

County of Sacramento DHS Health Center Co-Applicant Board (CAB)

Meeting Minutes

June 15, 2018, 9:30 AM – 11:00 AM

Meeting Location

Sacramento County Health Center
Primary Care Center
Community Room 2020, 2nd Floor
4600 Broadway
Sacramento, CA 95820

By Telephone

(916) 876-4100
ID: 126716

CO-APPLICANT BOARD MEMBERS			
X	Paula Lomazzi – Chair	X	Vince Gallo – Co-Chair
X	Mike Blain	X	Don Zorechak
X	AAron Nora Washington - <i>telephone</i>		Marielena Ornelas
	Bob Erlenbusch	X	Charles McBrayer
X	Jan Winbigler		
	Louise Steenkamp, Project Director – Ex-Officio		

County Staff –Pamela Gandy-Rosemond, MSN, RN, CCHP (Acting Division Deputy Director), Kari Lockwood (Planner), Fernay Jackson (Supervising Registered Nurse).

Public Attendees – None.

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Topic	Minutes
Welcome and Introductions – <i>Paula Lomazzi, Chair</i>	<u>Welcome and Introductions:</u> Paula Lomazzi welcomed Board members and staff and facilitated introductions.
Announcements – <i>All</i>	<u>Announcements – All:</u> <ul style="list-style-type: none"> • Paula sent a link to the 2018 National Health Care for the Homeless Conference archive to Kari and she will send to the CAB. • Paula shared about the June 14-15 community event being held by the Sacramento Homeless Organizing Committee at 12th and C Streets called SafeGround StakeDown. The purpose of the event is to bring attention to local homelessness, poverty, and the current housing crisis. • Kari provided updated CAB member information binders to CAB members. • Pamela shared that the new Health Program Manager and Project Director, Louise Steenkamp began on June 11 and is at her new employee orientation today. Louise will attend CAB meetings starting at the next CAB meeting scheduled in July.
Service Area Competition 2018 Review – <i>Kari Lockwood</i>	<u>Service Area Competition 2018 Review:</u> <ul style="list-style-type: none"> • Kari reviewed the HRSA Service Area Competition grant award for Federally Qualified Health Center funding. The dates of the application and submission deadline have been released. Staff is currently working on developing the project narrative, including a Needs Assessment, and collecting required application information. Application preparation will be ongoing and brought to the CAB for regular review until the submission. Kari plans to have the completed application ready for the CAB’s approval before the due date.
Budget Update – <i>Pamela Gandy-Rosemond</i>	<u>Budget Update:</u> <ul style="list-style-type: none"> • Pamela provided a summary of the Board of Supervisors budget hearings held on June 5 and June 6. The approved budget reflects a 1.5% increase from the previous budget and includes \$21.3 million increase in Mental Health Services Act revenue to expedite mental health services for individuals with serious mental illness and/or co-occurring substance abuse disorders and who are homeless or at risk of becoming homeless, including persons being served by the County’s homeless initiatives and the City of Sacramento’s Whole Person Care program.

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<p>Quality Improvement Report – Kari Lockwood, Pamela Gandy-Rosemond</p>	<p><u>Quality Improvement Report:</u></p> <ul style="list-style-type: none"> • <u>UDS Report – Patient Target</u> – Kari shared the target number for unduplicated patients served this calendar year and that the Health Center is at 53% of the target as of May 31. <p>Discussion: Board members discussed the patient target. Patients who received services reside in Sacramento County.</p> <ul style="list-style-type: none"> • <u>Healthy Partners Data Report</u> – Pamela provided an overview of the Healthy Partners Program, including the Board of Supervisors approval in February to increase enrollment and remove the age limit. She confirmed that removal of the age limit was not done on a pilot basis. Pamela reviewed the Healthy Partners Data handout for the period of July 1, 2017 to April 30, 2018, highlighting the large increase in services delivered to date compared with all of last year. <p>Discussion: Board Members discussed the Healthy Partners Program and service delivery. Pamela discussed service delivery and the SPIRIT Project, which recruits physicians to volunteer in an effort to enhance available primary care medical services. Board Members discussed a way to acknowledge these volunteers and decided on a Thank You letter. Mike Blain and Vince Gallo recommended Paula to draft the letter and she agreed. Kari will provide Paula with information about SPIRIT to follow-up.</p>
<p>Co-Applicant Board Strategic Plan Review - Kari Lockwood</p>	<p><u>Co-Applicant Board Strategic Plan Review:</u></p> <ul style="list-style-type: none"> • Kari reviewed the Co-Applicant Board Strategic Plan 2018-2020 that was developed by the CAB and approved by CAB vote on February 9. Regular reviews of long-term planning by the CAB are a requirement of HRSA. The CAB reviewed the goals, objectives and status and Kari will update the Strategic Plan to follow-up. <p>Discussion: Board members discussed patient concerns and grievances. Pamela described the health plan grievance process and the role of staff. The CAB is made aware that there is a plan for resolving grievances. Length of time for referrals is also being tracked for improvement as needed.</p> <p>Board members discussed patient surveys. Kari said that a summary of patient survey data was sent to the CAB in March. Pamela reported that patient surveys were collected last week and are being prepared for scanning and scoring.</p> <p>Board Members discussed the chronic condition of diabetes that the CAB targeted for improved outcomes in 2018. Pamela stated that diabetes outcomes have improved and Kari will follow-up with more detailed information.</p> <p>Board Members discussed quality improvement. Quality improvement is reported to the CAB quarterly as required. Pamela described the Health Center’s Quality Improvement Committee, which meets monthly to review information and receive trainings related to service provision and documentation. Pamela also reported that a</p>

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	<p>Quality Improvement Registered Nurse has been hired to oversee data and staff education. Pamela said that staff is making efforts to identify and resolve patient member services issues.</p> <p>Board Members discussed ideas for outreach activities. Paula, Aaron, and Fernay Jackson volunteered to form a committee to develop and execute a health fair at Mercy Loaves and Fishes and Paula will lead the committee. They will report on their progress at the July CAB meeting.</p> <p>Board Members reviewed nurse visits for education and recruitment. Fernay shared about the nurses' work at Guest House, which includes connection to primary care at the Health Center. Board members expressed that recruitment efforts should include other populations in addition to people experiencing homelessness.</p> <p>Board Members discussed provision of care coordination to at-risk enrollees.</p> <p>Board Members discussed CAB recruitment, onboarding and consumer membership. Kari said that this is reflected in the CAB policies and procedures that were approved by the CAB in the April meeting. Consumer membership requirements have been met as of May 11 and recruitment is on-going.</p> <p>Board Members discussed ensuring that CAB completes all HRSA required activities. Kari reviewed the CAB calendar of required activities that was presented in the CAB May meeting. Kari will keep the calendar maintained and updated and provide to the CAB.</p> <p>Charles McBrayer described health plan changes and receiving assistance from Member Services. Pamela agreed that navigating insurance plans is complex. Paula and Charles spoke favorably about the health care services they received at the Health Center.</p>
<p>Next Meeting – <i>Kari Lockwood</i></p>	<p>Tentative topics: 2018 Service Area Competition grant application update, Policies for Review and Approval, CAB Outreach Activity Committee report, other key topics.</p>
<p>Public Comment– <i>Vince Gallo</i></p>	<p>There was no Public Comment.</p>
<p>Closing Remarks and Adjourn - <i>Vince Gallo</i></p>	<p><u>Adjourn:</u> The meeting was adjourned at 10:45 am The Board will reconvene on July 20, 2018 from 9:30 to 11:00 AM. Location: 4600 Broadway, Community Room #2020, Sacramento.</p>

Sacramento County Health Center website link: <http://www.dhs.saccounty.net/PRI/Pages/Health%20Center/GI-Sacramento-County-Health-Center.aspx>