

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

August 19, 2022 9:30 AM to 11:00 AM

Meeting Location

Via Zoom: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1607171817?pwd=alprVXJvMlhqQnNibWRNQkNJVTEzUT09>

Meeting ID: 160 299 6161

Passcode: 250277

One tap mobile

+16692545252,,1619656307# US (San Jose)

+16692161590,,1619656307# US (San Jose)

OR

Dial by your location

+1 669 254 5252 US (San Jose)

+1 669 216 1590 US (San Jose)

Meeting ID: 160 299 6161

In Person: Conference Room 2800

- Please RSVP at least 24 hours in advance to Mr. Safi at SafiM@saccounty.net to reserve a place.
- Please arrive 15 minutes before the meeting start so that someone can bring you behind the locked doors. Wait in the main lobby (entrance on garage side) for someone to bring you upstairs.
- Facemasks are still required in the Primary Care Center.

Topic
Opening Remarks and Introductions – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none"> • Roll Call and Welcoming of Guests/Potential New Members • *Review and approval of minutes from 07/15/22 meeting
Brief Announcements – <i>All</i> <ul style="list-style-type: none"> • BOS atification of Ms. Fryer as CAB member • Update on laptops for consumer CAB members
Health Resources and Services Agency (HRSA) Project Director / Medical Director Update – <i>Dr. Mendonsa (on behalf of Dr. Mishra)</i>
Organizational Chart and HRSA Project Director <ul style="list-style-type: none"> • *CAB Vote on Proposal • *Vote on HRSA Project Director
Update on the Service Area Competition Application – <i>Dr. Hutchins</i> <ul style="list-style-type: none"> • Submission of Part 1 through Grants.gov
*Review and approval of the single federal audit – <i>Dr. Hutchins</i>
*Quality Improvement – <i>Dr. Hutchins</i>

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- *Review and approval of the *2022 SCHC Quality Improvement Plan*
- Summary of Provider Report Cards for Quarter 2

CAB Governance – *Committee Chairs

- Committees Updates to CAB
 - *Clinical Operations – *Mr. Gallo*
 - Program Review: Mobile Medical Van
 - *Policy and Procedure Review and Approval
 - PP 04-01 Urgent Services
 - PP 04-22 Patient Discharge Policy
 - PP 03-12 Appointment Template Management
 - *Finance Committee – *Ms. Winbigler*
 - End of Year Financial Status Report (FSR)
 - *PP 11-01 *Sliding Fee Discount Program*
 - Update on grants – existing and potential
 - Governance – *Ms. Winbigler*
 - Strategic Plan monitoring – August Report
 - Recruitment update
 - Attendance policy reminder – Absence Tracker

Next Meeting Items – All

- Remembrance of CAB Member Nora Aaron Washington
- HRSA Project Director/Medical Director Report
- Final Update on Service Area Competition Application process
- Program Review: Healthy Partners
- July Financial Status Report
- Discussion of Officer Elections
- Committee Updates
 - *Policy and Procedure Review

Public Comment – *Mr. Sultani, Vice-Chair*

Closing Remarks and Adjourn – *Ms. Winbigler, Chair*

Next Meeting: Friday, September 16, 2022 9:30-11:00 via Zoom or in person

*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

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Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.