

**Sacramento County Department of Health Services
Health Center Co-Applicant Board (CAB)**

Meeting Agenda

August 18, 2023 / 9:30 AM to 11:00 AM

Meeting Location

Community Room 2020 at 4600 Broadway / Sacramento, CA

- The Community Room 2020 is easily accessible without staff/security needing to let you in. It is at the top of the back stairs (near the Broadway entrance, not the garage entrance).
- CAB members: please RSVP at least 24 hours in advance to Dr. Hutchins at HutchinsS@saccounty.gov for staff to prepare you a packet if you wish to attend in person.

Topic
<p>Opening Remarks and Introductions – <i>Jan Winbigler, Chair</i></p> <ul style="list-style-type: none"> • Roll Call and welcoming of members and guests • *Review and approval of 06/16/23 CAB meeting minutes • *Review and approval of 07/21/23 CAB meeting minutes
<p>Brief Announcements – <i>All</i></p> <ul style="list-style-type: none"> • Loss of staff member
<p>Items with Legal Implications – Ms. Julia Jackson, Ms. Stacholy, Dr. Hutchins</p> <ul style="list-style-type: none"> • Discussion of End of Public Health Emergency Waivers for the Brown Act – Group and Ms. Julia Jackson, County Counsel • Review of *PP 04-22 Review of Patient Discharge Policy
<p>Combined Health Resources and Services Agency (HRSA) Project Director Update and Health Resources and Services Agency (HRSA) Medical Director Reports – <i>Dr. Mishra</i></p>
<p>CAB Governance</p> <ul style="list-style-type: none"> • Committees Updates to CAB – Committee Chairs <ul style="list-style-type: none"> ○ Clinical Operations Committee – <i>Ms. Stacholy</i> <ul style="list-style-type: none"> ▪ Meeting cancelled – no report ○ Finance Committee – <i>Ms. Winbigler</i> <ul style="list-style-type: none"> ▪ *Review of <i>PP-CS-11-02 Billing and Collections</i> ○ *Governance Committee – <i>Ms. Winbigler</i> <ul style="list-style-type: none"> ▪ *2023 CAB Member Recruitment Plan ▪ *Proposal to request a waiver of CAB member requirements from HRSA ▪ Meet candidate member Nicole Robinett
<p>September Monthly Meeting Items – <i>All</i></p> <ul style="list-style-type: none"> • HRSA Project Director Report • HRSA Medical Director Report • Committee Updates <ul style="list-style-type: none"> ○ *Policy and Procedure Review: <ul style="list-style-type: none"> ▪ PP 04-23: Peer Review for Clinicians

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| <ul style="list-style-type: none">▪ PP 04-18: Standing Orders▪ PP 08-14: Documentation○ Program Review: Street Medicine○ Patient Feedback Survey Findings – <i>if ready</i>○ Recruitment and Training Updates |
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*Vote on CAB membership application

Public Comment Period – <i>Ms. Fryer, Vice-Chair</i>

Closing Remarks and Adjourn – <i>Jan Winbigler, Chair</i>

Next Meeting: Friday, September 15, 2023 / 9:30-11:00 AM

*Items that require a quorum and vote.

The Co-Applicant Board welcomes and encourages public participation in the meetings. Matters under the jurisdiction of the Co-Applicant Board and not on the posted agenda may be addressed by the public following completion of regular business.

The agenda is posted on-line for your convenience at <https://dhs.saccounty.net/PRI/Pages/Health%20Center/Co-Applicant%20Board/County-Health-Center-Co-Applicant-Board.aspx>

Per the Brown Act, those attending a CAB meeting through teleconferencing are required to disclose the location from which they are calling. It is illegal to call while driving. There is a cap on how many members can attend from outside Sacramento County.

Meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices or other considerations should be submitted by contacting the Primary Health Division at (916) 875-5701 (voice) and CA Relay Services 711 (for the hearing impaired), no later than five working days prior to the meeting.