

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

October 15, 2021 / 9:30 AM – 11:00 AM

Meeting Location

In Person (Room 2800 of 4600 Broadway / Sacramento, CA 95820 *(NOTE: Masks required)*) OR
Via Skype: To see/share documents on the screen, go to

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Join by phone [+1 \(916\) 875-8000](tel:+19168758000) OR [+1 \(916\) 874-8000](tel:+19168748000) OR [+1 \(916\) 876-4100](tel:+19168764100)

Conference ID: 1655150

Topic
<p>Opening Remarks – <i>Ms. Winbigler, Chair</i></p> <ul style="list-style-type: none"> • Roll Call • *Review and approval of minutes from 9/17 meeting
<p>Brief Announcements – <i>All</i></p> <ul style="list-style-type: none"> • Score on Medi-Chart Audit for Adult Medicine • ECM Application opportunity
<p>Follow up Items – <i>Dr. Hutchins</i></p> <ul style="list-style-type: none"> • Attendance review • Update on process of switching to WebEx for meetings
<p>HRSA Project Director / Medical Director Update – <i>Dr. Mishra</i></p>
<p>CAB Officer Nominations – <i>Dr. Hutchins</i></p> <ul style="list-style-type: none"> • Review of final slate for November election
<p>Explanation of HRSA Project Director & Project Manager Performance Evaluation</p>
<p>*CAB Governance – <i>Committee Chairs</i></p> <ul style="list-style-type: none"> • Committees Updates to CAB <ul style="list-style-type: none"> ○ Clinical Operations – <i>in hiatus now</i> ○ Finance Sub-Committee – <i>Ms. Winbigler</i> <ul style="list-style-type: none"> ▪ September Financial Status Report ▪ Update on grants ▪ Retroactive approval to apply for ECM program ▪ Update regarding possible changes to Sliding Fee Discount Scale ○ Governance – <i>Ms. Winbigler</i> <ul style="list-style-type: none"> ▪ Recruitment update ▪ *Report on Strategic Plan progress and deliverables with vote to amend plan
<p>November Meeting Process – <i>Dr. Hutchins</i></p>

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Next Meeting Items – All

- Election of Chair and Vice Chair for 2022
- Performance Review discussion with HRSA Project Director & Project Manager
- October Financial Status Report
- Brief Committee Updates
- Discussion of Sliding Fee Discount Scale revision

Public Comment – Ms. Lomazzi, Vice-Chair

Closing Remarks and Adjourn – Ms. Winbigler, Chair

Next Meeting: November 19, 2021/ 9:30-11:00 AM **** IN PERSON or Skype

Note, part of this meeting will need to be in closed session (i.e. non-public) so that the performance evaluations can be discussed with Dr. Mishra and Dr. Hutchins

*Items that require a quorum.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Due to the public health emergency created by the COVID-19 pandemic, in person meetings are not permitted at this time. Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.