

	<b>COUNTY OF SACRAMENTO</b> EMERGENCY MEDICAL SERVICES AGENCY	Document #	4151.01
	<u>PROGRAM DOCUMENT:</u> <b>Advanced Emergency Medical Technician (AEMT) Initial Certification</b>	Initial Date:	08/10/2023
		Last Approved Date:	09/14/2023
		Effective Date:	05/01/2024
		Next Review Date:	09/01/2025

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 EMS Medical Director

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 EMS Administrator

**Purpose:**

To specify the process for obtaining an initial California Advanced Emergency Medical Technician (AEMT) certification by Sacramento County Emergency Medical Services Agency (SCEMSA).

**Authority:**

- A. California Health and Safety Code, Division 2.5, § 1797.62, 1797.107, 1797.118, 1797.171, 1797.175, 1797.211, 1797.218 and 1797.2.
- B. California Code of Regulations, Title 22, Division 9, Chapters 3, 6, 10 and 11
- C. California Penal Code, Sections 11075 and 11105.2

**Policy:**

- A. No individual shall hold themselves out as an AEMT unless that individual holds a current and valid AEMT certification issued by an AEMT certifying entity.
- B. An AEMT shall only be certified by one (1) certifying entity during a certification period.
- C. An AEMT is responsible for notifying the AEMT certifying entity of his or her proper and current mailing address and shall notify the AEMT certifying entity in writing within thirty (30) calendar days of any and all changes of the mailing address, giving both the old and the new address, and AEMT certification number.
- D. An individual currently licensed in California as a Paramedic is deemed to be certified as an AEMT, except when the Paramedic license is under suspension. If the Paramedic license is under suspension, the individual shall apply to SCEMSA for an AEMT certification.
- E. An individual currently certified as an AEMT by the provisions of this policy is deemed to be certified as an EMT with no further testing required.

**Procedure:**

- A. AEMT Initial Certification:
  - 1. To be eligible for a SCEMSA-issued initial California AEMT certification, an individual shall meet/complete the following:
    - a. Possess a current California EMT certificate.
    - b. Have an AEMT course completion record or other documented proof of successful completion of the topics contained in an approved AEMT training program.

- c. Pass the National Registry of Emergency Medical Technicians AEMT cognitive and psychomotor examinations within two (2) years of the date of application.
  - d. Complete a State and Federal criminal history background check (utilizing the SCEMSA Live Scan form) within 60 days from the date of application.
  - e. Complete the SCEMSA online AEMT Initial Certification Application, and provide copies of the following:
    - Proof of compliance with the training requirements listed above.
    - A current and valid California EMT certificate.
    - A current and valid U.S. state-issued Driver's License or photo identification.
    - A completed SCEMSA Live Scan form signed by the Live Scan Operator.
    - Pay the non-refundable/non-transferable initial certification fee.
  - f. Complete a precertification field evaluation.
2. An individual who possesses a current and valid out-of-state or National Registry EMT-Intermediate certification or Paramedic license/certification shall be eligible for AEMT certification upon fulfilling the requirements listed in this section (excluding the requirement to possess a current California EMT certificate and AEMT course completion record).
    - a. Current certificate document shall be attached to the application.
  3. A Physician, Registered Nurse, or Physician Assistant currently licensed by the State of California shall be eligible for AEMT certification upon:
    - a. Providing documentation that his/her training included the required course content contained in the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009).
    - b. Successfully completing five (5) documented ALS contacts in a prehospital field internship.
    - c. Fulfilling the requirements listed in this section (excluding the requirement to possess a current California EMT certificate and AEMT course completion record).
  4. SCEMSA may waive portions of, or all, the certifying examination for individuals who are currently certified as an AEMT in California. In such situations, SCEMSA will issue a certificate, which shall have as its expiration date, a date not to exceed the expiration date on the individual's current California AEMT certificate.
  5. SCEMSA shall issue a wallet sized AEMT certificate card to eligible individuals who apply for an AEMT certificate and successfully complete the AEMT certification requirements.
  6. The effective date of certification shall be the date the individual satisfactorily completes all certification requirements and has applied for certification.
  7. AEMT Certification shall be valid for a maximum of two (2) years from the effective date of certification. The certification expiration date shall be the final day of the month of the two (2) year period.

**Application Processing and Certification:**

- A. After approving the application, SCEMSA will issue the California State AEMT certification card.
- B. SCEMSA is required to receive and review the State and Federal criminal background results before issuing an AEMT certification.
- C. Application processing may be delayed, and additional information/investigation may be required prior to processing for applicants with a criminal background.

- D. Certification applications that are not completed after one (1) year shall be considered abandoned and shall be discarded.
- E. Live scan results older than six (6) months from the date of submission of an application shall not be accepted and the Live Scan must be repeated at the applicant's cost.
- F. The effective date of initial certification shall be the day the certificate is issued.
- G. The expiration date for an initial AEMT certificate shall be the last day of the month two (2) years from the effective date of the initial certification.
- H. If the certification card is not received in 14 days, the applicant should contact SCEMSA at (916) 875-9753.

**Cross Reference:** PD# 4050 – Certification/Accreditation Review Process  
PD# 4055 – Criminal Background Checks