

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) AGENDA**

Friday, September 20, 2024, 9:30 a.m.- 12:30 p.m.

Regular CAB Meeting

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB meeting will be held in person at 4600 Broadway, Room 2020. Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 8:30 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

- a. Roll Call and Welcome
- b. Brief Announcements

INFORMATION ITEMS (9:35 AM)

1. Budget Updates:
 - Stephanie Hofer
 - a. Budget to actuals for Fiscal Year 2024-2025
 - b. HRSA main grant budget for next grant year (3/1/25-2/28/26)
2. Project Director Report
 - Dr. Mendonsa
3. Medical Director Report
 - Dr. Mishra

- 5. Report: Service Utilization by Sites
- Belinda Brent and Dr. Mendonsa

- 6. CAB Goals
- Dr. Besse

- 7. Refugee Presentation
- Colleen Mahlman

INFORMATION/ACTION ITEMS¹ (10:10 AM)

- BUSINESS ITEM I.**
- August 16, 2024, CAB Meeting Minutes
 - ✓ Recommended Action: Motion to Approve the drafted August 16, 2024, Meeting Minutes

- BUSINESS ITEM II.**
- Voting in New Member to the Co-Applicant Board
 - ✓ Recommended Action: Motion to Approve New CAB Member Roberto Ruiz

- BUSINESS ITEM III.**
- Ad Hoc Committee for HRSA Project Director Review
 - ✓ Recommended Action: Motion to create an Ad Hoc Committee for Project Director Review

- BUSINESS ITEM IV.**
- Revisions to PP-CS-11-03: Budget Development and Procurement Compliance (to be compliant with new Federal Legislative Mandates)
 - ✓ Recommended Action: Motion to Approve the revisions to PP-CS-11-03: Budget Development and Procurement Compliance

PUBLIC COMMENT (11:10 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

CLOSED SESSION

None

MEETING ADJOURNED

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

