

# SCHA Commission Chair Recommendation Process

## DRAFT

### Overview

The SCHA Commission Chair is formally appointed by the Sacramento County Board of Supervisors. However, the Commission can assess the qualifications and capacity of its existing Commissioners to make a formal recommendation to the Board.

### Steps in the Recommendation Process

- **Development of Statement of Interest (SOI):** The Governance & Bylaws Ad-Hoc subcommittee developed a Chair Recommendation SOI and passed it to the Consumer Protection Committee (CPC).
- **Review and Enhancement:** The CPC reviewed the draft SOI and added additional interview questions to ensure an interactive process with the rest of the commission.
- **Scoring and Recommendation:** The CPC volunteers to score the candidates and make a formal recommendation to the Commission. Being comprised of advocate seats, the CPC is uniquely qualified to drive this process.

### Timeline

- **October 14th:** Approval of the recommendation process at the general commission meeting.
- **November 13th:** Submission of SOIs and answering interview questions at the general commission meeting.
- **November 21<sup>st</sup>:** The CPC convenes to score the candidates.
- **December 2nd:** The CPC presents their recommendation at the general commission meeting. The full commission votes on the recommendation and sends a letter to the Board of Supervisors with their recommended candidate for appointment.
- **Early 2026:** The Board of Supervisors appoint a Chair to the SCHA.