

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

November 19, 2021 / 9:30 AM – 11:00 AM

Meeting Location

In Person (Room 2800 of 4600 Broadway / Sacramento, CA 95820 **(NOTE: Masks required)**) OR
Via Skype: To see/share documents on the screen, go to

[Join Skype Meeting](#)

Go to: <https://meet.saccounty.net/safim/DJY4BYD>

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Join by phone [+1 \(916\) 875-8000](tel:+19168758000) OR [+1 \(916\) 874-8000](tel:+19168748000) OR [+1 \(916\) 876-4100](tel:+19168764100)

Conference ID: 1655150

Topic
Special Closed Session (9:30-10:00) – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none">• Roll Call• *Performance Reviews<ul style="list-style-type: none">○ Meeting with Dr. Mishra and CAB Members○ Meeting with Dr. Hutchins and CAB Members
Open Meeting (10-11:00) - Opening Remarks – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none">• Roll Call and Welcoming of Guests/Potential New Members• *Review and approval of minutes from 10/15 meeting
CAB Election – <i>Dr. Hutchins</i> <ul style="list-style-type: none">• Announcement of election results
Brief Announcements – <i>All</i> <ul style="list-style-type: none">• Score on Medi-Chart Audit for Family Medicine and Pediatrics• 2022 CAB meeting calendar
Follow up Items – <i>Dr. Hutchins</i> <ul style="list-style-type: none">• Update on process of switching to WebEx for meetings• Update on Enhanced Care Management (ECM) process• Update on interpreter shortage• Televox messages sent for COVID booster shots and flu shots
Health Resources and Services Agency (HRSA) Project Director / Medical Director Update – <i>Dr. Mishra</i>
*CAB Governance – <i>Committee Chairs</i> <ul style="list-style-type: none">• Committees Updates to CAB<ul style="list-style-type: none">○ Clinical Operations – <i>in hiatus now, next meeting proposed for January</i>○ Finance Committee – <i>Ms. Winbigler</i><ul style="list-style-type: none">▪ October Financial Status Report

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- Update on grants
- Changes to Sliding Fee Discount Scale policy and procedure
- Governance – *Ms. Winbigler*
 - Recruitment update
 - Report on Strategic Plan progress
 - Plan for the mobile medical center van
 - Staffing consultant has begun
 - Training and mentoring for new members
 - Buddy system sign up

Next Meeting Items – All

- Data Report: Clinic and Quality Metrics for Quarter 3
- November Financial Status Report
- Brief Committee Updates

Public Comment – *Ms. Lomazzi, Vice-Chair*

Closing Remarks and Adjourn – *Ms. Winbigler, Chair*

Next Meeting: December 17, 2021/ 9:30-11:00 AM **** IN PERSON (by prior arrangement) or Skype

*Items that require a quorum.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Due to the public health emergency created by the COVID-19 pandemic, teleconference is allowed. Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.