

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

April 21, 2023 9:30 AM to 11:00 AM

Meeting Location

Either *by Zoom*: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1618897122?pwd=MWdoR2JURFVUQUtHbU4yUW5oRklnUT09>

Meeting ID: 161 889 7122

Passcode: 153371

One tap mobile

+16692545252,,1607428658# US (San Jose)

+16692161590,,1607428658# US (San Jose)

Dial by your location

+1 669 254 5252 US (San Jose)

+1 669 216 1590 US (San Jose)

+1 551 285 1373 US

Or *in Person*: Community Room 2020 at 4600 Broadway / Sacramento, CA

- The Community Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).
- Please RSVP at least 24 hours in advance to Dr. Hutchins at HutchinsS@saccounty.gov for staff to prepare you a packet if you wish to attend in person.
- Facemasks are still required in the Primary Care Center.

Topic
Opening Remarks and Introductions – <i>Jan Winbigler, Chair</i> <ul style="list-style-type: none">• Roll Call and welcoming of members and guests• *Review and approval of 03/17/23 CAB meeting minutes
Brief Announcements – <i>All</i> <ul style="list-style-type: none">• Change in position for Rachel Callan• Contract with SCOE now executed (signed)
Health Resources and Services Agency (HRSA) Project Director Update – <i>Dr. Mendonsa</i>
Medical Director Update – <i>Dr. Mishra</i>
Quality Improvement and Compliance – <i>DEFERRED</i> <ul style="list-style-type: none">• 2023 QI Plan Monitoring Report• 2022 QI Plan Final Monitoring Report
CAB Governance <ul style="list-style-type: none">• Committees Updates to CAB – Committee Chairs<ul style="list-style-type: none">○ Clinical Operations Committee – <i>Mr. Gallo</i><ul style="list-style-type: none">▪ Committee did not meet○ Finance Committee – <i>Ms. Bohamera</i>

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- March budget update
- Grant updates
- *Review of revisions to *PP-11-01 Sliding Fee Discount Program*
- *Review of 2022 Federal Fiscal Audit
- Governance Committee – *Ms. Winbigler*
 - Committee still on hiatus to participate in Strategic Planning
 - Roberts Rules of Order training: Principles and Purpose of Roberts' Rules of Order
- Strategic Planning Ad Hoc Committee – *Ms. Fryer*
 - *Review proposed priorities for the *2024-2026 Sacramento County Strategic Plan*

May Monthly Meeting Items – All

- HRSA Project Director Report
- HRSA Medical Director Report
- Quality: 2022 Final QI Plan Monitoring Report and 1st Quarter 2023 QI Plan Monitoring Report
- Compliance: Patient Safety & Grievance Summary
- Committee Updates
 - *Policy and Procedure Review: TBD
 - Program Review: TBD
 - April Financial Status Report
 - Recruitment and Training Updates
 - Strategic Planning – Full proposed *2024-2026 Sacramento County Strategic Plan*

Public Comment Period – *Ms. Fryer, Vice-Chair*

Closing Remarks and Adjourn – *Jan Winbigler, Chair*

Next Meeting: Friday, May 19, 2023 / 9:30-11:00 AM

*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages public participation in the meetings. Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.