

**County of Sacramento DHHS  
Health Center Co-Applicant Board (CAB)**

**Meeting Minutes**

August 19, 2016 / 9:30 AM – 10:30 AM

**Meeting Location**

Sacramento County Health Center  
Primary Care Center  
Community Room, 2<sup>nd</sup> Floor  
4600 Broadway  
Sacramento, CA 95820

Sacramento County, DHHS, Division of Primary Health Services, Health Center website link:

<http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx>

x = Present

CO-APPLICANT BOARD MEMBERS			
X	Mike Blain		
	Bob Erlenbusch		
	Katie Freeney		
X	Vince Gallo		<b>COUNTY DHHS STAFF</b>
	Rebecca Hahn ( <i>excused</i> )	X	Marcia Jo – Project Director
	Paula Lomazzi – <b>Chair</b> ( <i>excused</i> )	X	Nancy Gilberti
X	Sally Ooms	X	Marie Ketcheshawno
	Maria Respall		<b>GUESTS</b>
X	AAron Washington - <b>Co-Chair</b>		

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Topic	Minutes
Welcome, introductions and announcements – <i>Nancy Gilberti</i>	<p>Nancy Gilberti welcomed all to the meeting and reviewed the packet of materials for today’s discussion. She informed the Co-Applicant Board (CAB) that applications for those members awaiting formal approval will be considered by the Board of Supervisors on September 13, 2016.</p> <p>Nancy is also planning agendas for the remainder of the year and asked the CAB to submit agenda items to her.</p>
Member Recruitment Strategies – Sally Ooms and Nancy Gilberti	<p>A subcommittee of Paula Lomazzi, Sally Ooms, and Nancy Gilberti met earlier this month and they drafted a recruitment flyer and tri-fold brochure which provides information about the CAB and its purpose. The plan is to post flyers and give brochures to those who express interest. The subcommittee also drafted a modified CAB application which Nancy submitted to the Clerk of the Board of Supervisors for consideration. A photo of the CAB in action will be added to the brochure. Materials will also be translated into Spanish.</p> <p>The CAB conceptually approved the materials and plan of action.</p>
Quality Improvement Plan – Marcia Jo	<p>Marcia Jo facilitated discussion about the quality improvement goals and objectives from the FY 2016/17 Health Center Quality Improvement Plan. Objectives discussed were: (1) strong clinical outcomes; (2) engaging and effective patient experience; (3) create ideal environment for providers, clinical learners, and facility; and (4) budget targets met. The CAB recommended that mental health be added to the clinical outcomes section.</p> <p>Discussion ensued regarding the homeless. The CAB wants to review:</p> <ul style="list-style-type: none"> <li>• Needs assessment tool</li> <li>• Patient data broken out to include numbers for the homeless patients for: <ul style="list-style-type: none"> <li>○ Patients seen</li> <li>○ No show rates</li> <li>○ Diabetes outcomes</li> <li>○ Hypertension outcomes</li> <li>○ Mental health diagnosis</li> </ul> </li> <li>• Data collected by outreach nurses at Mercy Clinic Loaves and Fishes.</li> </ul> <p>The CAB also expressed an interest finding ways to improve health outcomes for the homeless by partnering with other community organizations. Marcia Jo recommended the CAB develop a tool and consider conducting a focus group session that would include Sister Libby, Genesis, Food Bank, and other interested organizations.</p>

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Health Center Program Report – Marcia Jo	Marcia Jo presented the Health Center Program Report dated 8/18/16. The CAB expressed interest in inviting a panel of behavioral health providers to a future meeting.
Public Comment – <i>Aaron Washington</i>	There was no public comment.
Closing Remarks – <i>Aaron Washington</i>	<p>Aaron Washington thanked the group for participating in today’s meeting. Meeting was adjourned at 10:40 AM. The CAB will reconvene on September 16, 2016, 9:30 AM – 10:30 AM at: 4600 Broadway, Community Room #2020, Sacramento.</p> <p>Please see website, <a href="http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx">http://www.dhhs.saccounty.net/PRI/Pages/HCH%20Co-App/Health-Care-for-the-Homeless.aspx</a></p>