

**County of Sacramento DHHS / PHS  
Health Care for the Homeless Co-Applicant Board (HCHCAB)**

**Meeting Minutes**

September 19, 2014, 09:30 AM -11:00 AM

**Loaves and Fishes, Delany Center**

401 North 12<sup>th</sup> Street

Sacramento, CA 95811

Board Room (first floor)

X = Present

<b>CO-APPLICANT BOARD MEMBERS</b>			
X	Paula Lomazzi, Chair - Formerly Homeless (SHOC)		<b>COUNTY DHHS STAFF</b>
X	Mike Blain, Co-Chair - Formerly Homeless (Union Gospel Mission)	X	Marcia Jo - Health Program Manager
	Latisha Daniels - Community Member (Next Move Sacramento)	X	Victoria Deloney - Sr. Health Program Coordinator
X	Rebecca Hahn - Community Member (St John's Program for Real Change)	X	Karen Giordano - Human Services Program Planner
	Robert Kesselring - Community Member – <i>excused</i> (El Hogar Guest House)		<b>GUESTS</b>
X	Sally Ooms - Community Member (Freelance Journalist)	X	Aaron Washington - Mather / Advocate
	Maria Respall - Community Member - <i>excused</i> (TLCS)	X	Niki Jones- Wind Youth Services
X	Shavinder Sanga, RN, PHN - Community Member (WIND Youth Services)		
	Vacant - Homeless/Formally Homeless		
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Topic	Minutes
Introductions	Paula Lomazzi, Chair, called the meeting to order, welcomed the committee, members of the public and County staff, and facilitated introductions.
Old Business - Review Meeting Minutes	Vicki provided meeting minutes from last meeting held August 14, 2014. Approval of the minutes was deferred until next meeting.
New Business - HRSA Site Review	<p>Vicki Deloney facilitated the discussion from members who were present at the last meeting regarding the HRSA site visit. Members acknowledged that HRSA requested the Advisory Committee convert to Co-Applicant Board. Members discussed their need to better understand their responsibilities.</p> <ol style="list-style-type: none"> <li>1. Sally mentioned that more training is needed for Members;</li> <li>2. Paula recommended having a detailed outline and expected time commitment; and</li> <li>3. Aaron suggested that members review the grant funding/budget to gain better understanding of appropriation of grant funding related to service needs.</li> </ol> <p>Marcia Jo reviewed HCHCAB/ Board of Supervisors (BOS) shared responsibility and stressed the vital role of HCHCAB to:</p> <ol style="list-style-type: none"> <li>1. Understanding the HCH grant and related budget;</li> <li>2. Target populations and service needs;</li> <li>3. Review and approve policies and procedures related to County Clinic operations.</li> </ol> <p>Marcia talked about the HRSA requirements are for comprehensive care, and the need for redesigning services at MCLF in light of healthcare changes implemented January 1, 2014. The group discussed the changes and agreed that ongoing comprehensive care is in the best interest of homeless individuals and that teaching individuals to engage with and trust a health provider takes time. There is a “harm reduction” approach of encouragement and enabling that is needed.</p> <p>Aaron expressed concern about individuals who are not yet linked to Medi-Cal.</p> <p>The group discussed navigation and the desire for grant funds to be used for this. The group stressed that navigation must start where the person is and continue until health care linkage is made. Navigator must follow that person until a health care connection is achieved.</p>

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	<p>Training shelter staff and providing ongoing trouble shooting for this staff was one idea to provide more assistance.</p> <p>Marcia and Karen talked about the Medi-Cal Managed Care system and the group discussed the many challenges and barriers to using this system:</p> <ol style="list-style-type: none"> <li>1. Lengthy and complicated application/approval for coverage;</li> <li>2. Challenge when provider is assigned by default and individual is not informed during this process (homeless and unable to get information);</li> <li>3. Providers may not be welcoming of this vulnerable population; and</li> <li>4. Some clinics are not providing comprehensive care</li> </ol> <p>Karen informed the group that she is collecting information and questions from individuals and homeless community-based providers to develop training materials so that the community as a whole is informed about Managed Care, access requirements, and key contacts of health plans and providers to enable individuals to access care.</p> <p>Members expressed support for adjusting healthcare services to include comprehensive service provided to enrolled patients and strong navigation and linkage efforts to assist patient to build relationships with their assigned providers.</p> <p>Marcia reported that a Needs Assessment is part of the HCH grant process. HRSA has requested an updated Needs Assessment due to the implementation of ACA and the difference this makes with access to care for our target population.</p> <p>Shavinder mentioned the annual survey tool.</p> <p>Marcia agreed to have the annual survey tool available at the next meeting.</p>
<p>HRSA Site Review Findings: HRSA Verbal Summary</p>	<p>Marcia reported that HRSA gave verbal summary of findings from the site review. Sacramento County will likely need to provide updates in the following areas” in the response to the site review:</p> <ol style="list-style-type: none"> <li>1. Updated Needs Assessment;</li> </ol>

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of Findings to County.	<ol style="list-style-type: none"> <li>2. Description of comprehensive care to enrolled homeless individuals;</li> <li>3. Description of navigation services for those not enrolled; and</li> <li>4. Various billing and administrative policies (which HCHCAB will review).</li> </ol>
HRSA Site Review Findings: HRSA Structure for Site Review Findings and Response	<p>Marcia reviewed the structure for HRSA site review response to findings:</p> <ol style="list-style-type: none"> <li>1. HRSA will provide a formal written report of their Site Visit findings. This report is expected mid-October.</li> <li>2. Based on HRSA verbal summary of site visit, County staff and leadership have been working on models of comprehensive care and navigation.</li> <li>3. Need to have HCHCAB input in program design.</li> <li>4. Formal documents and budgets will be developed for HCHCAB review.</li> </ol>
Agenda Key Points of Discussion for next meeting	<p>The group determined that their next step would be a special, two hour meeting devoted to the topic of HCH program design. Discussion points will include:</p> <p><b><u>Comprehensive care:</u></b> Must either</p> <ul style="list-style-type: none"> <li>▪ provide comprehensive care to enrolled members or</li> <li>▪ Link patients to their established medical home/primary care physician for comprehensive care</li> </ul> <p><b><u>Navigation and Enabling:</u></b></p> <ul style="list-style-type: none"> <li>▪ Where should we go to do navigation? <i>Nicky will bring info from outreach meeting at Sacramento Steps Forward Sept 25<sup>th</sup></i></li> <li>▪ Look at current outreach services and develop criteria for where HCH Nurses should go</li> <li>▪ How to link patients to services the Health Plan's provide</li> </ul>
Adjourned	Meeting adjourned at 11:20 AM. Next meeting October 17, 2014, 9:30 AM – 11:30 AM.