

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

December 16, 2022 9:30 AM to 11:00 AM

Meeting Location

Via Zoom: To see/share documents on the screen, go to

<https://www.zoomgov.com/j/1607428658?pwd=VWNWVmpjZ0UzbWc2OGIyeTVJRUh5UT09>

Meeting ID: 160 742 8658

Passcode: 849063

One tap mobile

+16692545252,,1607428658# US (San Jose)

+16692161590,,1607428658# US (San Jose)

Dial by your location

+1 669 254 5252 US (San Jose)

+1 669 216 1590 US (San Jose)

+1 551 285 1373 US

+1 646 828 7666 US (New York)

Meeting ID: 160 742 8658

In Person: Community Room 2020 at 4600 Broadway / Sacramento, CA

- The Community Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).
- Please RSVP at least 24 hours in advance to Dr. Hutchins at HutchinsS@saccounty.net for staff to prepare you a packet if you wish to attend in person.
- Facemasks are still required in the Primary Care Center.

Topic
Opening Remarks and Introductions – <i>Ms. Winbigler, Chair</i> <ul style="list-style-type: none">• Roll Call and welcoming of guests• Review of 11/18/22 CAB meeting minutes
Brief Announcements – <i>All</i> <ul style="list-style-type: none">• New Director of Health Services, Mr. Timothy Lutz, hopes to join CAB later in the meeting.• The new Deputy Director for Primary Health, Noel Vargas, will start in January.• M. Safi should return 12/19.• BOS ratification of new CAB members scheduled for 1/10/23 BOS meeting.
Health Resources and Services Agency (HRSA) Project Director Update – <i>Dr. Mendonsa</i>
Medical Director Update – <i>Dr. Mishra</i>
Quality Improvement and Compliance – <i>Dr. Hutchins</i> <ul style="list-style-type: none">• Brief report on immunization-related audits

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<ul style="list-style-type: none">● Conversations with HRSA regarding SCHC designation under Section 330 of the Public Health Act
<p>*CAB Governance</p> <ul style="list-style-type: none">● 2023 proposed CAB meeting calendar – <i>Dr. Hutchins</i>● Committees Updates to CAB – Committee Chairs<ul style="list-style-type: none">○ *Clinical Operations – <i>Mr. Gallo</i><ul style="list-style-type: none">▪ *Policies & Procedures<ul style="list-style-type: none">➤ *PP-CS-01-10: Mobile Medicine Clinic Program Design▪ Program Summary: Integrated Behavioral Health Program○ Finance Committee – <i>Ms. Bohamera</i><ul style="list-style-type: none">▪ November Financial Status Report (FSR)▪ Grant updates▪ Budget priorities for 2022-2023 Fiscal Year○ *Governance – <i>Ms. Winbigler</i><ul style="list-style-type: none">▪ Recruitment & training update▪ *Proposal for evaluation of HRSA Project Director and CAB support personnel▪ *December Strategic Plan Monitoring Report○ *Strategic Planning Ad Hoc Committee – <i>Ms. Winbigler</i><ul style="list-style-type: none">▪ *Vote on creation▪ Choose first meeting date
<p>Next Meeting Items – All</p> <ul style="list-style-type: none">● Committee Updates<ul style="list-style-type: none">○ *Policy and Procedure Review○ Program Review: TBD○ Mid-Year Financial Status Report○ Recruitment and Training Updates
<p>Public Comment Period – <i>Mr. Sultani, Vice-Chair</i></p>
<p>Closing Remarks and Adjourn – <i>Ms. Winbigler, Chair</i></p>

Next Meeting: Friday, January 20, 2023 9:30-11:00 via Zoom or in person (Community Room 2020)

*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages participation in the meetings.

Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

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Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.