

## County of Sacramento DHS Health Center Co-Applicant Board (CAB)

### Meeting Minutes

May 25, 2018, 9:30 AM – 11:00 AM

### Meeting Location

Sacramento County Health Center  
Primary Care Center  
Community Room 2020, 2<sup>nd</sup> Floor  
4600 Broadway  
Sacramento, CA 95820

### By Telephone

(916) 876-4100  
ID: 2801261

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi – <b>Chair</b>	X	Vince Gallo – <b>Co-Chair</b>
X	Mike Blain - <i>telephone</i>	X	Don Zorechak
X	Nora Washington		Marielena Ornelas
X	Bob Erlenbusch	X	Charles McBrayer
X	Jan Winbigler		
X	Sandy Damiano, Interim Project Director – <b>Ex-Officio</b>		

County Staff – Pamela Gandy-Rosemond, MSN, RN, CCHP (Acting Division Deputy Director), Kari Lockwood (Planner)

Public Attendees – None.

**County of Sacramento DHS  
Health Center Co-Applicant Board (CAB)**

Topic	Minutes
Welcome and Introductions – <i>Paula Lomazzi, Chair</i>	<u>Welcome and Introductions:</u> Paula welcomed Board members and staff and facilitated introductions.
Announcements – <i>All</i>	<u>Announcements – All:</u> <ul style="list-style-type: none"> <li>• Nora Washington requested that the Action Item on the agenda be moved to the beginning of the meeting. The Board Members agreed.</li> </ul>
Project Director Leadership Changes and Project Director Selection Approval – <i>Sandy Damiano</i>	<p><u>Project Director Leadership Changes and Project Director Selection Approval – ACTION ITEM:</u></p> <ul style="list-style-type: none"> <li>• Sandy provided an update about the search to fill the Health Center Project Director position that has been vacant since Marcia Jo retired February 2018. After an exhaustive search and interview process consisting of civil service list review, paper screening review, two panel interviews, and background / reference checks, an offer was made to Louise Steenkamp, MBA. She begins work on June 11<sup>th</sup>. Louise has held a variety of county-level leadership roles with increasing responsibility. In Plumas County – she is the Interim Behavioral Health Director, and has held positions as the Alcohol &amp; Drug Administrator and Assistant Public Health Director. She has also worked in Public Health in Boston, Massachusetts. She has extensive experience with our target population, collaborating with multiple stakeholders, and experience in county government. Lastly, Louise is experienced in grant writing. She recently wrote and was awarded a Whole Person Care program.</li> </ul> <p><b>Discussion:</b> Board Members discussed Louise’s familiarity working with the Health Center’s target populations, including considerable experience managing programs serving homeless, mental health, and substance use disorder populations in rural and urban environments. CAB will periodically give evaluative feedback.</p> <p><u>Motion</u> by Vince Gallo, to approve the selection of Louise Steenkamp, MBA, for Project Director.</p> <p><u>Motion seconded</u> by Paula Lomazzi.</p> <p><u>Action:</u> Co-Applicant Board Members APPROVED by unanimous vote the selection of Louise Steenkamp, MBA, for Project Director.</p>
Staff Report – <i>Kari Lockwood</i>	<p><u>Staff Report:</u></p> <ul style="list-style-type: none"> <li>• Kari congratulated new consumer Board Member, Charles McBrayer, and new community Board Member, Jan Winbigler on their official CAB appointments.</li> <li>• Kari provided a status update on the HRSA Plan of Correction formulated during the last site visit audit in August 2017 that yielded nine Program conditions. As of May 24, the Health Center has met all the compliance requirements and all nine conditions have been removed.</li> </ul>

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	<p><b>Discussion:</b> Board Members asked about the Patient Majority Board requirement. Kari confirmed that the minimum requirement for Board composition was met and approved by HRSA. CAB patient membership recruitment efforts will continue to be a priority and an ongoing agenda topic. Board Members asked about recruitment materials and made suggestions, including small information cards to be available in the clinics and posting more flyers.</p> <ul style="list-style-type: none"> <li>• Kari reviewed a calendar of annual required CAB activities with items necessary for CAB governance. This will be maintained and updated, reflecting completed tasks and the CAB’s responsibilities.</li> </ul>
<p>Project Director Report – <i>Sandy Damiano</i></p>	<p><u>Project Director Report:</u></p> <ul style="list-style-type: none"> <li>• Homeless Initiatives: Sandy reviewed materials updated on April 6 that describe the four Sacramento County Homeless Initiatives; (1) Family Crisis Response, (2) Mather Community Campus Employment Program, (3) Full Service Re-Housing Shelter, and (4) Flexible Supportive Re-Housing. Sandy informed on the Health Center’s involvement in an intensive program with nurses to serve high utilizers of County services, including evaluating linkages to outreach initiatives. Sandy is teaming with Health Center staff and managers regarding the availability of TB screenings and referrals to County and City initiatives. Pamela Gandy-Rosemond will continue to report to the CAB on the Health Center’s partnership on one of the county initiatives.</li> </ul> <p><b>Discussion:</b> Board Members discussed the complexity of the needs of the homeless and how this impacts their access to housing and other support services. Sandy agreed, stating that individuals who are homeless have higher instances of mental health and substance use disorders. Linkage to community resources is a primary activity to help this population and the Health Center’s nurses will be trained in case management to help connect the homeless to services. Once it is posted for public view, Kari will provide the CAB with a link to the County budget reflecting the expansion of mental health for those experiencing homeless as of July 1.</p>
<p>Service Area Competition 2018- <i>Kari Lockwood</i></p>	<p><u>Service Area Competition – 2018:</u></p> <ul style="list-style-type: none"> <li>• Kari informed that the Service Area Competition is the HRSA grant award for Federally Qualified Health Center funding and the application to renew the funding is due the first week of October. Work has begun on preparing the application and it will be brought to the CAB for regular review until submission. Kari plans to have the completed application ready for the CAB’s approval before the due date.</li> <li>• Sandy stated that the Service Area Competition application for funding is due every 3 years. It is a complicated grant consisting of several sections, including a narrative and budget. Kari is part of a team of staff who will work together to complete the application.</li> </ul>
<p>2018 National Health Care for</p>	<p><u>2018 National Health Care for the Homeless Conference:</u> Paula and Bob Erlenbusch both attended the conference held May 15-18 and shared their experiences.</p>

## County of Sacramento DHS Health Center Co-Applicant Board (CAB)

<p>the Homeless Conference – <i>Paula Lomazzi</i></p>	<ul style="list-style-type: none"> <li>• Bob discussed his workshop presentation, “Housing Not Handcuffs”, emphasizing efforts to decriminalize homelessness. He shared about the trends in law enforcement and ordinances related to use of public spaces. Other areas of focus were racial demographics of the homeless population and the viability of public sanitation centers. Kari will follow-up with Bob to provide the CAB with a link to the slide presentation of his workshop.</li> <li>• Paula provided an overview of the workshops she attended, including congressional advocacy, the latest research, the role of advisory boards, and strategies for consumer recruitment. She discussed the shift to emphasizing trauma-informed care when working with those experiencing homelessness. Paula spoke positively about the conference and the in-depth information provided. She will bring in materials from the conference as they become available.</li> </ul> <p><b>Discussion:</b> Board Members discussed trauma-informed care. This is a valuable perspective for those experiencing homelessness because this population often has a history of victimization. Nora asked about tracking ER visits by those experiencing homelessness. Sandy said this is difficult to track due to Sacramento County’s large and varied system with multiple electronic data systems.</p>
<p>Next Meeting – <i>Kari Lockwood</i></p>	<p>Tentative topics: 2018 Service Area Competition update, other key topics.</p>
<p>Public Comment– <i>Vince Gallo</i></p>	<p>There was no Public Comment.</p>
<p>Closing Remarks and Adjourn - <i>Vince Gallo</i></p>	<p><u>Closing Remarks:</u> Paula asked about the Health Center’s plans for implementing a Women’s Health Clinic. Sandy said that the Health Center plans to begin providing these services in July or August this year in collaboration with UC Davis. The Women’s Health Clinic will focus on pre and post-natal and OB/GYN care. Don Zorechak asked if the clinic already has services that address women’s health. Sandy confirmed that the clinic does, but a majority of female consumers prefer women’s health specialists for their care.</p> <p><u>Adjourn:</u> The meeting was adjourned at 10:45 am The Board will reconvene on <b>June 15, 2018 from 9:30 to 11:00 AM.</b> Location: 4600 Broadway, Community Room #2020, Sacramento. Conference call information will be offered for those who cannot attend in person.</p>

Sacramento County Health Center website link: <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>