



# Medi-Cal Dental Advisory Committee Charter (MCDAC) Sacramento County

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**Purpose:** The purpose of the Medi-Cal Dental Advisory Committee is to provide oversight and guidance to improve dental utilization rates, the delivery of oral health and dental care services, including prevention and education services, under Medi-Cal Dental managed care and fee-for-service delivery systems in Sacramento County.

**Authority:** AB 1467 (Budget Committee), effective July 1, 2012.

**Sponsor/Convener:** Sacramento County Department of Health Services – Division of Public Health.

**Scope of Work (SOW):** The Medi-Cal Dental Advisory Committee will provide input verbally and in writing on the delivery of oral health and dental care services to the Department of Health Care Services (DHCS), the Sacramento County Board of Supervisors (BOS), and the First 5 Sacramento Commission, as applicable, regarding policies that improve the delivery of oral health and dental services in Sacramento County under the Medi-Cal Dental program or county-administered health care system. Additional SOW items:

1. Meet at least quarterly with DHCS to facilitate communication, dissemination of information, and improvements in the provision of oral health and dental care services under the Medi-Cal Dental program in Sacramento County.
2. Dissemination of information shall include, but not be limited to, data reported from performance measures and benchmarks used by DHCS.
3. Meet at least twice annually with the Sacramento County Department of Health and Human Services Medi-Cal Advisory Committee established pursuant to W&I Code, Section 14089.07.
4. Monitor and report on the beneficiary dental exception (BDE) process as described in paragraph 2 of W&I Code, Section 14089.08 for Medi-Cal beneficiaries in the County of Sacramento to access dental care through Fee-for-service when applicable.
5. Monitor the DHCS web site to ensure all reporting information is current and available to the MCDAC and to Medi-Cal Dental families.

**Membership:** The Sacramento County BOS will establish a Medi-Cal Dental Advisory Committee which will consist of up to sixteen members plus one representative from each DHCS contracted dental plan. The members will serve two-year terms. There is no limit to how many consecutive terms a member may serve. Consistent with the statute, the advisory committee shall include, but not be limited to, local nonprofit organizations, representatives from the First 5 Sacramento Commission, representatives and members from the local dental society, local health and human services representatives, representatives of Medi-Cal Dental managed care plans, Medi-Cal Dental enrollees, and other interested individuals. Each member will have one vote.

<u>Members by Category:</u>	<u>Number of Voting Members:</u>
1. First 5 Sacramento Commission	[ 1 ]
2. Sacramento County Dept. of Health & Human Services (DHHS)	[ 1 ]
3. Sacramento County Public Health Officer	[ 1 ]
4. Sacramento District Dental Society (SDDS)	[ 1 ]
5. California Dental Association (CDA)	[ 1 ]
6. Beneficiaries (Parents)	[ 2 ]
7. Community Dental Clinics	[ 1 ]
8. Dental Providers	[ 2 ]
9. Pediatrician or Family Practice MD	[ 1 ]
10. Public Health Advisory Board	[ 1 ]
11. Advocates	[ 2 ]
12. Members at large	[ 2 ]
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	16
13. Dental Plans	[ 3 ] (1 vote per plan)
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<b>TOTAL CURRENT MEMBERS</b>	<b>19</b>

**Absenteeism:** Advisory Committee members who have three (3) unexcused absences or six (6) excused absences in a year will be automatically removed from the committee. An absence from a meeting may be considered excused if a Committee member contacts staff prior to the meeting and informs them of their inability to attend.

**Meetings:** The MCDAC may meet monthly and must meet with DHCS at least quarterly and with the Sacramento County Medi-Cal Advisory Committee at least twice per year.

**Meeting Rules:** All meetings will be conducted in accordance with the Brown Act and members must complete the Conflict of Interest Form 700 annually by April. Recommendations will be made by the majority rule of members present with an established quorum. The presence in person of a majority of the appointed membership shall constitute a quorum. All matters submitted for determination shall be decided by a majority of those voting. Members may call-in but cannot vote according to the Brown Act. Continuity of the discussions is essential to the success of this effort therefore alternates will not be seated. Additional staff members of any organization may certainly attend any meetings as the meetings are public. Content experts may be invited to speak and will be placed on the agenda. Public attendees must refrain from speaking until the public comment agenda items are heard.

**Chair and Vice-Chair:** The general membership will select a chair and vice-chair on an annual basis. Neither the chair nor vice-chair can be a representative of a DHCS contracted dental plan.

**Reporting:** The Medi-Cal Dental Advisory Committee will report in writing at a minimum of once yearly to the California Department of Health Care Services and the Sacramento County Board of Supervisors and other Sacramento County leadership as appropriate.