

Period	4
Current Month	October
Percentage of Year	33%

CAB Financial Report

Line Item	Budget	Current Month	Year to date	Encumbrance	Total (YTD+Encumbrance)	YTD	Notes
						Percentage (Total/Budget)	
Revenue							
Inter/Intrafund Reimbursements	\$9,525,910	\$0	\$629,569	\$0	\$629,569	7%	Q1 transfers will start posting in P5
Intergovernmental Revenue	\$10,828,547	\$ 1,016,380	\$2,670,258	\$0	\$2,670,258	25%	
Charges for Services	\$52,000	\$ 5,654	\$24,322	\$0	\$24,322	47%	CMISP old pre-2014 service charges
Miscellaneous Revenue	\$17,368	\$ -	\$70,774	\$0	\$70,774	407%	Prior Year Quality Improvement Funds
Total Revenue	\$20,423,825	\$1,022,034	\$3,394,925	\$0	\$3,394,925	17%	
Expenses							
Personnel	\$11,351,014	\$ 1,104,622	\$3,218,287	\$0	\$3,218,287	28%	12 vacancies (6 pending hire)
Services & Supplies	\$10,314,243	\$ 772,229	\$1,842,770	\$5,842,086	\$7,684,856	18%	
Other Charges	\$449,477	\$ 28,674	\$144,088	\$312,729	\$456,817	32%	
Equipment	\$247,077	\$ 94,510	\$94,510	\$152,566	\$247,076	0%	Mobile Medical Van
Intrafund Charges (Allocation costs)	\$2,211,906	\$ 155,478	\$348,661	\$0	\$348,661	16%	
Total Expenses	\$24,573,717	\$2,155,513	\$5,648,316	\$6,307,381	\$11,955,697	23%	
GRAND TOTAL (Net County Cost)	-\$4,149,892	-\$1,133,479	-\$2,253,391				

2022 Meeting Months	Meeting Title	Meeting Date	Meeting Time	Meeting Location
January	Co-Applicant Board (CAB)	Friday, January 21, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
February	Co-Applicant Board (CAB)	Friday, February 18, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
March	Co-Applicant Board (CAB)	Friday, March 18, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
April	Co-Applicant Board (CAB)	Friday, April 15, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
May	Co-Applicant Board (CAB)	Friday, May 20, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
June	Co-Applicant Board (CAB)	Friday, June 17, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
July	Co-Applicant Board (CAB)	Friday, July 15, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
August	Co-Applicant Board (CAB)	Friday, August 19, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
September	Co-Applicant Board (CAB)	Friday, September 16, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
October	Co-Applicant Board (CAB)	Friday, October 21, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
November	Co-Applicant Board (CAB)	Friday, November 18, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual
December	Co-Applicant Board (CAB)	Friday, December 16, 2022	9:30 - 11:00 AM	Community Room 2020 / Virtual

2022 Meeting Months	Meeting Title	Meeting Date	Meeting Time	Meeting Location
January	Finance Committee	Wednesday, January 19, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
February	Finance Committee	Wednesday, February 16, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
March	Finance Committee	Wednesday, March 16, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
April	Finance Committee	Wednesday, April 13, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
May	Finance Committee	Wednesday, May 18, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
June	Finance Committee	Wednesday, June 15, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
July	Finance Committee	Wednesday, July 13, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
August	Finance Committee	Wednesday, August 17, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
September	Finance Committee	Wednesday, September 14, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
October	Finance Committee	Wednesday, October 19, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
November	Finance Committee	Wednesday, November 16, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual
December	Finance Committee	Wednesday, December 14, 2022	11:00 AM - 12:00 PM	Conference Room 2800 / Virtual

2022 Meeting Months	Meeting Title	Meeting Date	Meeting Time	Meeting Location
January	Governance Committee	Wednesday, January 12, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
February	Governance Committee	Wednesday, February 9, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
March	Governance Committee	Wednesday, March 9, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
April	Governance Committee	Wednesday, April 6, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
May	Governance Committee	Wednesday, May 11, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
June	Governance Committee	Wednesday, June 8, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
July	Governance Committee	Wednesday, July 6, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
August	Governance Committee	Wednesday, August 10, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
September	Governance Committee	Wednesday, September 7, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
October	Governance Committee	Wednesday, October 12, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
November	Governance Committee	Wednesday, November 9, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
December	Governance Committee	Wednesday, December 7, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual

2022 Meeting Months	Meeting Title	Meeting Date	Meeting Time	Meeting Location
January	Clinical Operations Committee	Thursday, January 13, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
February	Clinical Operations Committee	Thursday, February 10, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
March	Clinical Operations Committee	Thursday, March 10, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
April	Clinical Operations Committee	Thursday, April 7, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
May	Clinical Operations Committee	Thursday, May 12, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
June	Clinical Operations Committee	Thursday, June 9, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
July	Clinical Operations Committee	Thursday, July 7, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
August	Clinical Operations Committee	Thursday, August 11, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
September	Clinical Operations Committee	Thursday, September 8, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
October	Clinical Operations Committee	Thursday, October 13, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
November	Clinical Operations Committee	Thursday, November 10, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual
December	Clinical Operations Committee	Thursday, December 8, 2022	12:00 - 1:00 PM	Conference Room 2800 / Virtual

October 2021: Report to CAB Governance on the Preliminary Mobile Medical Van Plan

Strategy 2: Maximize existing space.		
Action Steps	SMART Objectives	Metrics
1. Develop a plan for mobile medical center van usage.	A. SCHC will work with Loaves and Fishes regarding mobile medical van services. B. By September 30, 2021, SCHC leadership will develop an initial plan for utilization of mobile van including staffing, hours, locations of service, and services offered.	A. A draft plan will be presented to the CAB by the November, 2021 meeting.

The mobile medical van must be used for COVID testing until February 2022. The plan outlined below is for services after February 2022.

The van will be in operation five days per week (Monday through Friday) from 8 am to 12 pm. The van will be parked outside the Delaney Center for part of the week and taken to homeless encampments on the other days. If the Sacramento County Health Center (SCHC) can partner with Public Health and work out a payment structure, Public Health may be able to use the van to provide mutually-beneficial services, such as HIV testing. The SCHC Leadership will research and follow-up on this possibility. Patients will be seen on first come, first served basis.

To reduce the chances of duplicating services, SCHC will communicate with other organizations serving homeless people to coordinate van service dates and locations.

The services offered:

As of March, 2022

1. Primary care
2. Chronic disease management
3. Mental/behavioral health
4. Wound care
5. Medication Assisted Treatment (MAT) for substance abuse
6. Gynecologic care
7. Health education

At a Future Date

1. Dental care
2. HIV testing

Staffing:

1. Health provider(s); Full time equivalent (FTE) not yet identified
2. Medical assistant; FTE not yet identified
3. Coordinator; 1 FTE

4. Positions supported by Sacramento County Public Health
 - A. Nurse Practitioner; FTE not yet identified
 - B. Medical assistant; FTE not yet identified
5. Positions supported by Sacramento Covered (to be discussed)
 - C. Navigator; FTE not yet identified

Partners:

1. Sacramento County Public Health
 - a. Sexual Health Unit
2. County Behavior Health Services
3. Sacramento County Department of Human Assistance
4. Loaves & Fishes
5. Sacramento Covered (possibly)
6. Law enforcement
7. Fire departments (ensuring van can be parked at certain locations)
8. Park and recreation department (e.g. park rangers)
9. Other organizations providing services to the homeless (e.g. Elica, WellSpace, Sacramento Steps Forward)

Metrics:

1. Number of people receiving services by type
2. Number of patients seen that are already assigned to SCHC
3. Number of patients seen not assigned to SCHC that are assisted to switch care to SCHC
4. Number of patients by insurance coverage type
5. Revenue generated
7. Referrals made to patients connected to (food, legal, housing, etc.)
8. Percentage of completed referrals

Follow up:

1. Do we need to consult with local police, fire, or obtain a permit to park the van at an encampment?
 - A. Check with public health partners about this.
2. Obtain/create service coordination calendar for organizations providing homeless services.
3. Talk to Public Health about using the van for mutually-beneficial services.

Governance Committee Report to CAB

November 19, 2021

1. New member discussion regarding recruitment	Information
2. Training and mentoring (mentor system volunteers)	Recommendation
3. Where to place background materials online	Recommendation
4. The Mobile Medical Van Plan	Decision needed
5. Grand opening of the van	Recommendation

1. New Member Discussion Regarding Recruitment

Three CAB members created testimonials that will be shown on waiting room TV’s. It is expected that the testimonials and the lobby education will begin showing by December 1.

2. Training and Mentoring New CAB Members

It can be overwhelming to learn CAB and SCHC protocols and processes. Governance Chair, Jan Winbigler volunteered to mentor the person she recommended as a new CAB member. Each new member will need a mentor to support them through the initial learning process and make them feel welcome and comfortable at meetings. The goal is to help ensure they continue being members

Governance is recommending that other CAB members volunteer to mentor.

3. Where to Place CAB Background Materials

The Governance committee discussed where the electronic CAB member materials should reside. These materials include house rules, how to operate Skype, who to contact if you can’t make a meeting, etc.

- Can/should they reside on the Department of Health Services Health Center web page in the Member Information box?
- Sensitive materials such as performance evaluations and membership applications should/may need to be password protected.
- SharePoint is a platform that would allow certain documents to be password protected.

Governance is recommending that CAB members consider their needs and technological skills and access to make a decision.

4. The Mobile Medical Van Plan

The draft mobile medical van plan was included in the meeting materials.

Governance is recommending that the draft plan be accepted as written.

5. Grand Opening of the Van

The Governance committee suggested having a grand opening for the mobile medical van, inviting dignitaries and the media in addition to other medical vans providing care in Sacramento. The media event would highlight the medical needs of the homeless and the collaboration between County agencies and other organizations serving the homeless.

Governance is recommending that staff coordinate a grand opening event.

HRSA Project Director / Medical Director Report to CAB
November 19, 2021

Operational and Financial Issues

Enhanced Care Management (ECM)

The approach SCHC is taking to this opportunity changed within 2 weeks. Due to the number of growth positions (20 Case managers, 20 community health workers, plus support staff) it would require to have SCHC perform ECM for the estimated 1,400-2,000 “high utilizer” patients, the Director of the Department of Health Service (DHS) is looking into the option of contracting out ECM. The entity providing ECM services to our patients would contact the existing Complex Care Coordination (CCC) team with the care plan generated by the ECM provider and the CCC team would help implement it. Essentially, SCHC will not be an ECM provider with this model and therefore not draw down any dollars. Monetarily this may be favorable to SCHC since the overall numbers were not panning out with the expense for the number of positions we would have to add likely being higher than the amount the health plans were willing to pay. The ultimate workflow and the health center’s role is slated to be finalized in the next week. SCHC’s growth request has now been modified to 1 registered nurse (RN) and a Senior Office Assistant. SCHC and DHS has not yet received any assurance that this request will be approved since these are not positions that will generate revenue. I will know more by mid next week.

Refugee Clinic

The Refugee Clinic has been seeing double the volume weekly than “the norm” for the past several years. The Refugee Clinic will be losing its Physician Assistant, Ben Kavoussi, who has been with us nearly two years from a registry agency to help with the increased patient flow. SCHC leadership is considering different staffing options, including 1) transferring another PA who is on site already, 2) trying to obtain another NP/PA via the registry agency, 3) find a provider from UC Davis; all supplemented by me when needed. Sharon can share more if CAB members have questions.

Strategic Plan Priorities

Focus on Serving Patients Experiencing Homelessness

Mobile Medical Van

The vendor has notified us that the new van should be completed 11/30! I have meetings set up with 1) County Director of Homeless Initiatives, Emily Halcon, on 12/10 to discuss scope of services, hear what’s already being done/in process so that we provide a value add over duplication of services, and 2) Director of Loaves and Fishes (L&F), Angela Hassel on 12/6 to discuss logistics of utilizing the van in the L&F location, parking, etc.

Staffing

As a reminder, SCHC had requested positions to be funded by the County’s American Rescue Plan Act (ARPA) funds. The Office of Finance, Contracts, and Administration (OFCA) has asked us to prioritize positions that would care for the homeless. We have indicated that we don’t have any such distinction, but that 30% of our patients fall into the homeless definition. We decided to prioritize the ARPA positions based on those we have already hired through HRSA ARPA, then those that are most necessary, then short term positions, etc. In addition to County ARPA, we have requested 5 positions as growth requests: 1 Division Manager; 2 Office Assistants (OAs) for Call Center and 2 registered nurses (RNs; for Referral and Family Medicine). Finally, we may submit a growth request for the RN and Senior OA to support the CCC team. We will find out about our requests in early December. Only \$20M of County ARPA will be allocated for health care related positions (at least from the first of two tranches of funds).

The County Board of Supervisors approved the acceptance of the HRSA ARP Capitol Infrastructure grant. SCHC is trying to pin down next steps with HRSA. Given cost increases, we may only be able to remodel rooms in Suite 2100. SCHC may have access to 2600. We will mostly likely NOT get the Federal Communications Commission (CCC) telehealth grant (to place outstations, etc.) and my request to put the technology it would have funded into County ARPA was originally accepted but now has been tabled.