

Sacramento County Health Authority Commission Quality Improvement/Quality Assurance Committee Meeting Minutes

October 23, 2025, 3:00 PM – 5:00 PM

Name	Attendance	Name	Attendance
SCHA Voting Members			
Britta Guerrero	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Michelle Monroe	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Cortney Maslyn	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Ravinder Khaira, MD	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Edwin Kirby	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Richard Pan, MD	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Margarita Dodatko	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent		

Agenda Item
<p>1. Welcome, Agenda Review, and Updates – Dr. Ravinder Khaira</p> <p>Dr. Khaira convened the meeting at 3:15 pm.</p>
<p>2. Action: Meeting Minutes Approval – Dr. Ravinder Khaira</p> <p>Commissioner Dr. Pan asked how Commissioners who attend the meeting remotely without a qualifying reason should be appropriately recorded in the minutes (as they may participate in the discussion as members of the public but may not vote).</p> <p>DHS staff will consult with Counsel regarding this question and report back to the Committee.</p> <p>Dr. Khaira directed DHS staff to indicate names of members of the public that speak under each relevant topic in future minutes.</p> <p>Action: Approval of minutes from September 25, 2025 meeting.</p> <p>Motion: Commissioner Britta Guerrero Second: Commissioner Margarita Dodatko There was no public comment. Vote: A roll call vote was taken. Outcome: Motion carried.</p>
<p>3. Presentation, Discussion, and Action: NORC Quantitative Data Planning (cont.) – Lisa Shugarman, NORC</p> <p>NORC presented proposed Demographic & Utilization Measures for the MCP data request, including age, sex, race, ethnicity, preferred spoken language, zip code, aid</p>

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category, dual eligibility status, and housing status. Commissioners discussed the proposed measures and requested edits, including:

- Adjust age categories to align them (e.g., age stratifications) with Diagnostic ICD-9 and ICD-10 billing international classifications for diagnoses, which is how providers bill for services and get paid for services, as well as capture different developmental populations. Dr. Pan noted that conceptually the categories are “young kids”, “childhood”, and “adolescents.” These categories usually have differences in needs and utilizations. The age categories were adjusted to: 0-<1, 1-<5, 5-11, 12-<18, 18-<40, 40-64, and 65+.
- Dr. Pan noted that he would like to ensure that we are in line with SPD 15 for Race/Ethnicity categories.
- Dr. Pan noted that for Sex, non-Binary is missing. A Commissioner noted that DHCS does not collect non-Binary, and that we should ask about Sex Assigned at Birth and Gender. Lisa noted this can also be a discussion with the plans regarding availability of data. Dr. Pan noted that a higher percentage of younger people are identifying as non-binary. However, there is an issue with data entry from the front desk collection. Dr. Pan noted that it would be of value to acknowledge the non-Binary population even if they would not be statistically significant. Dr. Khaira and Dr. Pan noted that if we note the data quality for this and other measures is poor, we as a commission can advocate and work with the plans towards improving the quality of these demographic measures.
- Dr. Pan noted that we are missing dental information. Dr. Pan noted that this is something we would like to note for future investigation.
- Dr. Pan asked about ambulatory/surgery centers and where they are classified. Lisa noted that these are considered outpatient. Dr. Pan asked if we want to consider including the following settings ER/Urgent Care (Acute), Ongoing Care, Ambulatory Surgery Center, Infusion Centers, Dialysis. Generally, there is a lot that gets lumped into Outpatient. Another committee member asked if we can do a specialty care category
- Commissioners discussed the languages they would like to request for the data stratification, and Dr. Pan noted that there is a lot of the Afghani population in Sacramento. Commissioners clarified the official languages of Afghanistan are Dari (subdialect of Farsi) and Pashto, requested to add Pashto to the list along with Farsi.
- Commissioner Britta Guerrero asked to add transiently housed using the HUD definition, so the categories include housed/unhoused/marginally housed or housing insecure.

Action: Approval of recommended demographic data categories for MCP data request, with edits noted above.

Public comment: Chair called for public comment; none received.

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Motion: Commissioner Dr. Pan
Second: Commissioner Britta Guerrero
Vote: A roll call vote was taken.
Outcome: Motion carried.

Action: Approval of utilization measures, and discuss with plans how outpatient data is categorized and return to committee for further review after MCPs share how they currently classify outpatient visits and how they may be disaggregated.

Public comment: Chair called for public comment; none received.

Motion: Commissioner Dr. Pan
Second: Commissioner Margarita Dodatko
Vote: A roll call vote was taken.
Outcome: Motion carried.

The following next steps were discussed:

- DHS staff to draft the motion for the SCHA general meeting, which will include a request for delegation of authority to QIQA to make final decisions within reasonable parameters, and share with QIQA members for review
- Dr. Pan and Dr. Khaira are willing to attend meetings with the plans to discuss the data request. Dr. Pan noted though if there is a significant modification we need to return to the commission and inform the public of this.
- NORC will develop the slide deck for presentation at the SCHA November meeting, and it will be circulated to the entire QIQA subcommittee.

4. Discussion: Strategic Plan Refresh – DHS County Staff

This item was postponed to the next meeting.

5. Public Comment – One comment per person, limited to two minutes.

No public comment.

6. Next Steps and Adjournment – Dr. Ravinder Khaira

Meeting adjourned at 4:59 pm.