

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

**Meeting Agenda**

January 20, 2023 9:30 AM to 10:30 AM

**Meeting Location**

*Via Zoom:* To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1607428658?pwd=VWNWVmpjZ0UzbWc2OGlyeTVJRUh5UT09>

Meeting ID: 160 742 8658

Passcode: 849063

One tap mobile

+16692545252,,1607428658# US (San Jose)

+16692161590,,1607428658# US (San Jose)

Dial by your location

+1 669 254 5252 US (San Jose)

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+1 646 828 7666 US (New York)

Meeting ID: 160 742 8658

*In Person:* Community Room 2020 at 4600 Broadway / Sacramento, CA

- The Community Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).
- Please RSVP at least 24 hours in advance to Dr. Hutchins at [HutchinsS@saccounty.net](mailto:HutchinsS@saccounty.net) for staff to prepare you a packet if you wish to attend in person.
- Facemasks are still required in the Primary Care Center.

Topic
Opening Remarks and Introductions – <i>Ms. Fryer, Vice-Chair</i> <ul style="list-style-type: none"><li>• Roll Call and welcoming of members and guests</li><li>• *Review of 12/16/22 CAB meeting minutes</li></ul>
Brief Announcements – <i>All</i> <ul style="list-style-type: none"><li>• Noel Vargas, Deputy Director for Primary Health has started.</li><li>• M. Safi is extending his leave through July. Sharon will be hiring a temporary replacement.</li><li>• BOS ratified new CASB members Jeanette Barnett and Robyn Dequine at their 1/10/23 meeting.</li><li>• Meeting with Dr. Mendonsa to present HRSA Project Director (and other) evaluations being rescheduled</li></ul>
Health Resources and Services Agency (HRSA) Project Director Update – <i>Dr. Mendonsa</i>
Medical Director Update – <i>Dr. Mishra</i>
Quality Improvement and Compliance – <i>Dr. Hutchins</i>

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

<ul style="list-style-type: none"> <li>• DEFERRED due to shorter time period for meeting</li> </ul>
<p><b>CAB Governance</b></p> <ul style="list-style-type: none"> <li>• Committees Updates to CAB – Committee Chairs           <ul style="list-style-type: none"> <li>○ Clinical Operations – <i>Mr. Gallo</i> <ul style="list-style-type: none"> <li>▪ Program Summary: HIV Grant Programs</li> </ul> </li> <li>○ Finance Committee – <i>Ms. Bohamera</i> <ul style="list-style-type: none"> <li>▪ December (mid-year) Financial Status Report (FSR)</li> <li>▪ Grant updates</li> </ul> </li> <li>○ Governance – <i>Ms. Winbigler</i> <ul style="list-style-type: none"> <li>▪ No meeting held (to allow for Strategic Planning Committee)</li> <li>▪ Progress on Roberts Rules of Order training</li> </ul> </li> <li>○ Strategic Planning Ad Hoc Committee – <i>Ms. Fryer</i> <ul style="list-style-type: none"> <li>▪ Report from first meeting on 1/11/23</li> <li>▪ Mission, Vision, Values discussion</li> </ul> </li> </ul> </li> </ul>
<p><b>February Monthly Meeting Items – All</b></p> <ul style="list-style-type: none"> <li>• Committee Updates           <ul style="list-style-type: none"> <li>○ *Policy and Procedure Review</li> <li>○ Program Review: TBD</li> <li>○ January Financial Status Report</li> <li>○ Recruitment and Training Updates</li> <li>○ CAB Calendar</li> </ul> </li> </ul>
<p><b>Public Comment Period – <i>Ms. Fryer, Vice-Chair</i></b></p>
<p><b>Closing Remarks and Adjourn – <i>Ms. Fryer, Vice-Chair</i></b></p>

**Next Meetings:**

Friday, February 3, 2023 9:30-11:00 via Zoom or in person (Community Room 2020) - Budget

Friday, February 14, 2023 9:30-11:00 via Zoom or in person (Community Room 2020) – UDS

Friday, February 17, 2023 9:30-11:00 via Zoom or in person (Community Room 2020) – monthly meeting

*Friday, March 8, 2023 TBD – Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis with partners for strategic planning*

\*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages public participation in the meetings. Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

## **Sacramento County Department of Health Services Health Center Co-Applicant Board (CAB)**

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

**Meeting Minutes**

December 16, 2022 9:30 AM to 11:00 AM

**Meeting Location**

Via Zoom: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1607171817?pwd=alprVXJvMlhgQnNibWRNQkNJVTEzUT09>

Meeting ID: 160 299 6161

Passcode: 250277

In Person: Community Room 2020

**Meeting Attendees**

Members: Elise Bluemel, Laurine Bohamera, Suhmer Fryer, Vince Gallo, Paula Lomazzi, Nicole Miller, Namitullah Sultani, Jan Winbigler

Staff: Robyn Alongi, John Dizon, Joy Galindo, Neilu Golshanara, Sharon Hutchins, Andrew Mendonsa, Zach Staab

Guests: Belinda Brent (UC Davis)

Topic
Opening Remarks and Introductions – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none"><li>• Ms. Winbigler took role and welcomed all to the meeting.<ul style="list-style-type: none"><li>○ Dr. Mendonsa introduced his new Senior Office Assistant, Zachary Staab.</li></ul></li><li>• Review of 11/18/22 CAB meeting minutes<ul style="list-style-type: none"><li>○ Ms. Miller asked if CAB would hear more about social profiling in regards to the social information network. Dr. Mendonsa said the County has agreed to participate in a <i>Health Information Exchange</i> to do this, however, it is still in the early planning stage. He will provide more information when it is available.</li><li>○ Ms. Bluemel made a motion to approve the November minutes as written. Ms. Miller seconded the motion. The minutes were approved as written. See the voting record on page 9.</li></ul></li></ul>
Brief Announcements – <i>All</i>

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- The new Director of Health Services, Mr. Timothy Lutz, intends to attend the CAB meeting in January.
- The new Deputy Director for Primary Health, Noel Vargas, will begin attending CAB meetings in January.
- M. Safi will return to work on 12/19.
- New CAB member ratification for Ms. Barnett and Ms. Dequine is scheduled for the 1/10/23 Board of Supervisors meeting.

Health Resources and Services Agency (HRSA) Project Director Update – *Dr. Mendonsa*

- **HRSA's Health Center Workforce Well-being Survey**
  - The Well-being survey is still in process with about a 20% return rate currently. Dr. Mendonsa continues to send email reminders to staff and managers encouraging participation.
  - We have areas we need to improve and the survey will help guide plans to resolve issues.
- **Mobile Medical Center Van**
  - The mobile van continues to operate twice weekly.
  - SCHC staff is meeting with other FQHCs to share information and ideas to collaborate in an effective and meaningful way.
  - The managed care plans (including Kaiser) have funding they may provide for the mobile van program.
- **HRSA 'Ending the HIV Epidemic in Primary Health' Grant Update**
  - This is 3-year grant for \$975,000.
  - Health Program Manager Vanessa Stacholy has been meeting with Public Health to set up collaboration and partnership. We are coordinating purchase of rapid testing devices and staff/provider training in January and February 2023. We will start distributing condoms and lubricant soon.
  - The target go live date for rapid testing is February 2023.
  - Staff is working with Public Health to leverage their contract with an advertising agency to be able to quickly design and launch Public Service Announcements / media campaign.
- **Consultant Work**
  - The consultant is wrapping up work with the call center.
  - We are expecting the consultant to begin working with the Referrals team in January.
  - When we have the consultant's findings, Dr. Mendonsa will present them, and his decisions regarding them, to CAB.

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- **Weekend Clinic**

- SCHC is planning for another weekend clinic on January 21, 2023, to address access challenges and close care gaps for quality measures.
- SCHC will conduct weekend clinics every 6-8 weeks in 2023.
- SCHC will also pilot evening clinics in 2023.

- **Growth Request**

- Please see the 2023-2024 Fiscal Year Proposed Growth document included in the meeting packet for the number and types of staff that are included in the Growth Request.
- Dr. Mendonsa is proposing to increase space by moving the admin team off site, which will open space for clinical services. Offsite space has been identified at the county building located at 711 G Street.
  - John shared that we are moving forward with acquiring that space. We are waiting for the County to respond to the request; they are short staffed so it is taking longer than expected. The expected move date is June 30, 2023.
- Ms. Bohamera moved to approve the Growth Plan as written. Ms. Bluemel seconded the motion to approve the Growth Plan as written. The motion passed. See the voting record on page 9.

- **Space/Staffing/Access Updates**

- We continue to recruit for open positions in administration, pharmacy, and within the clinic.
- New staff started in Referrals, Executive Team support, and within the clinic. The new Clerical Supervisor will start in early January 2023.

- **Sacramento County Office of Education (SCOE) – School-Based Mental Health Updates.**

- We continue to work with HRSA to get the proposed satellite sites approved.

- **Contract with UC Davis**

- The County executed the contract with UC Davis. Invoices are being processed.

- **SAC Application**

- As a reminder, the SAC application was submitted; we are still awaiting a response from HRSA.

- **Refugee Clinic**

- Staff have been busy preparing for several upcoming audits.
- A Senior Health Program Coordinator candidate was interviewed and we hope he will accept the position.

Medical Director Update – *Dr. Mishra*

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- Dr. Mishra is not able to join the meeting. The Medical Director's report was provided in the meeting packet. Chair Winbigler asked for comments or questions.
  - Ms. Bluemel asked for an update on collaboration with UCD's School of Nursing (SON).
    - SON is expanding their program and want to increase their work with SCHC. They are looking to participate in the weekend and evening clinics. Negotiations with UC Davis will include the School of Nursing.
    - SON received a grant that will provide a financial safety net to allow them to try out partnership arrangements.

**Quality Improvement and Compliance – *Dr. Hutchins***

- Brief report on immunization-related audits
  - The State Audited SCHC's COVID vaccination program on 12/15/22. We passed but have to implement an action plan to address necessary changes. We will receive the report early next week. Corrections include the need to formalize some policies and will be presented to CAB in January.
  - SCHC will be audited for the Vaccines for Children (VFC) Program on 1/17/23. State auditors will be onsite for the audit.
- School site discussion with HRSA
  - HRSA has not officially responded to our resubmission of requested materials related to the application for six additional school sites. The initial reviewer referred the discussion and review to policy makers above her in the hierarchy. HRSA will contact us when they are ready to discuss the specific site applications and any associated policies.
- Conversations with HRSA regarding SCHC designation under Section 330 of the Public Health Act
  - SCHC began operations serving people experiencing homelessness for which HRSA gave us an "h" designation from the Act. In 2015, SCHC requested an "e" designation as well to serve low-income people. There are no additional funds for additional designations but they reveal what HRSA has approved as the FQHC's mission. HRSA requested that we take our current budget allocation and tell them how we will divide the same amount of funding between the two designations. We looked at the methodologies that they will allow, and decided on one that uses the annual Uniform Data System (UDS) reports to propose percentages of the funding for each designation. This is a formality for HRSA but has to be complete before the next budget is due. SCHC is awaiting HRSA's decision.

**\*CAB Governance**

- 2023 proposed CAB meeting calendar – *Dr. Hutchins*

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- SCHC receives directions on how to submit our budgets in late January and we only have a few weeks to respond. The deliverables deadline prevents us from combining the CAB budget approval meetings.
- There were no objections to using the current schedule for CAB or the committee meetings in 2023.
- The first strategic planning committee should be in January.
  - Ms. Bluemel suggested setting the first Strategic Planning Committee meeting for January 11, 2023 in lieu of the Governance Committee meeting and to add one hour to the total meeting time: 11 – 1 pm.
- If the new members are ratified in January and attend CAB meetings, then the people who volunteered for the Strategic Planning Committee can serve, but Dr. Hutchins suggested reducing the Strategic Planning Committee to four members to ensure the Committee does not form a quorum.
  - Ms. Lomazzi withdrew from the committee to ensure membership constitutes less than a quorum of the CAB.
- A Zoom invitation for all meetings will be sent out soon.
- Committees Updates to CAB – Committee Chairs
  - \*Clinical Operations – *Mr. Gallo*
    - \*Policies & Procedures
      - \*PP-CS-01-10: Mobile Medicine Clinic Program Design
      - Dr. Orsulak and Dr. Landefeld joined the call to answer questions about this policy.
      - Ms. Bohamera asked why van operation is limited to 30 hours per week.
        - ❖ Dr. Hutchins said that the 30 hours is the maximum allowed for a HRSA satellite site. We could pursue being a permanent/full-time site, but we would have to get a separate NPI number which is a long, arduous process. We are not ready for that at this time because we don't have the staff to complete the process. We can consider it in the future.
        - ❖ Mr. Dizon added that we would have to get a different prospective payment system (PPS) rate for the van if we made the van a full site.
        - ❖ Dr. Hutchins said that John and his team worked for nearly a year to negotiate the reimbursement rate for the FQHC. What we are reimbursed from the Health Plans does not cover our costs. The health center is made whole through a PPS from the state.
        - ❖ SCHC is still using County funding and semi-discretionary funds to fund operations. SCHC costs are very high. If we open another site and pull staff out of our primary location, we would be locked into the current PPS rate.
      - Ms. Lomazzi asked how the van is doing.
        - ❖ Dr. Orsulak said we are in the first stage of the project. We are piloting the van by parking at L&F to go through the workflows. It has been going well. We are partnering with the Public Health Division's Sexual Health Unit which has been providing rapid HIV and STI testing. We have been able to connect those who test positive to immediate care.



**Sacramento County Department of Health Services  
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- ❖ Dr. Landefeld said the van has exceeded his expectations. It is very beneficial being outside of the four walls of the clinic to be able to reach people.
- CAB will invite Dr. Orsulak and Dr. Landefeld to a future CAB meeting to provide an update on the van.
- Ms. Bluemel noted a typo in the Policy under Procedures A. #2 C. Monkey pox should be one word but it was suggested to correct it to Mpox, the term approved by the World Health Organization (WHO) and the US Centers for Disease Control and Prevention (CDC).
- Mr. Gallo made a motion to approve the PP-CS-01-10: Mobile Medicine Clinic Program Design policy. The motion was seconded by Ms. Bluemel. The motion passed. See the voting record on page 9.
- Program Summary: Integrated Behavioral Health Program
  - Dr. Hutchins said the IBH Program was started in 2005 to bring mental health into primary health. We identify patients in need. We have three senior mental health counselors and two psychiatrists to address those needs. Patients that are severely mentally ill have to be referred to the County's Behavioral Health Division. We don't have formal program plans to look at metrics for performance success. We want to collect data to support the program. We need to improve how we care for our Medicare patients.
- Finance Committee – *Ms. Bohamera*
  - Ms. Bohamera will chair the Finance Committee in 2023.
  - November Financial Status Report (FSR)
    - We expect to underspend the budget by \$1.3 million. Personnel services has significant savings.
    - Supplies and services: we have some overages but we have offset that with the SCOE contract because it has not been executed yet. The UCD contract has been executed and invoices are being processed.
  - Grant updates
    - HRSA ARPA – we will submit another claim soon. We are waiting for approval on the HRSA ARP construction grant.
    - Anthem QI – we ordered diabetes supplies and we will expend all funds.
    - HRSA provided an Enhancing Coronavirus Vaccination grant award in the amount of \$158,539.00 but SCHC staff and the Finance Committee concluded that the grant timeline was too short to effectively use the funds for the stated purposes. SCHC will not spend down the entire HRSA ARPA award, and this new award covered many of the same areas. Finance Committee and Mr. Dizon recommend relinquishing this award, as it will cost more to accept, track, and report on the grant than we will be able to recoup from the award.
  - Budget priorities for 2022-2023 Fiscal Year – this was covered in previous sections of this meeting.
- \*Governance – *Ms. Winbigler*
  - Recruitment & training update
    - We are recruiting a non-patient member with legal expertise.

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- Dr. Hutchins requested Brown Act training from the Board of Supervisor's Clerk of the Board. However, the County does not have a training scheduled at this time.
- \*Proposal for evaluation of HRSA Project Director and CAB support personnel
  - Dr. Mendonsa has not been with the health center for very long, so CAB is providing a high level review so he is not penalized for the shortened time to evaluate him.
  - It was suggested that support staff, including Mehrabuddin Safi also be evaluated.
  - All evaluations were provided in the board packet. If they are approved, they will be emailed and CAB members can complete and return them.
  - A motion to approve the performance evaluations as written was made by Ms. Bluemel and seconded by Ms. Bohamera. The motion passed. See the voting record on page 9.
- \*December Strategic Plan Monitoring Report
  - Dr. Hutchins went over the strategic plan report and the metrics presented in the report.
  - A motion to approve the strategic plan report as written was made by Ms. Lomazzi and seconded by Ms. Bluemel. The motion passed. See the voting record on page 9.
- \*Strategic Planning Ad Hoc Committee – *Ms. Winbigler*
  - \*Vote on creation
    - Ms. Miller made a motion to approve the creation of the Strategic Planning Committee and it was seconded by Ms. Lomazzi. The motion passed. See the voting record on page 9.
  - Choose first meeting date – see CAB Governance on page 5.

**Next Meeting Items – All**

- Committee Updates
  - \*Policy and Procedure Review
  - Program Review: TBD
  - Mid-Year Financial Status Report
  - Recruitment and Training Updates

**Public Comment Period – *Mr. Sultani, Vice-Chair***

- Chair. Winbigler asked for public comment. No comments were made.

**Closing Remarks and Adjourn – *Ms. Winbigler, Chair***

- Ms. Winbigler suggested that Mr. Sultani write something that will help the new Vice Chair prepare for that role. She thanked staff and the committee members for their work over the past year.

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

- Chair Winbigler adjourned the meeting at 11:17 am.

Next Meeting: Friday, January 20, 2023 9:30-11:00 via Zoom or in person (Community Room 2020)

DRAFT

**Sacramento County Department of Health Services  
Health Center Co-Applicant Board (CAB)**

HEALTH CENTER CO-APPLICANT BOARD							
◆◆ Member Vote Record ◆◆							
Last Name	First Name	11/18/22 Meeting Minutes	Fiscal Growth Plan	PP-CS-01-10: Mobile Medicine Clinic Program Design	Proposal for Evaluation of HRSA Project Director and the Proposal for evaluation of CAB Support Personnel	December Strategic Plan Monitoring Report	Strategic Planning Ad Hoc Committee *Vote on creation"
Barnett	Jeanette	Not present					
Bluemel	Elise	Y	Y	Y	Y	Y	Y
Bohamera	Laurine	Y	Y	Y	Y	Y	Y
Dequine	Robyn R.	Not present					
Fryer	Suhmer	Y	Y	Y	Y	Y	Y
Gallo	Vince	Y	Y	Y	Y	Y	Y
Lomazzi	Paula	Y	Y	Y	Y	Y	Y
Miller	Nicole	Y	Y	Y	Y	Y	Y
Sultani	Namitullah	Y	Y	abstained	Y	Y	Y
Winbigler	Jan	Y	Y	Y	Y	Y	Y

## HRSA Project Director Updates

*January 20, 2023 CAB Meeting*

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- **HRSA's Health Center Workforce Well-being Survey.**
  - Most recent response rate is 21.9%
  - Follow-up contacts planned.
  - Huge thanks to Robyn Alongi for her hard work on this project.
- **Mobile Homeless Medicine Van.**
  - Continues to operate twice weekly.
- **HRSA 'Ending the HIV Epidemic in Primary Health' Grant Update**
  - Working with PH to launch Public Service Announcements and media campaigns.
- **Weekend Clinic**
  - We have weekend clinic scheduled for this coming Saturday, 1/21/2023.
  - Patients scheduled
  - Specialties
- **Growth Request**
  - Our requests continue to route. No red-lines have occurred as of this report.
- **Space/Staffing/Access Updates.**
  - Admin relocation approved to 711 G Street. Targeting a move before 7/1/23.
  - We continue to recruit for open positions in administration, pharmacy, and within the clinic.
- **Sacramento County Office of Education (SCOE) – School Based Mental Health Updates.**
  - We continue to work with HRSA to get proposed satellite sites approved.
- **Patient-Provider Ratio**
  - The Management Team recently met and agreed to study our patient-provider ratio and determine if adjustments are necessary. Ratios are important and inform provider contracts, staffing needs, and will frame future growth requests.
  - A team will be formed to include internal and external subject matter experts (SMEs).
  - This project will provide some of the foundation for the Access project the Health Center will be undergoing through MRG Consulting. The Health Center has a significant issue with Access (e.g. timeliness to an appointment, enough appointments for the number of patients assigned to the Health Center, etc.).

- **HRSA**
  - The Health Center has our annual check-in with our HRSA Program Officer on 2/6/2023 at 8am. Project Director and Senior Management Team members are preparing for this meeting.
  
- **Refugee Clinic.**
  - Recent Senior Health Program Coordinator candidate withdrew interest. We have restarted recruitment.
  - We have undergone several audits recently and are busy preparing responses and Corrective Action Plans.
  - We have some staffing changes upcoming and will be adding temporary staffing to assist with shoring up projects and data entry backlogs.

## Medical Director Report to CAB January 20, 2023

### 1. Homeless and Street Medicine Services

- We are creating a new Health Program Coordinator position (temp position) to fill a number of roles in our Homeless Program. This person will
  - Collaborate with internal and external agencies serving the unsheltered;
  - Liaison between our program and health plans and draw down funding from the HHIP(funding for care for patients experiencing homelessness and helping them transition into housing); and
  - Guide the current homeless 'Leads'- Drs. Orsulak, Landefeld and Mishra as we build the Street Medicine program.
- SCHC team is meeting with County Department of Homeless Services and Housing (DHS) and other agencies to determine location to provide street medicine services
- County Public Health is donating PH Aides for a few months to assist with duties such as picking up medications, linkage to services. Dr. Mishra has inquired whether the PH Aides can complete ECM/Community Support applications.

### 2. Weekend Clinic

- The next weekend clinic will take place on 1/21/23.
- The goal is to meet HEDIS quality measures and reduce gaps in care.
- To start the year, we will concentrate on cervical cancer screening, diabetes A1c control and foot and eye exams for diabetic patients, hypertension checks, well child visits and childhood/adolescent immunizations

### 3. UC Davis School of Nursing Grant

- SCHC continues to meet with UCD School of Nursing (SON) about a grant that SON received for them to support improving access to care. SCHC is their main partner for the grant.
- SCHC has proposed several options to them (e.g. assistance with well child visits, street medicine for homeless patients, and assistance with refugee program) and need to narrow down with them what will go forward.
- The funding will go to UCD and they will be able to provide us assistance at no cost to us (initially) with staffing.
- They will be getting a van as well for care where people are in the community.
- SCHC Leadership will make final suggestions as to what we think will work best; SON leadership will make the final decisions as this is their grant. They want to start services in April or May, so the decision will happen within a month or so. They will also consider sustainability past the four-year grant period. It must generate revenue to be sustainable.


**4. School-Based Mental Health and Wellness**

- Senate Bill 966 passed in late 2022 allowing billable services by Associate Clinicians (Associate Social Workers and Associate MFT) in order to improve behavior health access.
- Discussions underway to talk through the clinical and financial aspects to operationalize use of these clinician types under FQHC and HRSA rules.



**Strategic Planning Committee  
Summary from the January 11, 2023 Meeting**

1. The strategic plan is a 30,000 foot view of the Health Center. What do we need to do/focus on in the next three years to ensure we serve our patients well? We step back and look at the key things the Health Center needs to do to achieve its vision.
2. The Committee elected Suhmer Fryer as the Chair. Members are
  - a. CAB: Elise Bluemel, Laurine Bohamera, Suhmer Fryer Vince Gallo; non-voting observer: Jan Winbigler
  - b. SCHC Leadership: Noel Vargas (Deputy Director for Primary Health), Andrew Mendonsa (HRSA Project Director), Susmita Mishra (Medical Director), John Dizon (HRSA Project Chief Financial Officer), Vanessa Stacholy (HRSA Project Director of Operations, Sharon Hutchins (HRSA Project Manager and Director of Quality and Compliance)
3. The Committee agreed on the overall process and goals, they finalized the meeting calendar, began the planning process including creating a list of organizations to invite to the SWOT meeting. The Committee plans to bring a draft Strategic Plan to CAB for review in April.
4. CAB members are asked to submit their suggestions for the Health Centers Mission, Vision and Values document.
5. The next meeting will be February 17, 2023 from 11 am - 1 pm.

 <p style="text-align: center;"><b>County of Sacramento</b>  <b>Department of Health Services</b>  <b>Division of Primary Health Services</b>  <b>Policy and Procedure</b></p>	Policy Issuer (Unit/Program)	<b>Clinic Services</b>
	Policy Number	<b>01-08</b>
	Effective Date	<b>12-05-17</b>
	Revision Date	<b>11-23-20</b>
Title: <b>Vision, Mission, and Values</b>		Functional Area: <b>Clinic Services</b>
Approved By: Sharon Hutchins, Health Program Manager		

**Policy:**

The vision, mission, and values of the Sacramento County Health Center (SCHC) guide our work with our patients, family members, staff, partners, and community members.

**Procedures:**

A. SCHC vision, mission, and values are noted below:

<p><b>Vision</b></p> <p>Unparalleled experience as a trusted partner in health care for our Sacramento County community.</p>
<p><b>Mission</b></p> <p>Provide high-quality, caring, and comprehensive healthcare services for our diverse Sacramento County community through partnering with patients, academic institutions, and community-based organizations.</p>
<p><b>Values</b></p> <ul style="list-style-type: none"> <li>• Respect</li> <li>• Compassion</li> <li>• Learning</li> <li>• Excellence</li> <li>• Efficiency</li> <li>• Accountability</li> </ul>

- B. This vision, mission, and values will be made widely available to staff, patients, visitors, partners and the public.
- a. All new staff are oriented to the vision, mission, and values at orientation.
  - b. Staff email signatures will contain the SCHC vision.
  - c. SCHC letterhead will contain the SCHC vision.
  - d. The vision, mission, and values will be printed on the SCHC brochure.
  - e. The vision, mission, and values will be posted on the SCHC website.
  - f. The vision, mission, and values will be mounted at 4600 Broadway, and the Loaves and Fishes site in appropriate and highly visible locations.

Staff should be mindful to make decisions, at all levels, consistent with our vision, mission, and values.

**References:**

N/A

**Attachments:**

N/A

**Contact:**

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**Approval by the Co-Applicant Board: 12/18/20**