

	<b>COUNTY OF SACRAMENTO</b> EMERGENCY MEDICAL SERVICES AGENCY	<b>Document #</b>	2525.06
	<b>PROGRAM DOCUMENT:</b> <b>Prehospital Notification</b>	<b>Initial Date:</b>	04/10/17
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Signature on File

EMS Medical Director

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EMS Administrator

**Purpose:**

- A. To provide a standardized and consistent approach to pre-arrival notifications, specialty alerts or activations, and Base Hospital consults.
- B. These guidelines pertain to pre-arrival notification, specialty alerts, and Base Hospital consults.
- C. Receiving facility reports, including Base Hospital contact, allow the hospitals to have the right room, equipment, and personnel mobilized to care for the needs of the patient.
- D. There are many different formats for giving reports; this policy addresses the minimum acceptable information to be communicated, regardless of report format utilized.

**Authority:**

- A. California Health and Safety Code, Division 2.5
- B. California Code of Regulations, Title 22, Division 9

**Protocol:**

- A. The person with the most knowledge of the patient's complaint and current condition will communicate with the receiving facility or Base Hospital whenever possible.
- B. Prehospital notifications shall be called to the receiving facility on all calls. When the medic is unable to complete the notification, it shall be delegated to another crew member.
- C. Hospital pre-arrival alerts or activations are a formal notification of certain critical patients which meet specific criteria, may trigger specific actions at the receiving facility prior to EMS arrival, and shall be called to the receiving facility. The criteria for hospital pre-arrival alerts or activations are:
  1. Trauma – A patient who meets field triage Critical Trauma Criteria, resulting in the selection of a trauma center as the receiving facility
  2. STEMI – A patient who meets STEMI ECG criteria, resulting in the selection of a PCI center as a receiving facility
  3. Stroke – A patient who has possible stroke symptoms for less than 24 hours, -AND- a POSITIVE Stroke Scale, resulting in the selection of a stroke center as the receiving facility
  4. Sepsis- A patient with suspected sepsis, who meets SCEMSA sepsis policy criteria
  5. Cardiac arrest- A patient who meets cardiac arrest protocol, resulting in the selection of a PCI, or closest receiving facility.
- D. EMS personnel must give a radio report to advise the hospital if a patient has met all criteria to an offload to the ED triage area per PD# 5050 - Destination.
- E. Hospital pre-arrival alerts and notifications shall be documented in the designated ePCR pre-alert notification data field.

### PREHOSPITAL NOTIFICATION FORMAT:

Incoming patient radio reports should be accurate, brief, and clear. Limit your report to essential information to report patient status.

1. Your name, certification level, agency, and EMS unit number.
2. Status of response to hospital (Code 2/Code 3)
3. Estimated time of arrival (ETA)
4. Clearly announce any hospital pre-arrival alert or notification:
  - a. Trauma alert:
    - Criteria and mechanism of injury
    - Patient's name, date of birth, or medical record number, if known.
  - b. Stroke :
    - "Last time of day observed to be normal" reported by bystanders.
    - Patient's name, date of birth, or medical record number, if known.
    - Baseline Mental Status (GCS)
  - c. STEMI:
    - Transmit 12-Lead as soon as practicable
    - Patient's name, date of birth, or medical record number, if known.
    - Whenever possible, STEMI alerts should be communicated within 10 minutes of a positive STEMI recognition
  - d. Sepsis Alert:
    - Pre-hospital fluid resuscitation, temperature
  - e. Cardiac Arrest:
    - Patient meets cardiac arrest protocol, resulting in the selection of a PCI, or closest receiving facility.
5. Patient age and gender.
6. Chief complaint (include mechanism of injury or nature of illness).
7. Brief pertinent history.
8. Full set of current and/or previously pertinent abnormal vital signs.
9. Treatment provided.

### MCI PREHOSPITAL REPORT FORMAT:

Incoming patient radio reports should be accurate, brief, and clear. Limit your report to essential information to report MCI description and patient status.

1. Your name, certification level, agency, EMS unit number, and ETA to receiving facility.
2. MCI declaration (name of incident) and type (trauma, medical, HazMat, etc.).
3. Patient number (triage tag numbers, Patient \_\_\_\_ of \_\_\_\_).
4. Individual Patient report to include (urgent concerns up front):
  - a. Age and gender.
  - b. Trauma triage criteria and nature of injury.
  - c. **START SALT** triage category, if used (Immediate, Delayed, Minimal and Dead) ~~Minor, Deceased~~).
  - d. Vital signs (if available) and any previously pertinent abnormal vital signs, including GCS.
  - e. Treatment, including spinal motion restriction, tourniquets placed, and estimated blood loss if pertinent.

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