

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

April 16, 2021 / 9:30 AM – 11:00 AM

Meeting Location

Due to Public Health Emergency Via Skype: To see/share documents on the screen, go to

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Join by phone

[+1 \(916\) 875-8000](tel:+19168758000) OR [+1 \(916\) 874-8000](tel:+19168748000) OR [+1 \(916\) 876-4100](tel:+19168764100)

Conference ID: 1655150

Topic
<p>Opening Remarks – <i>Jan Winbigler, Chair – 5 minutes</i></p> <ul style="list-style-type: none"> • Roll Call • Review and approval of minutes from 3/19 meeting
<p>Brief Announcements – <i>All – 3 minutes</i></p> <ul style="list-style-type: none"> •
<p>Follow up Items – <i>Dr. Hutchins – 5 minutes</i></p> <ul style="list-style-type: none"> • Attendance review • Update on addressing compliance issues found in the OSV
<p>*Review and approval of revision to bylaws and revision to <i>PP 01-03 Conflict of Interest – 10 minutes</i></p>
<p>*CAB Governance – <i>16 minutes</i></p> <ul style="list-style-type: none"> ○ Sub-Committee Updates to CAB <ul style="list-style-type: none"> ○ *Clinical Operations – <i>Aaron Washington – 7 min</i> <ul style="list-style-type: none"> ▪ *Review and approval of revisions to <i>PP 03-05 After Hours Services</i> ○ *Finance – <i>Jan Winbigler – 9 min</i> <ul style="list-style-type: none"> ▪ *Review of Sliding Fee Scale Evaluation Report ▪ February Financial Status report ▪ Current budget status ▪ New HRSA COVID Award (American Rescue Act) ○ Strategic Planning – see individual agenda item ○ Governance – <i>NA</i> <ul style="list-style-type: none"> ▪ Importance of member recruitment
<p>Review of Draft Strategic Plan – <i>Aaron Washington - 15 minutes</i></p> <ul style="list-style-type: none"> • Overview of priorities, strategies and timeline
<p>Quality Improvement – <i>12 minutes</i></p> <ul style="list-style-type: none"> • Quarter 1 Dashboard • 2020 QI Plan evaluation
<p>Compliance – <i>10 minutes</i></p> <ul style="list-style-type: none"> • Summary of Program Fiscal Audit • Summary of Annual HIPAA Compliance Audit

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Medical Director Update – Dr. Mishra – 6 minutes
Next Meeting Items – <i>All</i> <ul style="list-style-type: none">• 2021-2023 SCHC Strategic Plan• March Financial Status Report• Sub-Committee updates• Mental Health in Schools Program presentation
Public Comment – <i>Paula Lomazzi, Vice-Chair</i>
Closing Remarks and Adjourn – <i>Paula Lomazzi, Vice-Chair</i>

Next Meeting: May 21, 2021/ 9:30-11:00 AM

*Items that require a quorum.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Due to the public health emergency created by the COVID-19 pandemic, in person meetings are not permitted at this time. Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.