

**Emergency Medical Advisory Group Charter**

**November 13, 2019 – DRAFT #2**

**Purpose**

The Emergency Medical Advisory Group (EMAG) mission is to improve the delivery and quality of emergency medical services (EMS) to Sacramento County residents.

**Scope of Work**

EMAG is a higher level planning body than the EMS Agency committees and work groups. This group has a system’s view from a leadership level. Areas of focus include the following:

* Quality Improvement
* Program Planning
* Fiscal Sustainability

There will be a brief report each meeting on the standing EMS committees and work groups. These include:

* Medical Advisory Committee
* Operational Advisory Committee
* STEMI Committee
* Stroke Committee
* Trauma Review Committee
* Technical Advisory Group

**Values**

* Collaboration
* Transparency
* Data driven recommendations

**Meeting Guidance**

Meetings are scheduled and the meeting calendar is posted on the EMAG webpage. Context and continuity of discussions is essential. Success of this advisory group depends on:

* Active participation
* Consistent attendance
* Notifying designated staff if unable to attend.
* Provide input from a systems perspective.
* Provide subject matter expertise.

The overall intent is to work toward consensus. However, the group will vote on items requiring action. Each member, except for County staff, shall be entitled to one vote. Decisions will be decided by a majority vote given there is a quorum (presence of one more than 50% of the seated members).

Meetings will be scheduled quarterly. All meetings will be open and will have designated time for public comment for non-seated individuals.

County staff will facilitate the meetings and maintain an EMAG webpage for meeting materials including agendas, handouts, minutes, and meeting calendars. Advisory Group members will review and approve meeting notes.

**Representation**

The Emergency Medical Advisory Group (EMAG) shall include EMS stakeholder representatives as noted below:

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| **Representation** | **Seats** |
| Advanced Life Support (ALS) Ground Transport Providers | 2 |
| ALS Air Transport Providers | 1 |
| Basic Life Support (BLS) Providers | 2 |
| Training Providers | 1 |
| Hospital Systems | 4 |
| Law Enforcement | 1 |
| **Ex-Officio Members (Non-voting)** | |
| DHS Primary Health / Emergency Medical Services (EMS) | 3 |
| **Total** | **14** |