

**Sacramento County
Public Health Advisory Board – Executive Committee**

Meeting Minutes

July 23, 2015, 2-3:00pm

Meeting Location:

700 H Street

Sacramento, CA 95814

Hearing Room 2

Facilitator: Morgan Staines – Chair

Scribe: Cherisse Dossman

Meeting Attendees: Morgan Staines, Michael Blair

Members Absent: None

Guests: Dr. Steven Orkand

Topic	Minutes
Welcome and Introductions	<ul style="list-style-type: none">• Meeting began at 2:02pm
Approval of Minutes	<ul style="list-style-type: none">• May minutes: Approved• Morgan re-confirmed that a 2 member vote is considered a quorum
Member and Committee Vacancies	<ul style="list-style-type: none">• PHAB Executive currently has 2 seats available.• Dr. Steven Orkand has showed some interest in becoming an PHAB Executive Board Member

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	<ul style="list-style-type: none"> • PHAB Committee has 3 new Community Members: Jack Reeves, Paula Green and Ben Avey. • PHAB Committee currently has 4 Vacancies with 1 application pending: Kristin Connor. PHAB Vacancies include: 1 Community Member, 2 Public Health Professionals, and 1 Public Health. <ul style="list-style-type: none"> ○ Action Item: Cherisse will create a PHAB Member Roster with names and email addresses only. ○ Action Item: Morgan will ask the PHAB Committee Members for permission to disburse their contact phone numbers to other PHAB Members.
Subcommittee Topics/Appointments/Bylaws	<ul style="list-style-type: none"> • The Board spoke about the PHAB Committee appointing our own Sub-Committees. <ul style="list-style-type: none"> ○ Action Item: The responsibilities of the PHAB Committee Board Members will be discussed at the Wednesday, August 5, 2015 Meeting. • The Board discussed the Bylaws and if they should be revised. <ul style="list-style-type: none"> ○ Action Item: Morgan will check to see how the Board goes about revising the Bylaws and let the PHAB Executive Board know in our next meeting.
PHAB Executive 2015 schedule	<ul style="list-style-type: none"> • PHAB Executives are scheduled to meet every third Thursday from 2-3pm in BOS Hearing Room 2 @ 700 H Street for the remainder of the year.
PHAB 2015 Topic 1: Needle Exchange Updates/Discussion	<ul style="list-style-type: none"> • The Board requested the Needle Exchange hand-outs from April 1, 2015 PHAB Committee Meeting be available for the PHAB Committee Meeting August 5, 2015. <ul style="list-style-type: none"> ○ Action Item: Morgan Staines will take another look at the draft on Needle Exchange statement to resend to Sheriff's office. He is going to inquire with HIV Planning Council and Alcohol and Drug Council to get their interest on this topic as well. ○ Action Item: Cherisse will locate the Needle Exchange hand-outs requested and have them available for the PHAB Committee for August 5, 2015.
PHAB 2015 Topic 2: STDs Updates/Discussion	<ul style="list-style-type: none"> • Morgan mentioned Dr. Kasirye will continue to speak on this topic.

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PHAB 2015 Topic 3: Affordable Care Act Updates/Discussion	<ul style="list-style-type: none"> • No Discussion on this topic
PHAB 2015 Topic 4: Collaboration with other Boards/Committees Updates/Discussion	<ul style="list-style-type: none"> • The Board discussed what Committees we have dealings with, which ones are active and non-active. <ul style="list-style-type: none"> ○ Action Item: Cherisse will add Medi-Cal Managed Care Advisory Committee and Health and Humans Services Coordinating Council to our current Sub-Committee list; as well as research Maternal & Child Health's Advisory Board to see if they still have an active Advisory Board.
PHAB 2015 Topic 5: MAPP Updates/Discussion	<ul style="list-style-type: none"> • The PHAB Executive Board spoke on their anticipation of hearing what the status of the community survey results are, if applicable.
Public Comments	<ul style="list-style-type: none"> • None
Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 2:54pm