

Medi-Cal Dental Advisory Committee Charter (MCDAC) Sacramento County

Purpose: The purpose of the Medi-Cal Dental Advisory Committee is to provide oversight and guidance to improve dental utilization rates, the delivery of oral health and dental care services, including prevention and education services, under Medi-Cal Dental managed care and fee-for-service delivery systems in Sacramento County.

Authority: AB 1467 (Budget Committee), effective July 1, 2012.

Sponsor/Convener: Sacramento County Department of Health Services, Division of Public Health.

Scope of Work (SOW): The Medi-Cal Dental Advisory Committee will provide input verbally and in writing on the delivery of oral health and dental care services to the Department of Health Care Services (DHCS), the Sacramento County Board of Supervisors (BOS), and the California Legislature regarding policies that improve the delivery of oral health and dental services in Sacramento County under the Medi-Cal Dental Program, FFS or county-administered health care system. Additional SOW items:

1. Meet at least quarterly with DHCS to facilitate communication, dissemination of information, and improvements in the provision of oral health and dental care services under the Medi-Cal Dental Program in Sacramento County.
2. Dissemination of information including, but not limited to, performance and benchmark data provided by DHCS, local providers, and community stakeholders.
3. Select and recommend a MCDAC representative to hold the oral health seat on the Sacramento County Health Authority Commission for two-year terms. Communicate local issues to the Commission and bring information back to MCDAC.
4. Meet at least twice annually with the Sacramento County Department of Health Services Medi-Cal Advisory Committee (when in session), established pursuant to W&I Code, Section 14089.07.
5. Monitor and report on the beneficiary dental exception (BDE) process as described in paragraph 2 of W&I Code, Section 14089.08 for Medi-Cal beneficiaries in the County of Sacramento to access dental care through Fee-for-Service, when applicable.
6. Monitor the DHCS web site to ensure all reporting information is current and available to the MCDAC and to Medi-Cal Dental beneficiaries.
7. Provide input to DHCS whenever a Request for Proposals (RFP) is created for selecting Dental Managed Care (DMC) Plans in Sacramento County.

Membership: The Sacramento County BOS will establish a Medi-Cal Dental Advisory Committee which will consist of up to twenty-four members plus one representative from each DHCS contracted

dental plan for a total of 27 members. The members will serve two-year terms. There is no limit to how many consecutive terms a member may serve. Consistent with the statute, the advisory committee shall include, but not be limited to representatives from local nonprofit organizations, the First 5 Sacramento Commission, the local dental society, local health services, Medi-Cal Dental managed care plans, Medi-Cal Dental beneficiaries, and other interested individuals. No organization will be represented by more than one voting member.

Member Responsibilities

In alignment with the California Political Reform Act, members must put the public’s interests first and foremost in any decision brought before the MCDAC and must step aside from the decision-making process when they have a real or perceived conflict of interest. Members should consider not participating in any vote or decision if there a reasonable possibility that the decision will affect significantly any of the economic interests (e.g., real property, business entities, or sources of income or gifts) of the member or if the member’s economic interests will be affected differently than those of the general public.

The conflict of interest rules are complex and each Member should consult with their agency counsel to determine whether they should disqualify themselves from a decision. This statement of member responsibilities will be included on every MCDAC agenda.

Each member will have one vote.

<u>Voting Members by Category:</u>	<u>Number of Voting Members:</u>
1. First 5 Sacramento Commission	[1]
2. Sacramento County Dept. of Health Services (DHS)	[1]
3. Sacramento County Public Health Officer	[1]
4. Sacramento District Dental Society (SDDS)	[1]
5. California Dental Association (CDA)	[1]
6. Beneficiaries (Parents or Caregivers)	[2]
7. Community Dental Clinics (FQHCs)	[5]
8. Dental Providers	[3]
9. Pediatrician or Family Practice MD	[1]
10. Public Health Advisory Board	[1]
11. Advocates	[2]
12. Members at large	[3]
13. Registered Dental Hygienist	[1]
14. Dental Plans	[3] (1 per plan)
15. Alta California Regional Center	[1]
TOTAL CURRENT MEMBERS	27

Absenteeism: Advisory Committee members who have three (3) unexcused absences or six (6) excused absences in a year will be noticed before being removed from the committee. An absence from a meeting may be considered excused if a Committee member contacts staff prior to the meeting and informs them of their inability to attend.

Meetings: The MCDAC may meet monthly or bi-monthly and must meet with DHCS at least four times per year. Sacramento County Medi-Cal Advisory Committee at least twice per year, when in session.

Meeting Rules: All meetings will be conducted in accordance with the Brown Act and members must complete the Conflict of Interest Form 700 annually by April 1 each year. Recommendations will be made by the majority rule of members present with an established quorum. The presence in person of a majority of the appointed membership shall constitute a quorum. All matters submitted for determination shall be decided by a majority of those voting. Members may call-in but cannot vote according to the Brown Act. Continuity of the discussions is essential to the success of this effort therefore alternates will not be seated. Additional staff members of any organization may attend meetings as members of the public. Content experts may be invited to speak and will be placed on the agenda. Public attendees must refrain from speaking until the public comment agenda items are heard.

Chair and Vice-Chair: The general membership will select a chair and vice-chair on a bi-annual basis. Given that interested parties are limited to oral health experts, there are no term limits, neither the chair nor vice-chair can be a representative of a DHCS contracted dental plan.

Reporting: The Medi-Cal Dental Advisory Committee will report in writing once yearly to the California Department of Health Care Services, the California Legislature, the Sacramento County Board of Supervisors and other leadership, as requested.