

**COUNTY OF SACRAMENTO
EMERGENCY MEDICAL SERVICES AGENCY**



Program Document: **Controlled Substance**
Policy Number: 2032.18

Initial Date: 06/01/92
Last Approved Date: 03/13/25

Effective Date: 11/01/25
Next Review Date: 03/01/27

Signature on File
EMS Medical Director

Signature on File
EMS Administrator

Purpose:

- A. To establish requirements for transporting and non-transporting Advanced Life Support (ALS) unit/engine/squad supply, use, replacement and accountability of controlled substances in Sacramento County.

Authority:

- A. California Health and Safety Code, Division 2.5
- B. California Code of Regulations, Title 22, Division 9

Protocol:

The policy and procedure for transporting and non-transporting ALS unit/engine/squad supply, use, replacement and accountability of controlled substances is as follows:

- A. Controlled substances will be administered in accordance with Sacramento County Emergency Medical Services Agency (SCEMSA) treatment protocols.
- B. All controlled substances will be stored in a secure and accountable manner.
- C. The contents of the storage container will be inspected at every crew change. Both the oncoming paramedic and the off-going paramedic will jointly count, date, time and sign a Controlled Substance Signature Log. Discrepancies will be reported immediately to the service provider supervisor/management. The discrepancy report must be in writing.
- D. In the event that there is not an oncoming paramedic for the ALS unit, the off-going paramedic and the station officer/company supervisor or

designee on duty will perform the counting and signing off. The station supervisor will accept and retain responsibility for the controlled substance container until a Paramedic arrives to assume responsibility.

- E. All wastage of controlled substances must be witnessed by a second person that documents it in accordance with a provider-developed procedure.
- F. All controlled substances will be re-supplied in accordance with the supply exchange policy developed by the provider.
- G. Paramedic service providers will adhere to all applicable laws and regulations regarding controlled substances (including CCR, Title 22, Div. 9) and ensure that security measures and procedures are followed.
- H. Management of opiate patches removed from patients:
 - 1. Remove the patch wearing gloves.
 - 2. Wipe the residual medication from the patient's skin.
 - 3. Fold the patch in half so the adhesive side sticks together.
 - 4. With a witness present, discard the patch in a biohazard/sharps container.
 - 5. Report to the receiving facility the removal and waste of the opiate patch.
 - 6. Document the removal, waste, and type of the opiate patch, in the ePCR.