

**County of Sacramento DHHS
Health Center Co-Applicant Board (CAB)**

Meeting Minutes

June 17, 2016 / 9:30 AM – 10:30 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room, 2nd Floor
4600 Broadway
Sacramento, CA 95820

Sacramento County, DHHS, Division of Primary Health Services, Health Center website link:

<http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx>

x = Present

CO-APPLICANT BOARD MEMBERS			
	Mike Blain		
	Bob Erlenbusch		
X	Katie Freeney		
X	Vince Gallo		COUNTY DHHS STAFF
X	Rebecca Hahn	x	Marcia Jo – Project Director
X	Paula Lomazzi - Chair	x	Nancy Gilberti
X	Sally Ooms	x	Marie Ketcheshawno
	Maria Respall		GUESTS
X	AAron Washington - Co-Chair		

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Topic	Minutes
<p>Welcome, introductions and announcements – <i>Paula Lomazzi</i></p>	<p>Paula Lomazzi welcomed all to the meeting and reviewed the packet of materials for today’s discussion.</p> <p><u>Announcements</u></p> <ul style="list-style-type: none"> • Nancy Gilberti, Program Manager, has taken over Karen Giordano’s role working with this board. Nancy shared some of her background, she has worked with the homeless population in the past, and she is looking forward to working with this board.
<p>Health Care for the Homeless Conference Report Back – <i>Paula Lomazzi and Aaron Washington</i></p>	<p>Paula Lomazzi commented that there were some grueling days starting at 7 AM and she distributed a couple of handouts:</p> <ul style="list-style-type: none"> • Notes from sessions she attended at the National Health Care for the Homeless Council (NHCHC) conference • NHCHC’s Policy Priorities for the Health Care for the Homeless Community <p>Aaron Washington shared her experiences at the conference and passed around her conference booklet and materials for review.</p> <p>The board will review power point slides from the conference at the next meeting as they were not available for this meeting.</p>
<p>Data – <i>Marcia Jo</i></p> <ul style="list-style-type: none"> • Patient Satisfaction • QIC 	<p>Marcia Jo reviewed Patient Satisfaction survey results from December 2015 with the board. The survey is completed anonymously during a two-week period. 168 surveys were completed. The board wanted to know the number of surveys that were distributed and asked for a copy of the questions.</p> <p>Marcia also reviewed QIC reports regarding appointment access and no-show rate.</p> <p>The board asked for a list of data we collect and monitor. They also want to know our procedure for handling patients that are late to appointments.</p>
<p>Member Recruitment Strategies – <i>Paula Lomazzi</i></p>	<p>The board reviewed the list of brainstorming ideas from meetings held 3/18/16 and 5/20/16. Paula and Aaron also shared ideas they learned at their NHCHC conference.</p> <p>Denise Highfill from Cares Community Health emailed copies of their co-applicant board membership application and language used in their recruitment posters. Nancy Gilberti will bring copies to the next meeting.</p>

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Project Director Evaluation – <i>Paula Lomazzi</i>	Marcia Jo was excused from the meeting and board members completed project director evaluations.
Public Comment – <i>AAron Washington</i>	There was no public comment.
Closing Remarks – <i>Paula Lomazzi</i>	<p>Paula Lomazzi thanked the group for participating in today’s meeting. Meeting was adjourned at 10:44 AM. The Board will reconvene July 15, 2016, 9:30 AM – 10:30 AM at: 4600 Broadway, Community Room #2020, Sacramento.</p> <p>Please see website, http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx</p>