

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB) AGENDA**

Friday, September 20, 2024, 9:30 a.m.- 12:30 p.m.

Regular CAB Meeting

4600 Broadway, Community Room 2020, Sacramento, CA

Agenda materials can be found at

<https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

The CAB meeting will be held in person at 4600 Broadway, Room 2020. Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).

- If any Board member needs to teleconference for this meeting, a notice will be uploaded to our website at <https://dhs.saccounty.gov/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx> by 8:30 a.m. on the morning of the meeting along with a link available to the public to observe the meeting via Teams video and/or teleconference.
- The meeting facilities and virtual meetings are accessible to people with disabilities. Requests for accessible formats, interpreting services or other accommodations may be made through the Disability Compliance Office by calling (916) 874-7642 (CA Relay 711) or email DCO@saccounty.gov as soon as possible prior to the meeting.

CALL TO ORDER (9:30 AM)

Opening Remarks and Introductions – *Suhmer Fryer, Chair*

- a. Roll Call and Welcome
- b. Brief Announcements

INFORMATION ITEMS (9:35 AM)

1. Budget Updates
2. Project Director Report
3. HRSA Grant Award Report-APR Capital
4. Patient Feedback Survey Findings
5. Review of Strategic Plan Progress
6. Elect 2025 Chair and Co-Chair

- 7. CAB By Law/Co-Applicant Agreement/HRSA Update
- 8. HIV Update (Metrics of Achieving Grant Objectives-Carryover)
- 9. CAB Goals
 - a. Carryover Agenda Items
 - Discussion on Computer and Software for CAB Members
 - b. Review Calendar of Activities for December’s Agenda and Any Additional Items for December

INFORMATION/ACTION ITEMS¹ (10:10 AM)

- BUSINESS ITEM I.
- October 18, 2024, CAB Meeting Minutes
 - ✓ Recommended Action: Motion to Approve the drafted October 18, 2024, Meeting Minutes
- BUSINESS ITEM II.
- Voting in New Member to the Co-Applicant Board
 - ✓ Recommended Action: Motion to Approve New CAB Member Marie Walker
- BUSINESS ITEM III.
- CAB By Laws
 - ✓ Recommended Action: Motion to Approve drafted CAB By Laws
- BUSINESS ITEM IV.
- CAB Co-Applicant Agreement
 - ✓ Recommended Action: Motion to Approve drafted CAB Co-Applicant Agreement

PUBLIC COMMENT (11:10 AM)

Anyone may appear at the CAB meeting to provide public comment regarding any item on the agenda or regarding any matter that is within CAB’s subject matter jurisdiction. The Board may not take action on any item not on the agenda except as authorized by Government Code section 54954.2.

- Should the meeting be made available via teleconference platform, public comment may also be made via Teams teleconference by using the raised hand feature. Those joining the meeting via Teams are requested to display their full name.

CLOSED SESSION

None

¹ Time estimate: 5-10 minutes per item, unless otherwise noted

MEETING ADJOURNED