY INTERGOV - FED	0	27,329	0	27,329	0%	27,329	-27,329			
95956900 STATE AID OTHER MISC	-22,352,460	-11,875,939.84	0	-11,875,940	0%	-23,571,880	1,219,420			
95956901 MED/CAL REVENUE	0	-1,892	0	-1,892	0%	-1,892	1,892	Unsure why they posted to this GL.		
95958900 HEALTH FED	-4,859,089	-456,234	0	-456,234	0%	-2,905,549	-1,953,540	Assuming 60% for RHAP Q1-Q3, actual for FY 24/25 RHAP Q4, 50% for HIV grant (only claiming salaries), and 100% of main homeless grant.		
95958901 MED-CARE REVENUE	0	-3,081	0	-3,081	0%	-6,161	6,161			
95959100 CONSTRUCTION FED	-475,712	0	0	0	0%	0	-475,712	Assuming \$0 since ARP grant is now over, and scope was never approved, therefore not claiming.		
95959303 ARPA - SLRFE Revenue	-706,243	-522,787	0	-522,787	0%	-706,243	0	OCH passthrough will be reimbursed here		
Object 95 TOTAL - Intergovernmental Revenue	-30,574,116	-12,866,006	0	-12,866,006	42%	-28,587,907	-1,986,209			
96966200 MED CARE INDIGENT	-4,000	0	0	0	0%	-4,000	0	CMISP Patient payment + DRR - No patients have been on CMISP, therefore no revenue.		
96966202 CMISP SOC REV-DRR	0	-175	0	-175	0%	-175	175	Included above		
96966300 MED CARE PRIVATE	-1,000	0	0	0	0%	0	-1,000	private insurance		
96966900 MED CARE OTHER	-1,000	0	0	0	0%	0	-1,000	TPL/Insurance Payments		
96969900 SVC FEES OTHER	-1,000	-975	15	-960	0%	-1,920	920	Self Pay/Sliding Fee Prnts		
Object 96 TOTAL - Charges for Services	-7,000	-1,150	15	-1,135	16%	-6,095	-1,080			
97979900 PRIOR YEAR	0	0	0	0	0%	0	0			
97979900 MISC OTHER	0	0	0	0	0%	0	0			
97979904 JURY FEE EMP REIMB	0	0	0	0	0%	0	0			
97979904 PRIOR YR MISC REV	0	0	0	0	0%	0	0			
97979028 IR-MUTUAL AID AGREE	0	0	0	0	0%	0	0			
TOTAL REVENUES	-30,581,116	-12,867,156	15	-12,867,141	42%	-28,594,002	-1,987,289			
Net County Cost/NCC	0	-2,688,345.56	16,227,738	13,539,392	0%	-12,764	12,089			
Expenditure Minus Rev Rev	Actual Exp Minus Actual Totals	Actual Exp + Encumbrance Totals	Actual Exp + Encumbrance Totals	% of budget spent & generated	YEE of Exp Minus YEE Rev	Net Exp variance minus rev variance	AP06			

HRSA Project Director Updates

January 16, 2026 CAB Meeting

The Sacramento County Health Center (SCHC) is continuing to pursue goals around increasing access to care, streamlining services, and ensuring that we are fiscally self-sustaining, particularly within the anticipated budget constraints. SCHC and Sacramento County Leadership continue to assess the impacts on the clinic of H.R. 1, also referred to as the “One Big Beautiful Bill.”

SCHC has successfully closed the Request for Information with HRSA and is hopeful to hear back from HRSA about the Service Area Competition Grant soon.

Board of Supervisor Presentation

Director Tim Lutz provided information to the Board of Supervisors regarding the County’s Medically Indigent Program (CMISP) and Health Partners’ Program. The Board of Supervisors approved continuing the Healthy Partners program. More information will be provided on the impact to SCHC and the community as we continue to assess the changes taking place at the federal and state levels.

Grants and Financials

The SCHC team has submitted the Service Area Competition (SAC) Grant to the Health Resources and Services Administration (HRSA). Currently, SCHC has passed the initial review, and we are anxiously awaiting a response, since this grant provides us with status as a Federally Qualified Healthcare Center (FQHC)

School-Based Health Center Sites

SCHC has successfully closed the Request for Information regarding the School-Based Health Center Sites. We are excited to close this chapter, and we will continue to collaborate to ensure our school-based health center sites are providing excellent care while supporting our SCHC goals of providing high-quality care to underserved communities in Sacramento County.

Expanding Patient Access and Care

Our management team is working to ensure expanded access throughout the health center. One of the current projects led by Dr. Gonzales is focusing on ensuring streamlined appointment times and consistency in providers' schedules. This also involves updating visit types, working with our OCHIN team and becoming more flexible with scheduling. We are also ensuring that unfilled appointments for specific services can be used as same-day appointments to increase provider utilization and ensure easy access to care for our patients.

Furthermore, we are focused on increasing our clinic footprint through the clinic, working to optimize exam space, and looking to ensure we have the exam space available as we continue to grow our team of Sacramento County Providers.

SCHC Medical Director Updates

Jan. 16. 2026 CAB Meeting

Key Points:

The SCHC Medical Director's Office is implementing a phased strategy to strengthen operations, modernize workflows, and ensure sustainable growth. These efforts aim to improve patient access, ensure regulatory readiness, and enhance clinical performance. Current priorities include improving scheduling and access, standardizing documentation, workflows, and preparing for upcoming Medi-Cal changes.

Phase 1: Foundational Improvements (Ongoing)

Focus: Stabilizing and aligning core clinical operations

- **Scheduling & Access Optimization:**
 - Developed a project planning tool to standardize visit types across departments
 - Created clinician templates to improve access, efficiency, and cross-department alignment
- **Training & Workforce Development:**
 - On going structured training with two dedicated sessions per month
 - Ensures consistent education across all roles
- **Space Utilization:**
 - Engaging UCD program leaders in discussions on optimizing space and staffing

Phase 2: Operational Strengthening (2026)

Focus: Communication, compliance, and workflow modernization

- **Job Duty Review:** Clarifying county job descriptions to reinforce accountability and alignment
- **Workflow Updates:** Revising processes to meet California regulatory requirements and union standards

Phase 3: Expansion & Provider Growth

Focus: Clinical expansion and recruitment

- **Medical Doctors:**
 - Dr. Para begins patient care on 1/26/2026 as Lead Clinician (1.0 FTE)
 - Dr. Stanley joins as Med-Peds specialist

SCHC Medical Director Updates

Jan. 16. 2026 CAB Meeting

- **Nurse Practitioner:** Recruitment underway for 1.0 FTE permanent NP; interviews in progress
- **On-Call Positions:** Additional coverage being addressed

Patient Access Initiatives

To improve access and efficiency:

- Convert unused appointment slots within 48 hours to same-day availability
- Transition pediatric patients presenting for other reasons to well-child checks when appropriate
- Align provider schedules with UCD-County contract requirements
- Deploy staff strategically to cover gaps and maximize schedule utilization

Quality Improvement Plan 2026 (Jane Murphy)

Final review scheduled for **January 16, 2026, at noon** for QIC approval.

Key Aims

- 1. Patient Experience**
- 2. Population Health Outcomes**
- 3. Cost Reduction**
- 4. Care Team Well-Being**

Goal #	Objective
1.1 Improve Access to Care	1.1.1 Reduce No Shows 1.1.2 Increase Appointment Access 1.1.3 Referral Completion Timeliness
1.2 Improve Patient Engagement	1.2.1 Increase Patient Feedback
2.1 Improve care coordination of patients with high service utilization / who require services across systems	2.1.1 Increase % of Patients Receiving Follow Up (within 7 days) of ED Visit or Hospitalization (FU-alcohol, FU-mental health, and FU-high intensity care for substance use)

SCHC Medical Director Updates

Jan. 16. 2026 CAB Meeting

	2.1.2 Increase the use of PCP and Non-PCP Resources for Care Gap Closures 2.1.3 Increase quality of care for Multi-Visit Patients. Decreasing ED attendance and hospitalization.
2.2 Healthy Start in Life	2.2.1 Achieve Minimum Performance Level (MPL) on Select Uniform Data System (UDS) and Healthcare Effectiveness Data and Information Set (HEDIS) Quality Measures Focused on a Healthy Start in Life.
2.3 Prevention Measures	2.3.1 Meet Minimum Performance Level (MPL) for Primary or Secondary Prevention of Health Issues
2.4 Hypertension Control	2.4.1 Meet Minimum Performance Level (MPL) for Primary Prevention of Health Issues
2.5 Chronic Conditions	2.5.1 Meet Minimum Performance Level (MPL) for Care Coordination and Treatment for Chronic Conditions
2.6 Behavioral Health	2.6.1 Improve Performance in Diagnosis and Treatment of Mental, Behavioral Health and Substance Use Related Conditions
3.1 Increase Provider Productivity	3.1.1 Increase Time with Patients
4.1 Improve Morale & Retention	4.1.1 Review Retention Data
	4.1.2 Improve Communication

Propose CAB feedback for inclusion in the Plan to be presented at the QIC on 1/16. The final document will be provided in February for CAB approval (an extension of the February meeting may be necessary).

**Sacramento County Health Center
Co-Applicant Board (CAB)**

Friday December 19, 2025, 9:30 a.m.- 11:30 a.m.

Regular Meeting Minutes

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Held in person at 4600 Broadway, Room 2020. Room 2020 is open to the public.

- **Meeting attendance followed Brown Act requirements.**
- **A quorum was established.**

CALL TO ORDER (9:40 AM)

Opening Remarks and Introductions – Jan Winbigler

- a. Roll Call and Welcome

PRESENT

Suhmer Fryer - Chair	Noel Vargas – Deputy Director of DHS -
Jan Winbigler - Member	Corina Gonzalez - Chief Medical Officer
Eunice Bridges - Member	Christina Delgado – Health Program Manager
Ricki Townsend - Member	Jane Murphy – Health Program Manager
Vince Gallo - Member	Rachel Callan – Sr. Administrative Analyst
Ona Okoro-Van Romondt – via teleconference	Adam Prekeges - Admin Srvs Officer II
	Aliah Martin – Senior Office Assistant

Announcements: None

INFORMATION ITEMS

Budget Updates presented by Adam Prekeges

- **Filling vacancies and possibly paying for the CMISP program start will affect the budget.**
- **New fixed asset this year, new cameras for the whole building, hasn't posted yet, waiting on invoices, figuring the costs is around 5K.**
- **Pharmacy needs full spending power even though most of the costs get reimbursed by the pharmacy**
- **Medi-Cal revenue is up 2+ million.**

County Budget Summary and Significant Variances

- **FY 25/26 budget has \$0 general fund draw**
- **Object 10 Salaries/Benefits: current projection shows under budget, subject to change with new union agreements and filling vacant positions.**
- **Object 20 Services/Supplies: current projection shows slightly under budget.**
 - ✓ **Conservative numbers used in projection, subject to change**
 - ✓ **Leadership continues to analyze and reduce registry staff usage, which should lower 20 object costs**
- **Object 30 Contracts: current projection shows slightly under budget**
 - ✓ **Increased OCHIN costs are pushing us over budget.**
 - ✓ **This object has the most risk of going over, admin team will be watching closely**
 - ✓ **Increased revenue should offset any overages**
- **Object 40 Fixed Assets: Currently not budgeted, but will be \$55,000**
 - ✓ **New camera system. Splitting costs with Public Health.**
 - ✓ **Phase 1 completed. Budget will adjust upon Phase 2 completion.**
- **Object 60 Internal Charges/Allocated Costs: Projecting slightly above budgeted amount. Will be monitoring closely.**
- **Objects 59 & 69 Inter/Intra Fund Reimbursements: Realignment funding and funding from other County departments paying for Clinic services.**
- **Objects 95/96/97 Outside Revenue: Hard to project due to upcoming changes.**
 - ✓ **Medi-Cal revenue is currently at \$9.5M**
 - ✓ **Interim rate almost 20% higher than last FY. Medicare Economic Index (MEI) hit in October 2025, interim rate is now \$359.44**

Grants are on track.

- **HRSA HIV grant is being rolled into our main HRSA Homeless grant**
- **RHAP is continuing and we have received the award letter from CDPH**

Jan Winbigler asked if any CAB member had a preference on the budget report spreadsheet template?

No preferences were shared.

HRSA Project Director Updates presented by Noel Vargas

At the January 13, 2026, Board of Supervisors meeting, there will be action items, making decisions on the Healthy Partners and County Medically Indigent Services Program (CMISP). These programs are not mandated.

Sacramento County Office of Education (SCOE) Update

- ✓ **We are beyond the Request for Information (RFI) portion, 32 sites have been approved.**
- ✓ **Expansion will be the next goal of our contractors. Not sure if they have the clinicians to handle all the schools in Sacramento County.**

- ✓ There will be no expansion this school year, but there will be ongoing discussions for the 26/27 school year.
- Grants and Financials
 - ✓ Service Area Competitions (SAC) Grant has been submitted to Health Resources and Services Administration (HRSA).
 - ✓ SCHC has passed the initial review, anxiously awaiting a response.
 - ✓ Initial review of the Request for Information (RFI) from HRSA regarding the School-Based Mental Health sites, stated that we have cleared all the conditions, currently waiting for final review results.
- Staffing
 - ✓ Senior Health Program Coordinator candidates are being vetted.
 - The candidate selected will have broad clinical/operational reach, fulfilling a higher array of duties.
 - ✓ A full-time County Physician has been hired as the Medical Director extended an offer to Dr. Shantha Parameswaran. Start date to be determined.
 - ✓ There is a Nurse Practitioner position open.
 - ✓ The Division Manager position needs to be filled.
 - ✓ Staff will need to be hired on if the Healthy Partners and County Medically Indigent Services Program are approved.

Medical Director Report presented by Dr. Corina Gonzalez

- There has been a lot of training with Clinicians on the importance of access, staff is reporting back great appreciation for the training.
- Getting all workflows aligned with clinic needs before vetting with the Union.
- Dr. Parameswaran has accepted a full-time position.
- AI Support: Training Clinicians to use AI tools existing in OCHIN
 - ✓ To improve documentation quality and efficiency
 - ✓ Exploring AI options for all clinic departments

Jan Winbigler expressed her thanks to Dr. Gonzalez

Ricki Townsend asked what AI means?

Dr. Gonzalez answered it is Artificial Intelligence. Right now, we are looking for a program that will help with notation purposes. As I demand more from the Clinicians, I want to give them support.

CAB Goals presented by Jan Winbigler

- Presentation of CAB Member manuals to members Vince Gallo and Ricki Townsend and HPM Jane Murphy.
- Election of CAB Officer positions (Chair & Co-Chair)
 - ✓ Suhmer Fryer gave instructions to the CAB members of how to vote
 - ✓ Ballots handed out, collected, and tallied by Aliah Martin

✓ **Results: Suhmer Fryer will continue as Chair and Laurine Bohamera will continue as Co-Chair for 2026.**

Rachel Callan noted that the date for the Special CAB Meeting held in February should be chose soon, as the UDS Report is due February 13th and the Special CAB Meeting should take place before the due date.

ACTION ITEMS

*Jan Winbigler Moved to Approve the drafted October 17, 2025, CAB Meeting Minutes.

*Vince Gallo Seconded the Motion to Approve the drafted October 17, 2025, CAB Meeting Minutes.

Yes Votes: Eunice Bridges, Jan Winbigler, Ricki Townsend, Suhmer Fryer and Vince Gallo

No Votes: None

Result: Carried

*Eunice Bridges Moved to Approve the drafted November 21, 2025, CAB Meeting Minutes.

*Ricki Townsend Seconded the Motion to Approve the drafted November 21, 2025, CAB Meeting Minutes.

Yes Votes: Eunice Bridges, Jan Winbigler, Ricki Townsend, Suhmer Fryer, and Vince Gallo

No Votes: None

Result: Carried

Jan Winbigler stated that the Election of CAB Officers had already taken place in the CAB Goals portion. No need to vote in the action items portion.

PUBLIC COMMENT

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB's subject matter jurisdiction. The Board may not act on any item not on the agenda except as authorized by Government Code section 54954.2.

- No public comments were made.

CLOSED SESSION

NONE

MEETING ADJOURNED

Chair Suhmer Fryer adjourned the meeting at 10:29 am.

