

**County of Sacramento DHHS
Health Center Co-Applicant Board (CAB)**

Meeting Minutes

April 15, 2016 / 9:30 AM – 10:30 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room, 2nd Floor
4600 Broadway
Sacramento, CA 95820

Sacramento County, DHHS, Division of Primary Health Services, Health Center website link:

<http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx>

x = Present

CO-APPLICANT BOARD MEMBERS		
x	Paula Lomazzi, Chair	Vacant – Homeless/Formally Homeless
	Mike Blain	Vacant – Community Member
	Rebecca Hahn	
	Maria Respall	COUNTY DHHS STAFF
x	Roger Xiong (substitute) Community Member	x Marcia Jo – HCH Project Director - <i>excused</i>
x	Vince Gallo	x Karen Giordano
x	Katie Freeny	x Marie Ketcheshawno
	Sally Ooms	GUESTS
x	Bob Erlenbusch	
x	AAron Washington, Co-Chair	

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Topic	Minutes
<p>Welcome, introductions and announcements – <i>Paula Lomazzi</i></p>	<p>Paula Lomazzi welcomed all to the meeting and facilitated introductions. Paula reviewed the packet of materials for today's discussion.</p> <p>Announcements:</p> <ul style="list-style-type: none"> • Paula and Aaron will be representing the CAB at the 2016 National Health Care for the Homeless Conference & Policy Symposium May 31 through June 3, 2016. • Karen is in the process of getting all Board members formally recognized by County Board of Supervisors/ • Sacramento mayoral candidates' forum regarding homelessness will be held April 23, 2016 from 4:30 PM - 6:00 PM at Trinity Episcopal Cathedral's Great Hall. • Mayor's Homelessness Subcommittee is presenting a workshop on homelessness on April 26, 2016 from 2:00 PM – 4:00 PM at New City Hall Chambers. There will be a march from Loaves & Fishes to City Hall the same day at 1:00 PM. • Clean Slate Day will be held April 23, 2016 from 1:00 PM – 5:00 PM at Pacific McGeorge School of Law Student Center.
<p>Bylaws and Co-Applicant Agreement – <i>Marcia Jo</i></p>	<p>As discussed at the February 19, 2016 meeting, the name of this board has changed from Health Care for the Homeless Co-Applicant Board (HCHAB) to Health Center Co-Applicant Board (CAB). The Bylaws and Co-Applicant agreement were revised to ensure the name change is reflected throughout the documents. Paula reviewed and signed the revised documents.</p>
<p>Health Center Policies Annual Review – <i>Marcia Jo</i></p>	<p>The board reviewed and discussed the following Health Center policies:</p> <ul style="list-style-type: none"> • 01-01 Performance Improvement • 01-02 HCHAB Authority • 01-05 Medical Home Program Design • 02-05 Problem Resolution • 03-03 Incident Reporting • 03-04 Emergency Medical Response • 03-05 After Hours Services • 07-05 Credentialing and Privileges • 08-11 Notice of Privacy Practices • 11-01 Sliding Fee Discount

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	<ul style="list-style-type: none"> • 11-02 Billing and Collections • 11-03 Billing and Collections – Medi-Cal Managed Care <p>At the next meeting, the board will review quality improvement committee reports.</p>
Member Recruitment Strategies – <i>Paula Lomazzi</i>	<p>The board continued last month’s discussion regarding member recruitment. Ideas included flyers, invitations to consumers, presentation to interested consumers at a future board meeting, new member orientation and mentorship by current board members, dividing future meetings into sessions with a consumer session and board business session, and discussion with local FQHCs who have been through this process.</p> <p>Next step: Arrange a conference call with FQHCs during next month’s meeting.</p>
Public Comment – <i>AAron Washington</i>	There was no public comment.
Closing Remarks – <i>Paula Lomazzi</i>	<p>Paula Lomazzi thanked the group for participating in today’s meeting. Meeting was adjourned at 10:35 AM. The Board will reconvene May 20, 2016, 9:30 AM – 10:30 AM at the new location: 4600 Broadway, Community Room #2020, Sacramento.</p> <p>Please see website, http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx</p>