

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) AGENDA**

Friday, June 21, 2024, 9:30 a.m.- 11:30 a.m.

REGULAR SESSION

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB meeting will be held in person at 4600 Broadway, Room 2020. Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 9:00 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

PUBLIC COMMENT (9:35 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

INFORMATION/DISCUSSION ITEMS (9:40 AM)

1. Opening Remarks and Introductions
 - a. Roll Call and Welcome
 - b. Brief Announcements

2. HRSA Project Director Report

-Dr. Mendonsa

3. HRSA Medical Director Report

-Dr. Mishra

4. CAB Committee Updates

5. Review of 2020-2023 SCHC Strategic Plan

-Dr. Mendonsa

6. CAB Goals

-Dr. Besse

INFORMATION/ACTION ITEMS¹ (10:10 AM)

BUSINESS ITEM I.

Presentation of Financials Status Reports/Budget Updates-Stehanie Hofer

- a.) FSR Summary AP 10 (April)
- b.) PRI Clinics 2023-2024 Year-End Projections as of AP 10

BUSINESS ITEM II.

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

May 2, 2024, CAB Special Meeting Minutes

- a.) Recommended Action: Motion to Approve the draft May 2, 2024, Special Meeting Minutes

BUSINESS ITEM III.

May 17, 2024, CAB Meeting Minutes

- a.) Recommended Action: Motion to Approve the draft May 17, 2024, Meeting Minutes

BUSINESS ITEM IV.

HRSA Expanded Hours Grant Opportunity SF-424

- a.) Recommended Action: Motion to Approve HRSA Expanded Hours Grant

BUSINESS ITEM V.

HRSA REVIEW

- a.) Update
- b.) Recommended Action: Motion to Approve Special Meeting for HRSA Response

CLOSED SESSION

None

MEETING ADJOURNED

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) Minutes**

Thursday, May 2, 2024, 9:30 a.m.

SPECIAL SESSION

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Meeting Attendees

CAB Members: Elise Bluemel, Laurine Bohamera, Suhmer Fryer, Vince Gallo, Nicole Miller, Jan Winbigler
SCHC Leadership: Michelle Besse, Sharon Hutchins, Andrew Mendonsa, Sumi Mishra, Noel Vargas
SCHC Staff: Robyn Alongi, Cortney Hunley, Nicole Reyes-Schultz
Others: Deputy County Counsel Corrie Brite, Deputy County Counsel Julia Jackson, CAB Member Candidates: Ricki Townsend, Eunice Bridges, Dedra Russell

The CAB meeting will be held in person at 4600 Broadway, Room 2800.

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 9:00 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

- Suhmer Fryer, Chair, welcomed attendees and took a roll call of CAB members.
- All attendees introduced themselves.
- A quorum was established.

PUBLIC COMMENT (9:35 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. Comments are limited to a maximum of two (2) minutes per speaker per agenda item, and individuals are limited to a single comment per agenda item. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

INFORMATION/DISCUSSION ITEMS (9:40 AM)

1. CAB Committee Updates

- a. Clinical Operations Committee – Vince Gallo – no committee updates.
- b. Finance Committee – Laurine Bohamera – no committee updates.

2. Grant Applications/Reports Update

a. Governance Committee – Jan Winbigler

- o Preparation for HRSA Operational Site Visit
 - *Invitations from the HRSA site team were sent to CAB members.*
 - *Staff met with HRSA to get organized for the site visit.*
 - *Site visit documents will be uploaded by next Tuesday. We will review some records live.*
 - *The Brown Act does not apply to the HRSA site visit because the Board is not doing any business at those meetings. All CAB members are welcome to attend.*
- o Recruitment and Training Updates
 - No updates.
- o Candidate Recruitment and Recommendations

INFORMATION/ACTION ITEMS¹ (10:10 AM)

BUSINESS ITEM I. April 19, 2024, CAB Meeting Minutes.

- Recommended Action: Motion to Approve the draft April 19, 2024, Meeting Minutes
 - o The April 19, 2024, meeting minutes were not received by CAB members before this meeting and therefore not reviewed or approved at this meeting.

BUSINESS ITEM II. Vote to Approve CAB candidate applications – Dedra Russell and Ricki Townsend

- Recommended Action: Motion to Approve application of consumer member Dedra Russell for CAB membership and send to the Board of Supervisors for ratification.
 - o *CAB members discussed the candidates. Ricki will be a community member. Dedra Russell will be a consumer member.*
 - o *Governance reviewed the applications and checked the references of both candidates. Governance recommends approval of these applications.*
 - o *Laurine Bohamera made a motion to approve the application of consumer member Dedra Russell and community member Ricki Townsend for submission to the Board of Supervisors. Suhmer Fryer seconded the motion to approve the application of consumer member Dedra Russell and community member Ricki Townsend for submission to the Board of Supervisors.*
 - o *A roll-call vote was taken.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler*
 - *No votes: None*
 - *The motion passed.*

BUSINESS ITEM III. Vote to Re-Appoint and Request Board of Supervisors Ratify CAB members Elise Blumel and Vince Gallo.

- Recommended Action: Motion to Re-Appoint Elise Bluemel to CAB Board. Motion to Request and Approve staff requesting Board of Supervisors to ratify Elise Bluemel as a CAB Board member.

INFORMATION/ACTION ITEMS¹ (10:10 AM)

- CAB discussed reappointing Elise Bluemel and Vince Gallo to the CAB Board.
- *Jan Winbigler made a motion for SCHC staff to submit a request for Board of Supervisors' approval to ratify Elise Bluemel and Vince Gallo as CAB Board members. Laurine Bohamera seconded the motion for SCHC staff to submit a request for Board of Supervisors' approval to ratify Elise Bluemel and Vince Gallo as CAB Board members.*
- *A roll-call vote was taken.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler*
 - *No votes: None*
 - *The motion passed.*

BUSINESS ITEM IV. Vote on Removal of CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani due to excessive unexcused absences. [Note: Gov. Code § 1770(g) already confirms vacancies. This is a formality to ensure clear recordkeeping.]

- Recommended Action: Motion to Approve removal of CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani for non-attendance for submission to the Board of Supervisors.
 - *CAB discussed removal of CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani for non-attendance and requesting staff to submit the request to the Board of Supervisors.*
 - *Robyn Alongi and Sharon Hutchins have talked to Namitullah Sultani before several meetings, and he indicated he planned to attend. Jan Winbigler talked to Janette Barnett about a year ago. Both members said they planned to attend but never did.*
 - *In the past, CAB sent letters thanking members for their service and confirmed the member and board were parting ways. Staff will send a letter to Jeanette Barnett, Namitullah Sultani, Robyn Dequine letting them know they are welcome to reapply.*
 - *Elise Bluemel made a motion to remove CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani for non-attendance and for staff to submit the request for removal to the Board of Supervisors. Suhmer Fryer seconded the motion to remove CAB members Jeanette Barnett, Robyn Dequine, and Namitullah Sultani for non-attendance and for staff to submit the request for removal to the Board of Supervisors.*
 - *A roll-call vote was taken.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler*
 - *No votes: None*
 - *The motion passed.*
- Recommended Action: Motion to Direct the County to create a new membership roster and upload it to the CAB website in line with today's votes.
 - *CAB discussed directing the County to create a new membership roster and upload it to the CAB website in alignment with today's votes.*
 - *Board member terms are three years. The term limit for officer positions is 4 years. Officers can serve again after they take a leadership break.*
 - *Laurine Bohamera made a motion to direct the County to create a new membership roster and upload it to the CAB website to align with today's votes. Suhmer seconded the motion to direct the County to create a new membership roster and upload it to the CAB website to align with today's votes.*
 - *A roll-call vote was taken.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler*
 - *No votes: None*
 - *The motion passed.*

BUSINESS ITEM V. Vote to change length of monthly CAB meetings.

- Recommended Action: Motion to extend the length of CAB meetings by 30 minutes to last from 9:30-11:30 on the third Friday of the month.
 - CAB discussed the proposal to extend the length of CAB meetings by 30 minutes to last from 9:30 -11:30 am on the third Friday of the month.
 - This will be effective May 17th.
 - Vince Gallo made a motion to extend the length of CAB meetings by 30 minutes to last from 9:30 -11:30 am on the third Friday of the month. Suhmer Fryer seconded the motion to extend the length of CAB meetings by 30 minutes to last from 9:30 -11:30 am on the third Friday of the month.
 - A roll-call vote was taken.
 - A roll-call vote was taken.
 - Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler
 - No votes: None
 - The motion passed.

- Recommended Action: Vote to amend all times for the remainder of this year.
 - CAB discussed amending all CAB meeting times for the remainder of this year.
 - Suhmer made a motion to amend all CAB meeting times on the calendar for the remainder of this year. Vince seconded the motion to amend all CAB meeting times on the calendar for the remainder of this year.
 - A roll-call vote was taken.
 - A roll-call vote was taken.
 - Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Laurine Bohamera, Nicole Miller, Jan Winbigler
 - No votes: None
 - The motion passed.

BUSINESS ITEM VI. Vote to Eliminate Standing Committees Not Listed in the Bylaws

- Recommended Action: Motion to disband any prior establishment of Governance and Clinical Operations Committees. Any necessary discussion or duties will occur at future elongated CAB meetings.
 - CAB discussed disbanding any prior establishment of Governance and Clinical Operations Committees. Any necessary discussion or duties can occur at future elongated CAB meetings.
 - Laurine said she thought CAB was discussing this issue today, not voting on it.
 - Jan said there was concern from a member about the committee meetings being in conflict with the Brown Act. County Council was asked to advise on this at the previous meeting. Clarification was requested. Is Finance Committee in the bylaws?
 - Corrie Brite said at the last meeting, CAB wanted to keep the committee. She said that it would be more efficient to disband the committees; having all information presented to the entire board would keep CAB more informed. CAB is a small board so having longer meetings to allow the group to gain a clear understanding of all topics would put members in a more informed position. The Clinic Ops and Goverannce actions must go through CAB so it makes sense to have the explanations shared with everyone at the same time.
 - Julia Jackson said presentations about SCHC programs would be better given to the whole board versus at committee meetings. You can have Ad Hoc committees to discuss items but there would not be standing meetings or standing subject matter. This allows members to meet anywhere/any way they wish instead of having to follow the Brown Act requirements. If the committees continue, they will have all the formalities of the Brown Act including taking minutes, posting agendas, making meetings available to the public, etc.
 - Julia further clarified what is covered under the Brown Act and that it is a California law. She explained closed session.

- Corrie said you can speak privately in ad hoc meetings. You can determine project by project what is discussed.
 - Sharon said if you keep the committees as they are, that triggers the Brown Act, and the committees must meet in person. This is a burden on members and staff. We need to keep the business flowing but if we continue with committees, it will potentially inhibit progress on items because of the need to follow Brown Act rules.
 - Laurine said The Finance committee does not make any decisions. She is trying to understand the Brown Act requirement for that meeting.
 - Vince clarified that the committees do meet regularly. We have a small CAB membership and committee meetings are usually held when boards have larger membership.
 - Were these committees HRSA recommended?
 - We looked at the HRSA requirements and formed committees around the HRSA requirements. Sharon does not recall it being a mandate, but she will look back and report back to CAB.
 - Andrew said committees would be hard on staff too. We are freezing positions and don't have capacity to staff more Brown Act meetings.
 - Vince said presentations can be given to the CAB instead of to the committees. He said he is often the only person in the Clinical Ops meetings.
 - Jan said we have expectations on these committees. Are CAB members willing to read and prepare for topics they normally don't have to be prepared for such as finance matters. How do we meet the expectations when we are reducing the preparation done by the committee meetings.
 - Vince stated he feels we are doing double work.
 - Jan said Finance is doing the work and making a recommendation to the group. It relieves board members of having to do the work.
 - Elise suggesting implementing the new way for six months and revisiting it.
 - Jan does not want to do that because she feels we will not meet HRSA expectations.
 - Andrew suggested the Finance committee meet quarterly. Julia said yes that will work. Committee composition can vary.
 - Julia said the committee does not all need to agree on this to pass a motion.
 - Corrie stated they can add an ad hoc committee on any agenda. The finance work can continue via an ad hoc committee.
 - The Executive Committee meeting is subjective to the Brown Act. The meeting is the Chair and the Vice chair discussing the agenda. Andrew and anyone he wants to attend are invited. If you are not voting on anything, it is not subject to the Brown Act.
 - We do not want to vote on quarterly Ad Hoc committee because that would be the same as regular committee meetings. When there is a large amount of material to review such as policies, an ad hoc committee is appropriated.
 - Vince Gallo made motion to dismiss the three committees - Finance, Governance, and Clinic Ops. Elise seconded the motion to dismiss the three committees - Finance, Governance, and Clinic Ops.
 - A roll-call vote was taken.
 - Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Nicole Miller
 - No votes: Laurine Bohamera, Jan Winbigler
 - The motion passed.
- Recommended Action: If necessary and identified, motion(s) to create and appoint ad hoc committees as needed.

BUSINESS ITEM VII. Vote to Set a Special Meeting on/about June 2, 2024

- Recommended Action: Motion to set a special meeting on June 7, 2024, from 9:30 AM-11:30 AM.
 - Sharon explained that the OSV ends on May 23. HRSA provides a period to fix the items that HRSA identified as out of compliance and to upload them to HRSA without us receiving a new notice of award with a condition to it. We have a small window to bring items into compliance. A meeting on June 7 is too late because staff must do the necessary work. She

suggested holding the special meeting earlier that week.

- *An in-person meeting is required.*
- *Julia reminded the Board that individually, CAB members can opt to attend virtually but a quorum is still needed in the room.*
- *Sharon said SCHC can offset transportation costs for CAB members.*
- *Vince motioned to hold a special meeting Tuesday June 4, 2024, 9:30 – 11:30. Elise seconded the motion to hold a special meeting Tuesday June 4, 2024, 9:30 – 11:30.*
- *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Nicole Miller, Laurine Bohamera*
 - *No votes: Jan Winbigler*
 - *The motion passed.*

BUSINESS ITEM VIII. Vote to approve submission SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals QIF-TJI²

- **Recommended Action: Motion to approve submission SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals QIF-TJI**
 - *Andrew explained the grant and its importance.*
 - *Jan asked if this grant requires staff and wanted to learn about the workload involved.*
 - *Andrew explained that a lot of correctional staff are helping with this grant. Their case management staff are still in place. For a county position we need sustained funding for five years. This grant would augment what SCHC is already doing.*
 - *Andrew said it helps us roll out Cal Aim initiatives.*
 - *Corrie said the new requirement is to connect people who are justice involved to Medi-Cal. SCHC is on the receiving end of this requirement. This federal funding will allow the state to come into compliance.*
 - *Laurine said staffing is an issue because we have not been able to hire on some grants.*
 - *County Council said that we can put in an application and bring it back to CAB to accept the funding if the application is approved.*
 - *Elise made a motion to approve submission SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals. Vince seconded the motion to approve SCHC HRSA 2025 Grant Transitions in Care for Justice Involved Individuals.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Nicole Miller, Laurine Bohamera*
 - *No votes: Jan Winbigler*
 - *The motion passed.*

BUSINESS ITEM IX. Vote to approve SCHC Policies and Procedures: 02-05 Variance

- **Recommended Action: Motion to approve 02-05 as written.**
 - *Sharon stated that the changes to the policy included staff changes so only Dr. Mishra is listed on the policy.*
 - *County Council anticipates looking at the policy later this year.*
 - *Vince made a motion to approved policy 02-05 Variance as written. Laurine seconded the motion to approved policy 02-05 Variance as written.*
 - *A roll-call vote was taken.*
 - *Yes votes: Elise Bluemel, Suhmer Fryer, Vince Gallo, Nicole Miller, Laurine Bohamera*
 - *No votes: Jan Winbigler*
 - *The motion passed.*

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

² Time estimate: 15 minute

CLOSED SESSION

None

MEETING ADJOURNED

The meeting was adjourned at 11:05 am.

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) Minutes**

Friday, May 17, 2024, 9:30 a.m.

REGULAR SESSION

4600 Broadway, Community Room 2020, Sacramento, CA

Meeting Attendees

CAB Members:	Suhmer Fryer, Jan Winbigler, Elise Bluemel, Vince Gallo, Dedra J. Russell, Eunice Bridges, Jan Winbigler, Areta Guthrey, Laurine Bohamera (remote)
SCHC Leadership:	Dr. Andrew Mendonsa, Dr. Michelle Besse, Dr. Sumi Mishra, Dr. Sharon Hutchins (remote)
SCHC Staff:	Stephanie Hofer, Belinda Brent, Nicole Reyes-Schultz, Cortney Hunley
Others:	Deputy County Counsel Corrie Brite, Deputy County Counsel Julia Jackson, Ricki Townsend, Marci Zakheim (remote)

Call To Order

Opening Remarks and Introductions – Suhmer Fryer, Chair

- All attendees introduced themselves.
- Open Group Discussion

Public Comment

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. Comments are limited to a maximum of two (2) minutes per speaker per agenda item, and individuals are limited to a single comment per agenda item. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- A Board member needed to teleconference for this meeting so a notice was uploaded to our [website](#) before 9:00 a.m. on the morning of the meeting with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.
- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

INFORMATION/DISCUSSION ITEMS

1. Opening Remarks and Introductions
 - a. Role Call and Welcome
 - b. Brief Announcements
2. Co-Applicant Board Information Sharing- Marcie Zakheim, Partner, Feldesman Leifer LLP
 - Presenter introduced by Dr. Michelle Besse
 - Presentation made via TEAMS and handouts of slide show are attached and were given in paper copy as well as emailed to all CAB Members
3. HRSA Project Director Report
 - Dr. Mendonsa gave report and explained 340B audit
4. HRSA Medical Director Report
 - Dr. Mendonsa
5. Financial Status Report: March 2024

6. Review of 2020-2023 SCHC Strategic Plan
 - Due to added metrics on the strategic plan Dr. Mendonsa will present during 6/21 CAB Meeting with special focus on Priority 2 Goal 2
7. Summary of Patient Grievances: Quarter 1 of 2024

8. CAB Goals
 - Jan Winbigler recommends moving voting items to the front of the agenda for time allotted purposes (Discussion between Board and County Counsel)
 - Elise Bluemel recommends presentations are moved towards the end of the agenda.
 - (Discussion between Board and County Counsel)
 - Board Members discussed with County Staff and County Counsel what should happen during meetings if environments may feel uncomfortable, hostile, or even unsafe for members.
 - County Counsel suggested a written sanction be drafted for appropriate ways to speak to one another and what happens if that draft is not followed/a break can be called when things escalate.
 - Dr. Michelle Besse noted during conversation that 3 Board Members stated they felt unsafe during today's meeting.
 - Dr. Andrew Mendonsa stated Per Bylaws CAB Members can be removed.
 - Vince Gallo Motions for Executive Committee to discuss and provide further guidance.
 - Elise Bluemel 2nds
 - Yes Votes: Laurine Bohamera, Suhmer Fryer, Vince Gallo, Elise Bluemel, Jan Winbigler
 - No Votes: None
 - Motion Carried: Suhmer Fryer
 - Suhmer Fryer Motions to approve agenda as amended
 - Jan Winbigler 2nds
 - Laurine Bohamera asks if it will contain the Financial Status Report
 - Dr. Michelle Besse responds, Yes, moving forward.
 - Yes Votes: Laurine Bohamera, Suhmer Fryer, Jan Winbigler, Elise Bluemel, Vince Gallo
 - No Votes: None

INFORMATION/ACTION ITEMS

BUSINESS ITEM I.

April 19, 2024, CAB Meeting Minutes

- a.) Recommended Action: Motion to Approve the draft April 19, 2024, Meeting Minutes
 - Vince Gallo motions
 - Elise Bluemel 2nds
 - Yes Votes: Laurine Bohamera, Suhmer Fryer, Vince Gallo, Elise Bluemel, Jan Winbigler
 - No Votes: None

BUSINESS ITEM II.

May 2, 2024, CAB Special Meeting Minutes

- a.) Recommended Action: Motion to Approve the draft May 2, 2024, Special Meeting Minutes
 - Amending and revisiting next meeting

BUSINESS ITEM III.

- a.) Vote to Approve Metrics for the *2024-2026 Sacramento County Health Center Strategic Plan*
Recommended Action: Motion to Approve the metrics for the *2024-2026 Sacramento County Health Center Strategic Plan*

BUSINESS ITEM IV.

Vote to Approve Changes to the 2024 CAB Meeting Calendar

- a.) Recommended Action: Motion to Approve changes to the 2024 CAB Calendar, including removing Clinical Operations, Finance, and Governance Committee schedules.
 - Vince Gallo motions
 - Elise Bluemel 2nds
 - Yes Votes: Laurine Bohamera, Suhmer Fryer, Vince Gallo, Elise Bluemel,
 - No Votes: Jan Winbigler

BUSINESS ITEM V.

Vote on Approve Changes to the CAB Member Seat Numbers

Recommended Action: Motion to Approve CAB Member list with new seat numbers.

MEETING ADJOURNED

1. Covid Vaccines

- The supply of adult COVID-19 vaccines has finished. Moderna vaccine is not available until fall of this year. We are looking into purchasing Pfizer vaccines to keep on hand until the 2024-2025 COVID-19 vaccines arrive.

2. Staff Recruitment

- Clinical staff Recruitment continues to fill Nurse Practitioner position, After Hours Clinic and Refugee Health Program.

3. OCHIN (Electronic Medical Record System) Provider Builder

- Dr. Sarah Turgasen is now officially the health center's Provider Builder. She is working on high priority items such as creating standard templates among programs and building features to meet performance measure metrics, i.e. lead screening, breast cancer screening.

HRSA Project Director Updates

June 21, 2024 CAB Meeting

Audit and Site Visit Updates

1. HRSA and Medi-Cal Audits / Facility Site Reviews

- The Health Resources and Services Administration (HRSA) recently conducted its triannual Operational Site Visit (OSV) at our Health Center. Preliminary results indicate a positive outcome, however, we are still awaiting the final audit report. Upon receipt of the final report, we will identify any areas requiring corrective action and convene the CAB to review and approve any necessary changes.
- Contrary to previous reports, the Health Center has been selected for a Medi-Cal audit across three distinct areas. We recently completed the accessibility portion of the audit with no negative findings identified. We will communicate the remaining areas of audit as they are scheduled.

Contracts and Budget Updates

1. Health Resources and Services Administration (HRSA) / Sacramento County Office of Education (SCOE) School Based Mental Health Updates

- In response to HRSA's request, the Health Center submitted a Request for Information (RFI) addressing outstanding questions on May 13, 2024, via the Electronic Handbooks (EHB) system. We are currently awaiting further communication from HRSA regarding the RFI.

2. Fiscal Year Outlook and Operational Adjustments

- As previously addressed in previous CAB meetings, the Health Center was tasked with reducing its reliance on the General Fund in alignment with the County's broader objective to achieve a balanced budget. The Board of Supervisors recently approved the Recommended Budget, marking a significant step in this process. However, the Revised Budget, anticipated in the fall, will offer a clearer understanding of the remaining budgetary adjustments required, and potentially, opportunities to restore previously eliminated positions. We will continue to monitor the budget process closely and provide updates to the CAB as more information becomes available. The Revised Budget will be released publicly on August 23, 2024 and budget hearings are scheduled for September 4-6, 2024.

Program and Operational Updates

1. Improved Access and Maximizing Efficiency and Resources

- In response to current budget constraints and workforce challenges, Health Center leadership, spearheaded by Dr. Michelle Besse, is committed to maximizing efficiency and resource utilization. A comprehensive analysis is underway to optimize key operational areas, including room turnover rates, call center and registration metrics, and staffing allocation. Dr. Besse will continue to provide regular updates on the progress of this initiative as we strive to ensure the Health Center's sustainability and continued delivery of high-quality care.
- Improving specialty care access remains a top priority, and we continue to partner with external consultants (MRG) to analyze our processes. We anticipate their detailed report and recommendations will be shared with the CAB to guide our ongoing efforts to enhance patient access to essential healthcare services. We have upcoming meetings with UC Davis to explore ways to expand patient access. Additionally, Dr. Michelle Besse has initiated conversations with Sacramento Valley Medical Society to leverage retired providers who are looking to volunteer time serving primary care and specialty care populations.

2. Referral Department Improvements

- Thanks to the Health Center Management Team's ongoing efforts and the exceptional commitment of our Referral staff, we are making significant strides in optimizing the Referrals Department. As of June 17th, 2024, the number of pending referrals has been reduced to less than 1400, down from over 5000. This progress reflects the team's unwavering dedication to patient care, with staff voluntarily working overtime and weekends to expedite referral processing. While the industry standard for FQHCs is 600-1000 open, pending, and in-process referrals, we are optimistic that the team's hard work will soon bring us within this range.

3. General Updates

- The Health Center's ongoing series of after-hours events is proving effective in improving access to care and making progress towards key HEDIS measures. We are currently analyzing event data to identify areas for refinement, ensuring that future outreach efforts are optimized for maximum impact and continue to drive care gap closure.

Requests from CAB Updates

1. A request was made to explore time limits on CAB agenda items. If the CAB desires, it may implement reasonable time constraints on public comment, in alignment with Government Code 54954.3. This could include a set time limit per speaker, with potential adjustments for those requiring translation services. Case law (Ribakoff v. City of Long Beach) supports a 3-minute limit as a possible starting point.

Any implementation of time limits would require a separate agenda item and a formal vote by the CAB at a future meeting. In the interim, time limits have been removed from the current agenda.

As a reminder, Board members are welcome to participate in Public Comment. However, it is advised that they verbally clarify their capacity as a public citizen rather than a CAB member when doing so.

2. A request was made to revise the CAB Agenda language regarding the facility's public accessibility. Following a recent accessibility audit confirming the facility meets all relevant standards, the decision has been made to retain the existing agenda language

Period 10
 Current Month April
 Percentage of Year 83%

AP10 Financial Status Summary

Line Item	Budget	Current Month	Year to date	Encumbrance	Total (YTD+Encumbrance)	YTD Percentage (Total/Budget)	Year End Estimate	% for YEE	Notes
Revenue									
Inter/Intrafund Reimbursements ** REIMBURSEMENT ACCOUNTS	\$ 12,284,581	\$ 838,248	\$ 6,633,538	\$ 992,943	\$ 7,626,480	62%	\$ 12,061,890	98%	Typically a lag due to Fiscal processes. Has been catching up!
Intergovernmental Revenue * 95 - INTERGOVERNMENTAL REV	\$ 22,212,340	\$ 1,946,313	\$ 19,444,110	\$ -	\$ 19,444,110	88%	\$ 22,730,995	102%	Medi-Cal/Medicare revenue, HRSA, Refugee & ARPA grants. This is only in the positive due to the unbudgeted Recon Payments. Next year we have budgeted these
Charges for Services * 96 - CHARGES FOR SERVICES	\$ 18,000	\$ 279	\$ 7,518	\$ -	\$ 7,518	42%	\$ 7,713	43%	CMISP old pre-2014 service charges and Medical Record Fees
Miscellaneous Revenue * 97 - MISCELLANEOUS REVENUE	\$ -	\$ 838,248	\$ 63	\$ -	\$ 63		\$ 63		Currently Prior Year Patient Revenue
Total Revenue	\$ 34,514,921	\$ 3,623,088	\$ 26,085,228	\$ 992,943	\$ 27,078,171	78%	\$ 34,800,661	101%	

Expenses									
Personnel * 10 - SALARIES AND EMPLOYEE	\$ 15,782,496	\$ 1,112,412	\$ 10,828,464	\$ -	\$ 10,828,464	69%	\$ 14,153,593	90%	Lower due to vacancies (currently 17.0 FTE)
Services & Supplies * 20 - SERVICES AND SUPPLIES	\$ 18,843,205	\$ 919,351	\$ 8,445,923	\$ 5,092,991	\$ 13,538,915	72%	\$ 20,149,518	107%	Multiple FY 23-24 Contracts were executed late in the FY and costs have been slowing getting caught up. FY 23-24 SCOE invoices have not yet been paid, however contract has just been executed. Overages due to 22-23 SCOE invoices and Admin's move to G Street
Other Charges * 30 - OTHER CHARGES	\$ 1,060,633	\$ 181,002	\$ 856,231	\$ 91,838	\$ 948,069	89%	\$ 1,027,478	97%	FY 22-23 Accruals have all now been paid.
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -				No Equipment Charges in FY 23-24 as of now
Intrafund Charges (Allocation costs) * 60 - INTRAFUND CHARGES	\$ 3,735,297	\$ 333,787	\$ 2,251,795	\$ -	\$ 2,251,795	60%	\$ 3,129,226	84%	
Total Expenses	\$ 39,421,631	\$ 2,546,552	\$ 22,382,413	\$ 5,184,829	\$ 27,567,243	70%	\$ 38,459,815	98%	

GRAND TOTAL (Net County Cost)	\$ 4,906,710	\$ (1,076,536)	\$ (3,702,815)	\$ 4,191,887	\$ 489,072	10%	\$ 3,659,154	75%	Estimating to end the year \$1.24m under budgeted amount
--	---------------------	-----------------------	-----------------------	---------------------	-------------------	------------	---------------------	------------	---

GRANT SUMMARY			Total Grant		Remaining Available		Notes
	Grant Year Start	Grand Year End	Award	Total Claimed	to Claim		
HRSA							
HRSA Homeless (Main)	3/1/2023	2/29/2024	\$ 1,386,602	\$ 1,386,602	\$ -		Spending on track
HRSA ARP CAP	9/15/2021	9/14/2024	\$ 619,603	\$ 63,688	\$ 555,915		Spending slow to start, have received approvals to draw down
HRSA HIV	9/1/2023	8/31/2024	\$ 437,631	\$ 138,238	\$ 299,393		\$112k have been carried over from previous funding period
HRSA Bridge Funding	9/1/2023	12/31/2024	\$ 41,886	\$ 41,886	\$ -		Funds allocated to vaccines
Refugee							
RHAP FY 22-23	10/1/2022	9/30/2023	\$ 1,789,062	\$ 1,789,062	\$ -		Revised claim was submitted for Q4. Grant funds spent
RHAP FY 23-24	10/1/2023	9/30/2024	\$ 1,993,648	\$ 718,795	\$ 1,274,853		\$152.91 for a comprehensive (fully completed) health assessment & \$1,993,648.02 for administrative costs
RHPP FY 22-23	10/1/2022	9/30/2023	\$ 82,014	\$ 54,471	\$ 27,543		
RHPP FY 23-24	10/1/2023	9/30/2024	\$ 139,994	\$ 14,318	\$ 125,676		BOS approval was just obtained
RHPP Multi-Year 22-23	10/1/2022	9/30/2023	\$ 153,000	\$ 24,626	\$ 128,374		Spending was slow due to vacancies -2 HSA vacant, 1 MA vacant
RHPP UHP 23-24	10/1/2023	9/30/2024	\$ 99,934	\$ 144	\$ 99,790		BOS approval was just obtained
RHPP AHP 22-23	10/1/2022	9/30/2023	\$ 200,000	\$ 22,327	\$ 177,673		Spending slow due to vacancies - 1 OA vacant
RHPP AHP 23-24	10/1/2023	9/30/2024	\$ 199,602	\$ 8,614	\$ 190,988		BOS approval was just obtained
Miscellaneous							
County ARPA - 1 (H4)	1/1/2022	12/31/2024	\$ 2,701,919	\$ 1,509,358	\$ 1,192,561		Spending on track, increased April 2023 when HRSA ARPA expired
County ARPA - 2 (H18)	1/1/2022	12/31/2024	\$ 135,000	\$ 26,303	\$ 108,697		Telehealth Equipment Award. Reallocated \$250k to H4 and offered another \$150k back
County ARPA - 2 (H19)	7/1/2022	12/31/2024	\$ 319,000	\$ 121,574	\$ 197,426		New award, spending slow to start. Have added staff to expend the grant funds

DIVISION	FUND CENTER	CATEGORY	OBJECT	ACCOUNT	GL ACCT NAME	ADJ'D FINAL BUDGET	ACTUALS	ENCUMBRANCES
PRI	7201800	Expenditure	10	10111000	S & W - Regular Employees	9,569,641	6,133,646	-
PRI	7201800	Expenditure	10	10112100	S & W - Extra Help	210,130	363,348	-
PRI	7201800	Expenditure	10	10112200	S & W - Extra Help in Lieu	-	-	-
PRI	7201800	Expenditure	10	10113100	S & W - Straight Time - OT	-	419	-
PRI	7201800	Expenditure	10	10113200	S & W - Time/One Half - OT	11,350	137,927	-
PRI	7201800	Expenditure	10	10114100	S & W - Premium Pay	293,628	164,995	-
PRI	7201800	Expenditure	10	10114200	S & W - Standby Pay	-	2,587	-
PRI	7201800	Expenditure	10	10114300	Allowances	10,000	12,493	-
PRI	7201800	Expenditure	10	10115200	Terminal Pay	-	31,203	-
PRI	7201800	Expenditure	10	10121000	Retirement - Employer Cost	2,186,093	1,429,497	-
PRI	7201800	Expenditure	10	10121100	1995/2003 POB Debt	555,053	474,910	-
PRI	7201800	Expenditure	10	10121200	2004 POB Debt Svc	284,756	231,026	-
PRI	7201800	Expenditure	10	10121300	Retirement Health Savings Plan-Employ	81,900	50,300	-
PRI	7201800	Expenditure	10	10121400	401A Plan - Employer Cost	58,301	37,564	-
PRI	7201800	Expenditure	10	10122000	OASDHI - Employer Cost	720,674	457,787	-
PRI	7201800	Expenditure	10	10123000	Group Ins - Employer Cost	1,941,044	1,024,593	-
PRI	7201800	Expenditure	10	10123001	Cnty EE Plan Select	-	1,425	-
PRI	7201800	Expenditure	10	10123002	Dental Plan Er Cost	-	109,376	-
PRI	7201800	Expenditure	10	10123003	Life Ins - Employer Cost	-	915	-
PRI	7201800	Expenditure	10	10123004	Vision Ins - Employer Cost	-	993	-
PRI	7201800	Expenditure	10	10123005	EAP	-	2,737	-
PRI	7201800	Expenditure	10	10124000	Work Comp Ins - Employer Cost	187,847	160,724	-
PRI	7201800	Expenditure	10	10125000	SUI Ins - Employer Cost	21,786	-	-
PRI	7201800	Expenditure	10	10199900	Salary Savings Account	(349,707)	-	-
SALARIES AND EMPLOYEE Object 10 Total						15,782,496	10,828,464	-

PRI	7201800	Expenditure	20	20200500	Advertising/Legal Notices	1,500	15,399	-
PRI	7201800	Expenditure	20	20202200	Books/Periodical Supply	2,500	1,852	-
PRI	7201800	Expenditure	20	20202300	Audio-Video	-	1,141	-
PRI	7201800	Expenditure	20	20202900	Bus/Conference Expense	1,200	-	-
PRI	7201800	Expenditure	20	20203100	Business Travel	3,000	843	-
PRI	7201800	Expenditure	20	20203500	Education & Training Service	6,000	516	-
PRI	7201800	Expenditure	20	20203600	Education & Training Supplies	1,000	1,561	-
PRI	7201800	Expenditure	20	20203700	Tuition Reimbursement For Employees	3,000	836	-
PRI	7201800	Expenditure	20	20203800	Employee Recognition	1,500	-	-
PRI	7201800	Expenditure	20	20203801	Recognition Items Employee	-	-	-
PRI	7201800	Expenditure	20	20203804	Workplace Amenity	-	2,150	1,228
PRI	7201800	Expenditure	20	20203900	Employee Transportation	2,500	1,063	-
PRI	7201800	Expenditure	20	20204100	Expend Office Equip	-	-	-

YEAR-END PROJECTION	OVER/UNDER BUDGET: See highlighted cells in column T. Explain projections that vary +/- \$5,000 to the Adjusted Budget. ENCUMBRANCES: Include in projection or explain. Use column S to review. UNBUDGETED EXPENDITURES: Note what was purchased and list the offsetting GL account.	DIFFERENCE YE Projection - Actual - Encumb.	VARIANCE Budget - Projection
8,017,051	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	1,883,405	1,552,590
S 447,727	Mainly funded by either Refugee (GL 95958900) or County ARPA (GL 95959503) grants	84,379	(237,597)
B -		-	-
A 419		-	(419)
S 169,957	Increased by Saturday Clinics. Mainly funded by HEDIS/Incentive funding (GL 95958900)	32,030	(158,607)
245,989	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	80,995	47,639
B -	Pending Intrafund transfers. Intrafund transfers are done quarterly to offset actuals posting to this account. (See Doc. # 111066744 as reference). Done in the same GL (10114200)	(2,587)	-
10,870		(1,623)	(870)
33,387	Average of last 4 FY's - frequent turnover of staff	2,184	(33,387)
1,831,419	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	401,921	354,674
B 555,053	Allocated Cost	80,143	-
B 284,756	Allocated Cost	53,730	-
68,612	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	18,312	13,288
48,842	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	11,278	9,459
603,751	Calculation done by using actuals on PCF versus current PCR. Currently 17.0 FTE vacancies (13.0 FTE perm, 4.0 FTE LT)	145,964	116,923
1,626,127	Includes subaccount expenses.	601,533	314,917
-	Budgeted in 10123000	(1,425)	-
-	Budgeted in 10123000	(109,376)	-
-	Budgeted in 10123000	(915)	-
-	Budgeted in 10123000	(993)	-
-	Budgeted in 10123000	(2,737)	-
B 187,847	Allocated Cost	27,123	-
B 21,786	Allocated Cost	21,786	-
A -		-	(349,707)
14,153,593		3,325,127	1,628,903

A 15,399	Funded by HIV grant (GL 95958900)	-	(13,899)
B 2,500		649	-
A 1,141		-	(1,141)
B 1,200		1,200	-
B 3,000		2,157	-
B 6,000		5,484	-
B 1,000		(561)	-
B 3,000		2,164	-
14,004	Includes subaccount expenses. These are the coffee/tea/water services purchased for employees in 20203804. Apparel being purchased for employees expected at \$10k HEDIS performance revenue in GL 9595010 will absorb overage.	14,004	(12,504)
-	Budgeted in 20203800.	-	-
-	Budgeted in 20203800.	(3,377)	-
S 1,275		212	1,225
A -		-	-

DIVISION	FUND CENTER	CATEGORY	OBJECT	ACCOUNT	GL ACCT NAME	ADJ'D FINAL BUDGET	ACTUALS	ENCUMBRANCES
PRI	7201800	Expenditure	20	20204500	Freight/Express/Cartage	20,000	18,200	-
PRI	7201800	Expenditure	20	20204501	Relocation - Movers	-	-	-
PRI	7201800	Expenditure	20	20206100	Membership Dues	1,500	2,633	-
PRI	7201800	Expenditure	20	20207600	Office Supplies	28,000	39,301	16,732
PRI	7201800	Expenditure	20	20208100	Postal Services	1,000	574	-
PRI	7201800	Expenditure	20	20208500	Printing Services	1,000	44	-
PRI	7201800	Expenditure	20	20211100	Building Maint. Services	-	-	668
PRI	7201800	Expenditure	20	20218500	Permit Charges	2,100	-	-
PRI	7201800	Expenditure	20	20219300	Refuse Collection/Disposal Services	1,500	2,178	268
PRI	7201800	Expenditure	20	20221100	Const Eq Maint S	-	3,757	-
PRI	7201800	Expenditure	20	20222700	Cell Phone/Pager	16,970	16,643	-
PRI	7201800	Expenditure	20	20223600	Fuel/Lubricants	-	2,138	-
PRI	7201800	Expenditure	20	20225100	Medical Equip Maint Service	10,000	16,604	7,899
PRI	7201800	Expenditure	20	20225200	Medical Equip Maint Supplies	23,157	7,780	-
PRI	7201800	Expenditure	20	20226100	Office Equip Maint Service	215	398	181
PRI	7201800	Expenditure	20	20226200	Office Equip Maint Supplies	-	157	1
PRI	7201800	Expenditure	20	20226201	Ergonomic Furniture	-	-	-
PRI	7201800	Expenditure	20	20226400	Modular Furniture	-	21,625	-
PRI	7201800	Expenditure	20	20227100	Radio/Electrical Maint.	-	-	-
PRI	7201800	Expenditure	20	20227500	Rent/Leases Equipment	30,000	28,531	369
PRI	7201800	Expenditure	20	20227504	Miscellaneous	-	-	-
PRI	7201800	Expenditure	20	20232100	Custodial Services	-	11,756	2,203
PRI	7201800	Expenditure	20	20233100	Food/Catering Services	-	264	-
PRI	7201800	Expenditure	20	20233200	Food/Catering Supplies	200	-	-
PRI	7201800	Expenditure	20	20234200	Kitchen Supplies	-	1,653	-
PRI	7201800	Expenditure	20	20235100	Laundry/Dry Cleaning Service	3,000	3,707	35
PRI	7201800	Expenditure	20	20241200	Dental Supplies	10,000	1,129	-
PRI	7201800	Expenditure	20	20243700	Laboratory (Medical) Service	1,000	586,274	114,508
PRI	7201800	Expenditure	20	20244300	Medical Services	1,000	4,007	-
PRI	7201800	Expenditure	20	20244400	Medical Supplies	-	2,400	35,630
PRI	7201800	Expenditure	20	20247100	Radiology Service	28,262	18,460	-
PRI	7201800	Expenditure	20	20247200	Radiology Supplies	5,000	15,818	-
PRI	7201800	Expenditure	20	20250700	Assessment Collection	-	-	-
PRI	7201800	Expenditure	20	20251900	Architectural Services	-	20,186	-
PRI	7201800	Expenditure	20	20252100	Temporary Services	26,056	251,298	8,470

YEAR-END PROJECTION	OVER/UNDER BUDGET: See highlighted cells in column T. Explain projections that vary +/- \$5,000 to the Adjusted Budget. ENCUMBRANCES: Include in projection or explain. Use column S to review. UNBUDGETED EXPENDITURES: Note what was purchased and list the offsetting GL account.	DIFFERENCE YE Projection - Actual - Encumb.	VARIANCE Budget - Projection
S	21,840 Includes subaccount expenses. Health Center has used moving services more this FY Budgeted in 20204500.	3,640	(1,840)
S	3,160	527	(1,660)
S	47,161 Overage partially funded by HIV grant (GL 95958900) and Refugee Grant (GL 95958900)	(8,872)	(19,161)
B	1,000	427	-
B	1,000	956	-
A	668	-	(668)
B	2,100	2,100	-
S	2,614	168	(1,114)
A	3,757 Purchase of the Mobile Medical Van has increased these costs.	-	(3,757)
B	16,970 DTech Non-ACP	327	-
S	2,565 Fuel for mobile medical van. GL 20225200 will absorb overage.	427	(2,565)
S	19,924 Additional revenue in GL 95953010 will absorb overage.	(4,579)	(9,924)
S	9,336	1,556	13,821
A	579 DTech Non-ACP	-	(364)
S	189	31	(189)
A	-	-	-
A	21,625	-	(21,625)
B	-	-	-
S	34,238	5,338	(4,238)
A	-	-	-
S	14,107 Curtain cleaning. Additional revenue in 95953010 will fund overage.	148	(14,107)
A	264 Lunch provided for Co-Applicant Board Members. Budgeted in 20233200	-	(264)
A	-	-	200
A	1,653 Additional revenue in 95953010 will fund overage. More revenue is projected to be received than budgeted.	-	(1,653)
S	4,449	707	(1,449)
A	1,129	-	8,871
S	626,715 Refugee Quest labs, increase due to increase in refugees from Afghanistan and Ukraine. Staff recently hired to assist with data entry to facilitate refunds from Quest. Additional revenue in 95953010 will fund overage.	(74,067)	(625,715)
S	4,808 Increased hiring. GL 20225200 will absorb overage.	801	(3,808)
A	38,029 \$1,800 Refugee Vaccine Fridge (funded by RHAP grant (GL 95958900)); \$65k funded by HIV grant (GL 95958900)	-	(38,029)
B	28,262	9,802	-
S	18,981 Radiology upgrades done. Additional revenue in 95953010 will fund overage.	3,163	(13,981)
B	-	-	-
A	20,186 Architectural drawings for construction. Funded by ARP-CAP grant (GL 95959100)	-	(20,186)
S	301,558 Temporary staffing to fill behind vacancies. Grant funding utilized for some expenditures.	41,789	(275,502)

DIVISION	FUND CENTER	CATEGORY	OBJECT	ACCOUNT	GL ACCT NAME	ADJ'D FINAL BUDGET	ACTUALS	ENCUMBRANCES
PRI	7201800	Expenditure	20	20254200	Treasurer Services	-	69	-
PRI	7201800	Expenditure	20	20257100	Security Services	209,798	91,667	-
PRI	7201800	Expenditure	20	20259100	Other Professional Services	13,811,895	3,920,429	4,471,300
PRI	7201800	Expenditure	20	20271100	DTech Embedded Staff/Labor	509,430	242,611	40,799
PRI	7201800	Expenditure	20	20281100	Data Processing Services	500,000	350,558	87,010
PRI	7201800	Expenditure	20	20281101	DTech Fee	-	-	-
PRI	7201800	Expenditure	20	20281200	Data Processing Supplies	82,780	60,602	-
PRI	7201800	Expenditure	20	20281201	Hardware	-	66,200	1,681
PRI	7201800	Expenditure	20	20281202	Software	97,363	17,633	563
PRI	7201800	Expenditure	20	20281204	Other	-	7,893	7,793
PRI	7201800	Expenditure	20	20281265	Application SW Maint.	-	7,137	-
PRI	7201800	Expenditure	20	20283200	Interpreter Services	556,305	335,224	44
PRI	7201800	Expenditure	20	20287100	Transportation Of Person	400	1,602	-
PRI	7201800	Expenditure	20	20288000	PY Svc & Sup Expense	-	21,161	789
PRI	7201800	Expenditure	20	20289800	Other Operating Expense - Supplies	-	2,417	1,298
PRI	7201800	Expenditure	20	20289900	Other Operating Expense - Services	71,200	2,107	1,500
PRI	7201800	Expenditure	20	20291000	Countywide IT Services	113,746	97,844	-
PRI	7201800	Expenditure	20	20291100	Systems Development Services	-	-	-
PRI	7201800	Expenditure	20	20291200	Systems Development Supplies	40,174	31,750	3,014
PRI	7201800	Expenditure	20	20291300	Auditor/Controller Services	-	180	-
PRI	7201800	Expenditure	20	20291600	WAN Costs	169,580	121,439	-
PRI	7201800	Expenditure	20	20291700	Alarm Services	17,003	12,213	-
PRI	7201800	Expenditure	20	20292100	GS Printing Services	5,000	1,912	-
PRI	7201800	Expenditure	20	20292200	GS Mail/Postage Charges	7,000	7,444	-
PRI	7201800	Expenditure	20	20292300	GS Messenger Services	7,764	9,338	-
PRI	7201800	Expenditure	20	20292500	GS Purchasing Services	26,859	22,981	-
PRI	7201800	Expenditure	20	20292700	GS Warehouse Charges	1,000	752	-
PRI	7201800	Expenditure	20	20292800	GS Equipment Rental - Light	-	12	-
PRI	7201800	Expenditure	20	20292900	GS Work Request Charges	612,603	87,404	11,321
PRI	7201800	Expenditure	20	20293407	Real Estate Services	-	-	-
PRI	7201800	Expenditure	20	20293800	Fuel Usage-Light	-	-	-
PRI	7201800	Expenditure	20	20294200	County Facility Use Charges	1,520,318	1,585,742	469,601

YEAR-END PROJECTION	OVER/UNDER BUDGET: See highlighted cells in column T. Explain projections that vary +/- \$5,000 to the Adjusted Budget. ENCUMBRANCES: Include in projection or explain. Use column S to review. UNBUDGETED EXPENDITURES: Note what was purchased and list the offsetting GL account.	DIFFERENCE YE Projection - Actual - Encumb.	VARIANCE Budget - Projection
A	69	-	(69)
B	209,798	118,131	-
	14,072,426	5,680,697	(260,531)
B	509,430	226,020	-
A	437,568	-	62,432
B	-	-	-
A	60,602	-	22,178
A	67,880	-	(67,880)
B	97,363	79,168	-
A	15,686	-	(15,686)
A	7,137	-	(7,137)
	526,330	191,062	29,975
S	1,922	321	(1,522)
A	21,950	-	(21,950)
A	3,715	-	(3,715)
	2,660	(947)	68,540
B	113,746	15,902	-
B	-	-	-
B	40,174	5,410	-
	720	540	(720)
B	169,580	48,141	-
B	17,003	4,790	-
S	2,294	382	2,706
S	8,932	1,488	(1,932)
S	11,205	1,867	(3,441)
B	26,859	3,878	-
B	1,000	248	-
B	-	(12)	-
S	104,885	6,159	507,718
B	-	-	-
B	-	-	-
A	2,055,343	-	(535,025)

DIVISION	FUND CENTER	CATEGORY	OBJECT	ACCOUNT	GL ACCT NAME	ADJ'D FINAL BUDGET	ACTUALS	ENCUMBRANCES
PRI	7201800	Expenditure	20	20296200	GS Parking Charges	350	2,956	-
PRI	7201800	Expenditure	20	20297100	Liability Insurance	144,663	123,775	-
PRI	7201800	Expenditure	20	20298300	GS Surplus Property Management	5,424	4,641	-
PRI	7201800	Expenditure	20	20298700	Telephone Services	100,390	-	-
PRI	7201800	Expenditure	20	20298702	Circuit Charges	-	2,786	-
PRI	7201800	Expenditure	20	20298703	Landline Charges	-	90,668	-
PRI	7201800	Expenditure	20	20298900	Telephone Installations	-	11,903	-
SERVICES AND SUPPLIES Object 20 Total						18,843,205	8,445,923	5,284,905
PRI	7201800	Expenditure	30	30310300	Elig Exams	1,500	1,519	-
PRI	7201800	Expenditure	30	30310600	Contract Svc Private	-	-	1
PRI	7201800	Expenditure	30	30310700	Transportation/Welfare	10,000	3,625	-
PRI	7201800	Expenditure	30	30311400	Volunteer Expenses	500	789	-
PRI	7201800	Expenditure	30	30312100	Provider Payments	1,048,633	850,298	147,978
OTHER CHARGES Object 30 Total						1,060,633	856,231	147,979
PRI	7201800	Expenditure	43	43430110	Equipment - Prop	-	-	-
PRI	7201800	Expenditure	43	43430300	Equip SD No Rec	-	-	-
EQUIPMENT Object 43 Total						-	-	-
PRI	7201800	Expenditure	60	60601100	Dept OH Alloc	1,104,224	799,522	-
PRI	7201800	Expenditure	60	60601200	Div OH Alloc	387,895	92,368	-
PRI	7201800	Expenditure	60	60650400	Collection Svc	15,000	1,220	-
PRI	7201800	Expenditure	60	60691301	Finance-General Accounting	8,005	6,849	-
PRI	7201800	Expenditure	60	60691302	Finance-Payroll Services	6,104	5,223	-
PRI	7201800	Expenditure	60	60691303	Finance-Payment Services	9,432	8,070	-
PRI	7201800	Expenditure	60	60691305	Finance-Audits	4,295	3,675	-
PRI	7201800	Expenditure	60	60691306	Finance-System Control & Recon	6,100	5,220	-
PRI	7201800	Expenditure	60	60695102	Benefit Admin Services	18,836	16,117	-
PRI	7201800	Expenditure	60	60695103	Employment Services	64,453	55,147	-
PRI	7201800	Expenditure	60	60695500	Training Services	16,932	14,487	-
PRI	7201800	Expenditure	60	60695600	DPS Dept Svcs Team	148,073	126,680	-
PRI	7201800	Expenditure	60	60695700	401A Plan Admin Svcs	995	851	-
PRI	7201800	Expenditure	60	60695800	Labor Relations Services	16,022	13,709	-
PRI	7201800	Expenditure	60	60695900	Safety Program Services	12,051	10,311	-
PRI	7201800	Expenditure	60	60697900	Other Services	-	-	-
PRI	7201800	Expenditure	60	60697909	MIS Services	-	41,095	-
PRI	7201800	Expenditure	60	60698018	Intra Program Charges	1,916,880	1,051,251	-
INTRAFUND CHARGES Object 60 Total						3,735,297	2,251,795	-
PRI	7201800	Expenditure	80	80805000	Purchase for Reissue	-	-	-
COST OF GOODS SOLD Object 80 Total						-	-	-
PRI 7201800 Expenditure Total PRI -Clinic Services						39,421,631	22,382,413	5,432,884
PRI	7201800	Reimbursement	59	59599125	Realignment 1991 Health	(9,232,367)	(6,355,208)	(992,943)

YEAR-END PROJECTION	OVER/UNDER BUDGET: See highlighted cells in column T. Explain projections that vary +/- \$5,000 to the Adjusted Budget. ENCUMBRANCES: Include in projection or explain. Use column S to review. UNBUDGETED EXPENDITURES: Note what was purchased and list the offsetting GL account.	DIFFERENCE YE Projection - Actual - Encumb.	VARIANCE Budget - Projection
3,475	QR billing - increased due to G St Move. Working to decrease. Additional revenue in 95953010 will fund overage.	519	(3,125)
B 144,663	Allocated Cost	20,888	-
B 5,424	Allocated Cost	783	-
B 100,390	Allocated Cost - Includes subaccount expenses.	100,390	-
-	Budgeted in 20298700	(2,786)	-
-	Budgeted in 20298700	(90,668)	-
A 11,903	Replace end-of-life telephones, ongoing project until entire phone inventory is upgraded. Additional revenue in 95953010 will fund expenditures.	-	(11,903)
20,149,518		6,418,692	(1,306,313)
S 1,823		304	(323)
B -		(1)	-
S 4,350	options being offered	725	5,650
S 947		158	(447)
S 1,020,358	No invoices for ConferMED expected (\$50K contract)	22,082	28,275
1,027,478		23,268	33,155
B -		-	-
B -		-	-
-		-	-
B 1,104,224	Dept. OH Alloc - Includes 60697909	304,702	-
B 387,895	Division OH Allocation	295,527	-
S 1,464	DRR Collections	244	13,536
B 8,005	Allocated Cost	1,156	-
B 6,104	Allocated Cost	881	-
B 9,432	Allocated Cost	1,362	-
B 4,295	Allocated Cost	620	-
B 6,100	Allocated Cost	880	-
B 18,836	Allocated Cost	2,719	-
B 64,453	Allocated Cost	9,306	-
B 16,932	Allocated Cost	2,445	-
B 148,073	Allocated Cost	21,393	-
B 995	Allocated Cost	144	-
B 16,022	Allocated Cost	2,314	-
B 12,051	Allocated Cost	1,740	-
B -		-	-
A 41,095	Budgeted in 60601100.	-	(41,095)
1,283,250	Pharmacy costs have increased. Board-approved AAR to add \$728K in appropriations. Averaging ~16k per month. Additional revenue in 95953010 will fund overage.	231,999	633,630
3,129,226		877,432	606,071
B -		-	-
-		-	-
38,459,816		10,644,519	961,815
B (9,232,367)		(1,884,217)	-

DIVISION	FUND CENTER	CATEGORY	OBJECT	ACCOUNT	GL ACCT NAME	ADJ'D FINAL BUDGET	ACTUALS	ENCUMBRANCES	
INTERFUND REIMBURSEMENTS					Object 59	Total	(9,232,367)	(6,355,208)	(992,943)

PRI	7201800	Reimbursement	69	69699000	Intra Cost Recovery	(492,448)	(138,616)	-	
PRI	7201800	Reimbursement	69	69699017	Intra Department Reimbursement	(2,545,229)	(128,099)	-	
PRI	7201800	Reimbursement	69	69699018	Intra Program Reimbursement	(14,537)	(11,614)	-	
INTRAFUND REIMBURSEMENT					Object 69	Total	(3,052,214)	(278,330)	-

PRI	7201800	Reimbursement Total	PRI -Clinic Services	(12,284,581)	(6,633,538)	(992,943)
------------	----------------	----------------------------	-----------------------------	---------------------	--------------------	------------------

Requirements					27,137,050	15,748,876	4,439,941		
PRI	7201800	Revenue	95	95952800	State Subvention	-	(10,000)	-	
PRI	7201800	Revenue	95	95953010	PY Intergovern - State	-	(3,645,244)	-	
PRI	7201800	Revenue	95	95953011	PY Intergovern - Federal	-	(77,343)	-	
PRI	7201800	Revenue	95	95956900	State Aid Other Misc Programs	(16,364,451)	(13,151,329)	-	
PRI	7201800	Revenue	95	95956901	Medi/Cal Revenue	-	-	-	
PRI	7201800	Revenue	95	95958900	Health Federal	(3,588,678)	(1,669,828)	-	
PRI	7201800	Revenue	95	95958901	Medi-Care Revenue	-	33,340	-	
PRI	7201800	Revenue	95	95959100	Construction Federal	(559,603)	-	-	
PRI	7201800	Revenue	95	95959503	ARPA-SLFRF Revenue	(1,699,608)	(921,708)	-	
PRI	7201800	Revenue	95	95959900	Fed Aid-Misc Pro	-	(1,998)	-	
INTERGOVERNMENTAL REV					Object 95	Total	(22,212,340)	(19,444,110)	-

PRI	7201800	Revenue	96	96966200	Medical Care Indigent Patients	(15,000)	-	-	
PRI	7201800	Revenue	96	96966201	CMISP Soc Rev-Direct	-	-	-	
PRI	7201800	Revenue	96	96966202	CMISP Soc Rev-DRR	-	(6,543)	-	
PRI	7201800	Revenue	96	96966300	Medical Care Private Patients	(1,000)	-	-	
PRI	7201800	Revenue	96	96966900	Medical Care Other	(1,000)	-	-	
PRI	7201800	Revenue	96	96969900	Svc Fees Other	(1,000)	(975)	-	
CHARGES FOR SERVICES					Object 96	Total	(18,000)	(7,518)	-

PRI	7201800	Revenue	97	97974000	Insurance Proceeds	-	-	-	
PRI	7201800	Revenue	97	97979000	Miscellaneous Other Revenues	-	-	-	
PRI	7201800	Revenue	97	97979900	Prior Year	-	(63)	-	
PRI	7201800	Revenue	97	97979904	Prior Year Misc. Revenue	-	-	-	
MISCELLANEOUS REVENUE					Object 97	Total	-	(63)	-

PRI	7201800	Revenue Total	PRI -Clinic Services	(22,230,340)	(19,451,691)	-
------------	----------------	----------------------	-----------------------------	---------------------	---------------------	----------

PRI	7201800	Total	PRI - Clinic Services	4,906,710	(3,702,815)	4,439,941
------------	----------------	--------------	------------------------------	------------------	--------------------	------------------

YEAR-END PROJECTION	OVER/UNDER BUDGET: See highlighted cells in column T. Explain projections that vary +/- \$5,000 to the Adjusted Budget. ENCUMBRANCES: Include in projection or explain. Use column S to review. UNBUDGETED EXPENDITURES: Note what was purchased and list the offsetting GL account.	DIFFERENCE YE Projection - Actual - Encumb.	VARIANCE Budget - Projection
(9,232,367)		(1,884,217)	-

(249,067)	JMS x-ray services are low; estimate ~40% of budget so \$4,300; TX acct transfer low, estimate \$63,000; DHA exams will post as budgeted \$181,767	(110,451)	(243,381)
(2,559,305)	SCOE invoicing/contracting is delayed however expected to usefull MHSSA grant amount. PUBH Intrafund amount updated to \$212,984 to account for increased exams	(2,431,206)	14,076
(21,151)	Pharmacy intrafund amount updated to \$20,737 for increased acct tech usage	(9,537)	6,614
(2,829,523)		(2,551,194)	(222,691)

(12,061,890)		(4,435,411)	(222,691)
---------------------	--	--------------------	------------------

26,397,926			
A	(10,000)	Round 2 CWSRP Payment	10,000
A	(3,645,244)	DHCS FQHC Recon FYs 19/20 & 21/22	3,645,244
A	(77,343)	PY Grant Claims - HRSA & RHAP	77,343
	(15,745,664)	Average M/C Straightlined, added in HEDIS & Street Medicine Funding rcvd (PPS Reconciliation moved to 95953010 and is not included here).	(618,787)
A	-		-
	(2,045,586)	Used averages and actuals this time - coming in way under. In AP6 utilized budgeted amount because claiming was behind	(1,543,092)
A	33,340	Budgeted in 95958900. Large amount was correcting a Prior Year GL reclass	(33,340)
	(127,000)	HRSA ARP-CAP grant (budgeted in GL 95959100) Received approvals to draw down late. Will be spending funding in FY 24/25	(432,603)
	(1,111,500)	Spending slow to start. Clinics had chosen to relinquish \$496k of their funds but plan to spend the remaining balances by the end of the grant period	(588,108)
A	(1,998)		1,998
	(22,730,995)		518,655

S	-		(15,000)
A	-	Budgeted in 96966200.	-
A	(6,543)	Budgeted in 96966200.	6,543
S	-		(1,000)
S	-		(1,000)
S	(1,170)		170
	(7,713)		(10,287)

B	-		-
B	-		-
A	(63)		63
A	-		-
	(63)		63

(22,738,771)		(3,287,080)	508,431
---------------------	--	--------------------	----------------

3,659,155		2,922,028	1,247,555
------------------	--	------------------	------------------