

**County of Sacramento DHHS / PHS  
Health Care for the Homeless Co-Applicant Board (HCHCAB)**

**Meeting Minutes**

October 17, 2014, 9:30 AM -11:30 AM

**Loaves and Fishes, Delany Center**

401 North 12<sup>th</sup> Street

Sacramento, CA 95811

Board Room (first floor)

X = Present

<b>CO-APPLICANT BOARD MEMBERS</b>			
X	Paula Lomazzi, Chair - Formerly Homeless (SHOC)		<b>COUNTY DHHS STAFF</b>
X	Mike Blain, Co-Chair - Formerly Homeless (Union Gospel Mission)	X	Marcia Jo - Health Program Manager
X	Latisha Daniels - Community Member (Next Move Sacramento)		Victoria Deloney - Sr. Health Program Coordinator
	Rebecca Hahn - Community Member (St John's Program for Real Change)	X	Karen Giordano - Human Services Program Planner
	Robert Kesselring - Community Member – <i>excused</i> (El Hogar Guest House)		<b>GUESTS</b>
X	Maria Respall - Community Member (TLCS)	X	Niki Jones- Wind Youth Services
X	Shavinder Sanga, RN, PHN - Community Member (WIND Youth Services)	X	Sally Ooms - Freelance Journalist
	Vacant – Community Member	X	AAaron Washington - Mather / Advocate
	Vacant - Homeless/Formally Homeless		
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Topic	Minutes
Introductions	Paula Lomazzi called the meeting to order, welcomed the committee, members of the public and County staff, and facilitated introductions.
Old Business - Review / Approve Meeting Minutes	Marcia Jo provided meeting minutes from meetings held September 19, 2014. Minutes for August 14, 2014 and September 19, 2014 were approved by HCHCAB.
New Business - HCHCAB Program Design Discussion  See <b>HCHCAB Program Design Discussion, MD Visits MCLF, Forms 5a, 5b, and 5C, Health Care for the Homeless Needs Assessment, and Frequently Asked Questions about Health Care for the Homeless - available on website under Meeting Minutes</b>	<p>Marcia Jo gave a brief summary of HRSA grant requirements for comprehensive care, last meeting discussion key points, and of current program design, including Health Care Nurse Navigators and their roles and functions.</p> <p>Marcia Jo provided and reviewed the following handouts:</p> <ul style="list-style-type: none"> <li>• <b>HCHCAB Program Design Discussion</b> which is a summary of the grant staffing pattern</li> <li>• <b>MD Visits MCLF</b> which is a summary of visits to Mercy Clinic Loaves and Fishes (MCLF) from June 2014 – October 15, 2014;</li> <li>• <b>Forms 5a, 5b, and 5c</b> which are Health Care for the Homeless Grant forms;</li> <li>• <b>Health Care for the Homeless Needs Assessment;</b> and</li> <li>• <b>Frequently Asked Questions about Health Care for the Homeless.</b></li> </ul> <p>John Blain discussed nurse current functions at the Mission.</p> <p>Maria Respall spoke about the n functions at TLCS Palmer Brief Interim Housing.</p> <p>Marcia Jo discussed the changes to health care since Affordable Care Act and need for nurses to assist individuals with navigating the systems so that individuals link successfully with their medical home/primary care provider. The nurses will begin doing Health Care Navigation instead of focusing treatment of current health condition. She reported that current data of visits to MCLF indicated that 60% of patients seen were enrolled with other providers.</p> <p>Niki Jones expressed concern that homeless individuals need care at MCLF regardless of insurance.</p>

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HCHCAB Program Design Discussion	<p>Latisha Daniels mentioned that the community as a whole does not understand the changes to health care and Medi-Cal Managed Care. And the system depends on mail and homeless population does not have access to receiving mail or are not accustomed to checking mail at the post office box. She suggested that Health Care Navigators work with individuals on having mailboxes established, and wondered if clinics could assist with this.</p> <p>Mike Blain reported that any homeless individual, regardless of gender, can have mail sent to Union Gospel Mission. However, no packages are accepted at this address. He indicated that it would be helpful if Nurse Navigators could set up a table in front of the Union Gospel Mission early mornings and be present on the second Saturday homeless individuals congregate.</p> <p>Marcia Jo distinguished between two types of health care navigators: nurses and expert assisters.</p> <p>AAaron Washington recommended that health care navigators work with individual who have applications pending and have contact resource sheet to assist with navigation process. Also, she reported that it would be helpful if nurse navigators assisted with individuals as they enroll in Medi-Cal and inform individuals ahead of time that it is a time consuming process. AAaron requested packets for Mather Clinic.</p> <p>Marcia Jo will work with AAaron to get Medi-Cal application packets at Mather.</p> <p>Marcia Jo facilitated the next phase of the discussion on implementing health care navigators.</p> <p><b><u>Current Navigation Resources:</u></b></p> <ul style="list-style-type: none"> <li>• <u>Health Care Navigators – Nurses:</u> 5 FTE (1 vacant) 2 ADRC; 2 HCH deployed; 1 vacant (new from the Board of Supervisors)</li> <li>• <u>Expert Assisters/ Health Care Navigators:</u> need new resources (not yet available) AAaron Washington suggested recruiting volunteers to work in teams with nurses.</li> <li>• <u>Community providers’ staff:</u> community organization services and shelter staff who may be able to offer limited assistance and encouragement to link with medical home/primary care provider rather than receiving care at the Emergency Departments (EDs).</li> </ul> <p><b><u>Training Needs:</u></b></p> <ul style="list-style-type: none"> <li>• Niki Jones and Shavinder Sanga suggested Wind could benefit from training for new grant funded</li> </ul>

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HCHCAB Program Design Discussion	<p>navigators and current staff.</p> <ul style="list-style-type: none"> <li>• AAaron Washington requested training for Board Members on new system and navigation.</li> <li>• Maria Respall requested training for TLCS Palmer Brief Interim Housing staff members.</li> <li>• Sally Ooms suggested providing a brief training to other homeless outreach workers, such as Downtown Navigators and Wind, so that effective partnerships may take place.</li> </ul> <p>Marcia Jo facilitated next discussion on health care navigators' deployment location/hours. The group offered the following deployment locations/times:</p> <p><b><u>Health care navigator deployment locations:</u></b></p> <ul style="list-style-type: none"> <li>• Mission (nurse preferred)</li> <li>• Second Saturday at Friendship Park</li> <li>• Loaves and Fishes 1 ½ hours before chapel, before breakfast which occurs at 7:00 am and after breakfast</li> <li>• Mather Campus</li> <li>• Winter Sanctuary</li> </ul> <p>Marcia Jo discussed the pros and cons for offering individuals/clinics incentives for completing the application or linkage to a medical home. The group did not think incentives were respectful of individuals or helpful to accomplish these activities. To provide food during an orientation or training is a good idea.</p>
Other issues	<p>Latisha Daniels discussed the Homeless Connect event, scheduled October 28, 2014 at Sacramento City College. HCHCAB is having a table from 9:00 AM – 2:00 PM, set up at 8:00 AM. Maria Respall is the point of contact.</p> <p>Niki Jones suggested the following changes to the Needs Assessment/Survey: transgender change from transgender: trans-male and trans-female.</p> <p>Latisha Daniels indicated that this survey is not the survey HCHCAB agreed to use at the Homeless Connect event.</p> <p>Marcia Jo reported that she would get the survey to HCHCAB from Victoria Deloney.</p>

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Other issues	<p>Aaron Washington asked the Chair read a letter from an individual requesting to use HCHCAB dental funds.</p> <p>Paula Lomazzi read the letter and the letter of support for the individual. There were two applicants already nominated to receive the funds. If funds are available, the individual may be nominated next meet. Meanwhile, Aaron will continue to seek other funding resources to assist individual.</p> <p>Marcia suggested that our HCH nurses help advocate for prompt Medi-Cal evaluation and treatment while awaiting this Board's process</p> <p>Niki Jones asked about the process for requesting/approving dental work.</p> <p>Paula Lomazzi will bring the process for requesting dental services to the next meeting.</p>
Adjourned	Meeting adjourned at 11:25 AM.
Next Meeting	November 21, 2014, 9:30 AM – 10:30 AM.