

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

February 19, 2021 / 9:30 AM – 11:00 AM

Meeting Location

Due to Public Health Emergency Via Skype: To see/share documents on the screen, go to

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Conference ID: 1655150

Topic
<p>Opening Remarks – <i>Jan Winbigler, Chair – 5 minutes</i></p> <ul style="list-style-type: none"> • Roll Call • Review and approval of minutes from January meeting
<p>Brief Announcements – <i>All – 5 minutes</i></p> <ul style="list-style-type: none"> • Mobile medical center van final plans sent to SCHC for review •
<p>Follow up Items – <i>Dr. Hutchins – 5 minutes</i></p> <ul style="list-style-type: none"> • Attendance review
<p>*URGENT ITEM – John Dizon – 5 minutes</p> <ul style="list-style-type: none"> • *Review and approval of revised <i>PP 11-03 Budget Development, Procurement, and Compliance (General)</i> post HRSA Legislative Mandate audit
<p>*Review and approval of new Organizational Chart and HRSA Project Director – <i>10 minutes</i></p>
<p>First review of proposed bylaw changes to comply with OSV findings – <i>10 minutes</i></p>
<p>*CAB Governance – <i>35 minutes</i></p> <ul style="list-style-type: none"> ○ Sub-Committee Updates to CAB <ul style="list-style-type: none"> ○ *Clinical Operations – <i>Aaron Washington – 12 min</i> <ul style="list-style-type: none"> ▪ Need new members (lost Don and Lynnette) ▪ Patient feedback survey (from Aug-Sept 2021) highlights & lowlights ▪ *Review and approval of revisions to PP 07-05 Credentialing and Privileges for OSV ○ *Finance – <i>Jan Winbigler – 12 min</i> <ul style="list-style-type: none"> ▪ Follow up on approval of 2021-2022 proposed budget ▪ 2021-22 proposed budget highlights ▪ Current budget status ▪ *Sliding Fee Scale annual update ▪ *Review and approval of revisions to PP 11-02 Billing and Collections ▪ *Review and approval of revisions to PP 11-03 Budget Development and Procurement Compliance ○ Governance – <i>NA</i> <ul style="list-style-type: none"> ▪ Hiatus in meeting schedule ○ Strategic Planning – <i>Elise Bluemel and Dr. Hutchins – 8 min</i> <ul style="list-style-type: none"> ▪ Summary from SP Sub-Committee SWOT Meeting on 2/5 ○ UDS Sub-Committee – <i>Dr. Hutchins – 3 min</i> <ul style="list-style-type: none"> ▪ Follow up on report approval and submission

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2021 Activity Calendar – Dr. Hutchins – 5 minutes
Medical Director Update – Dr. Mishra – 5 minutes
Next Meeting Items – <i>All</i> <ul style="list-style-type: none">• OSV follow up items<ul style="list-style-type: none">○ Approval of bylaw changes• Strategic Planning update• Presentation on MH in Schools• Presentation on Refugee Health Assessment Program• Revised Financial Status Report
Public Comment – <i>Paula Lomazzi, Vice-Chair</i>
Closing Remarks and Adjourn – <i>Paula Lomazzi, Vice-Chair</i>

Next Meeting: March 19, 2021/ 9:30-11:00 AM

*Items that require a quorum.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Due to the public health emergency created by the COVID-19 pandemic, in person meetings are not permitted at this time. Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.